

VIDHYA SAGAR WOMEN'S COLLEGE, CHENGALPATTU

[AFFILIATED TO UNIVERSITY OF MADRAS]

(ACCREDITED AT "A" GRADE BY NAAC)

TRACK ID- TNCOGN22545

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT

(AQR)

2016-2017

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year- 2016-17

Part – A

AQAR for the year

July 1, 2016 to June 30,2017

1. Details of the Institution

1.1 Name of the Institution

Vidhya Sagar Women's College

1.2 Address Line 1

G.S.T.Road

Address Line 2

Vedanarayanapuram

City/Town

Chengalpattu

State

Tamil Nadu

Pin Code

603 111

Institution e-mail address

a_sprincipal@vswc.in

Contact Nos.

72990 08494

Name of the Head of the Institution:

Dr.C.Shalini Kumar

Tel. No. with STD Code:

Mobile:

9952415025

Name of the IQAC Co-ordinator:

Dr. G.Valarmathi

Mobile:

97900 18404

IQAC e-mail address:

iqac@vswc.in

1.3 NAAC Track ID

TNCOGN 22545

1.4 NAAC Executive Committee No. & Date

EC / SC / 13 / A&A / 9.1, March 17th, 2016

1.5 Website address:

www.vidhyasagar.in

Web-link of the AQAR:

<http://arts.vidhyasagar.in/iqac/aqar2016-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.02	2016	5 years March 16th, 2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

20.06.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Madras

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

--

Any other (*Specify*)Accredited at "A"
Grade by NAAC

UGC-COP Programmes

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2. IQAC Composition and Activities

2.1 No. of Teachers

7 (including Principal)

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and

1

Community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders:

No.

25

Faculty

19

Non-Teaching Staff Students

3

Alumni

1

Others

Hostel- 2

2.12 Has IQAC received any funding from UGC during the year? Yes

☐

No

☒

If yes, mention the amount

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2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	17	International	1	National	-	State	1	Institution Level	15
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(ii) Themes

- Academic specialised topics
- Life Skills
- Career Guidance on Job Skills
- Scenario of Change Management in Business
- Neuro Linguistic Program
- MOOCS
- SPSS
- Curricular issues in Higher Education
- Parenting the Nex-Gen

2.14 Significant Activities and contributions made by IQAC

- IQAC monitors and validates the academic results of each Department.
- The research activities of the Post Graduate and Final year BBA are encouraged and projects are initiated.
- Outreach and community programs are organized by clubs.
- Internal Audit was conducted during the month of February in the college. Experienced faculty members of the college along with IQAC Team conducted the audit in the campus.
- Academic Seminars and Inter collegiate workshops are organized.
- Academic audit was conducted every month.
- Faculty Development Programs are conducted by IQAC to keep the staff posted on the latest in the fields of education, knowledge enhancement and use of technology.
- Standardisation of formats
 - Circular
 - Academic Audit
 - Result Analysis
 - Lesson Plan
 - Internal Exam Procedure (Question Paper, Time table, Duty chart, Room Allotment)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct International Conference, Seminars at Institutional level and National level workshop.	Implemented as planned
Faculty Development Program	Implemented as planned

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Strategies for improving Quality indicators of the institution were discussed in College Council meetings and presented during Staff meetings. Suggestions given by the faculty were considered for coming out with viable strategies.
- Research projects were initiated.
- Job employability add on courses were started.
- Bridge course in English
- Use of Smart Boards in teaching and learning process.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	Value Added Courses - 07
PG	4	-	4	
UG	12	1	13	
PG Diploma	-	-	-	
Advanced Diploma	-	-	-	
Diploma	-	-	-	
Certificate				
Others	-	-	-	
Total	16	1	17	7
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

(On all aspects)

Mode of feedback :

Alumni ☐ Parents ☒ Employers ☐ Students ☒
 Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per University of Madras.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. B.Sc (Home Science) Interior Design & Decor

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	95	94	01	-----	-----

2.2 No. of permanent faculty with Ph.D.	08
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	10	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty	5	1	4
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	53	8	27
Presented papers	12	12	02
Resource Persons	-	-	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of Smart Boards
- Learner Centric Environment.
- Curriculum is effectively implemented.
- Round the clock use of information and communication technology.
- Eminent persons from industries, educationalists and subject experts are cordially invited as Guest Lecturers.
- Seminars and assignment for Internal Assessment.
- Hands-on training through practical classes in laboratories.
- Internship.
- Practical exposure through Industrial visit.
- Suggestions and recommendations provided by the audit committee implemented.
- To enhance subject knowledge and skills, activities like debate, essay, quiz competition and cultural are conducted.
- High encouragement for participation in NSS, Sports and various club activities.

2.7 Total No. of actual teaching days during this academic year	182 days
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2.8 Examination/ Evaluation Reforms initiated by the Institution
(for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice
Questions)

Affiliated to University of Madras

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum
Development workshop

1

-

-

2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Computer Science)	94	28%	72%	-	-	79%
B.Sc (Computer Applications)	113	31%	69%	-	-	77%
B.Sc (SWA)	30	50%	50%	-	-	67%
B.Sc (Mathematics) (Shift I & II)	70+3	34%	100%	-	-	79%+ 100%= 80%
B.Sc (Physics with CA)	43	45%	56%	-		65%
B.A (English)	67	-	32%	22%	4%	88%
BBA	38	-	33%	-	-	87%
B.Com (ISM)	29	1%	96%	-	-	97%
B.Com (General) (Shift I & II)	102	6%	72%	2%	-	79.4%
B.Com (Computer Applications)	36	6%	78%	-	-	83%
B.Com (Bank Management)	41	7%	66%	7%	-	80%
M.Sc (IT)	17	12%	88%	-	-	100%
M.Sc (Mathematics)	29	21%	100%	-	-	93%
M.Com (A & F)	33	15%	85%	-	-	100%
M.A (English)	11	36%	27%	27%	-	91%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Smart Board Usage Register
- University Results
- Planning and implementation of the yearly action plan for institution activities for quality enhancement.
- Documentation of activities of the institution
- Periodic academic audit by the Head of the Institution.
- Dissemination of information about various funding available for research and development to the faculty.
- Motivating faculty members to involve in research activities.
- Regularly update faculty on forthcoming workshops, seminars, and conferences.
- Feedback from all stakeholders – Students, Parents & Alumni to monitor and improve quality of curriculum model & delivery.
- Organizing bridge course in English for slow learners and first generation learners
- Implementation of remedial coaching for academically weak students.
- Organizing various job oriented courses for the benefit of the students.
- Organizing Yoga and Karate for all students.
- Coaching classes for competitive examination.
- Internal evaluation procedure is strictly adhered.
- Periodic Seminars, Tests, Assignments and Model Exams are conducted to evaluate the students.
- PTA meetings are conducted to discuss the progress of the students.
- Organizing Faculty Development Programs to keep the staff posted in the latest fields of education, knowledge enhancement and use of technology.
- Arranging IQAC meetings and agenda of the meeting, minutes, action taken reports has been documented and maintained electronically in a retrieval format.
- Maintaining Alumni details.
- Monitoring Grievance Redressal Cell.
- The details of Journal publications and paper presentations are collected and documented.
- Encouraging students to participate in cultural and sports activities.
- Periodic HOD and Staff Meetings to discuss about Curricular Progress Results.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others- 6 FDP organized by the Institution	256

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	-	-	-
Technical Staff	4	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Committee comprises of the Principal and seven faculty members.
- The committee encourages the investigators to come out with socially, environmentally, industrially relevant research proposals.
- Committee monitors and plans research activities throughout the years.
- Staff members are granted permission to enrol for the Ph.D and they are motivated to complete their research as part-time scholars.
- Staff members are motivated to present papers in National and International conferences and publish papers.
- Resources for research activity namely journals, congenial environment and lab facilities are made available.
- Post Graduate and BBA students undertake projects in the final semester under the guidance of staff as part of their curriculum.

3.2. Details regarding major projects: **Not Applicable**

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3. Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	Yes	Yes
Outlay in Rs.	10,000	-	----	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	6	1
Non-Peer Review Journals	-	-	-
e-Journals	2	-	-
Conference proceedings	5	5	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2015-2016	Management	10,000	Yes
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			10,000	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	-	-	-	-
Sponsoring agencies	Management	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
3	-	-	-	-	-	3

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level
 National level State level
 International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	-	
NCC	4	NSS	18	Any other YRC-1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organ donation.
- Visit to orphanage / leprosy home.
- Karate – Self Defense Technique was taught to 1540 school students within the District.
- Village adoption and awareness program by NSS.
- Outreach programs by clubs.
- Health Awareness Programs.
- College was relief camp for the victims of Chennai flood.
- Blood donation camp organized by clubs.
- Health camp was organized for the general public.
- Rally for Swatchh Bharat Abhiyaan and Drug Abuse.
- Awareness Programmes for AIDS, Road Safety, Digital Payment, Food Adulteration and Dengue.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

FACILITIES	EXISTING	NEWLY CREATED	SOURCE OF FUND	TOTAL
Campus area	10.23 acres	-	Management	10.23 acres
Class rooms	53	06+ 2 Smart Board Class room	Management	61
Laboratories	07	02	Management	09
Seminar Halls			Management	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1 RO Plant & Audio Equipment	Fire Equipment - 16 nos RO plant - 1 Sewing Machine - 20 nos Wall speakers - 12 nos	Management	-
Value of the equipment purchased during the year (Rs. in Lakhs)	8.45	6.974	Management	15.43
Others	2357.72	146.09		2503.806

4.2 Computerization of administration and library

- Office administration is carried through 10 systems with internet facility and printers.
- The scholarships of students, students' admission, pay bills of staff members and University details are updated through online facility.
- Digital Resource Centre with 4 computers is available for learning in library.
- College has an effective computer based MIS.
- Biometric Entry for Teaching and Non-Teaching.
- Online Feedback from Students.
- Library has been automated using the Library Management System "COLS". It organizes and manages the information of Books and circulation in most economical and effective manner.
- Every year Library week is being celebrated by conducting various Library Based competitions to motivate the students.
- Journals and Magazines are kept in open racks.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10687	21,58,372	1,080	4,34,412	11767	25,92,784
Reference Books	650	3,57,500	17	9350	667	3,66,850
e-Books	-	-	-	-	-	-
Journals	34	46,700	1	3,000	35	49,700
e-Journals	-	-	-	-	-	-
Digital Database	COLS	50,500	-	-	-	50,500
CD & Video	362	18,100	25	1,250	387	19,350
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	300	5	175	-	-	2	9	-
Added	-	-	-	-	-	-	-	-
Total	300	5	175	-	-	2	9	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Smart Board Training to faculty.
- E- Governance through MIS.
- Online feedback from the students.
- Communication to students through SMS.
- Computing skill is a soft skill paper which is part of the curriculum offered to non computer students. The students learn the basic packages and network concepts.
- Administrative staffs are trained in ERP.
- Staffs are trained in online entry of student details for examination.
- Internet Leased Line Upgradation in Progress.
- Online Admission Training through Video Conferencing.
- Students are encouraged to make use of computers for their Seminars and Projects.
- Bio-Metric Attendance Training Programme for Non-Teaching Staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.846
ii) Campus Infrastructure and facilities	26.139
iii) Equipments	-
iv) Others	6.498
Total :	38.483

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Interactive sessions in the classroom.
- Mentor-Mentee system.
- Periodical meetings with parents to discuss issues pertaining to student attendance, academic performance and behavioral problem.
- Meetings with the Management to improvise on the facilities.
- Close monitoring and executing the feedback mechanisms.
- Involve active participation of the students to suggest academic programs.
- The College publishes a well-designed prospectus that is updated every year. It highlights the UG & PG courses offered by the institution in order to familiarize prospective students with the goals and aspirations that drive the College towards achieving the perfect learning atmosphere. It also contains the Empowerment courses offered, Placement records, Support services, Facilities available, Admission procedure and College achievements.
- The handbook which is distributed to all the students is a handy guide to the various facets of campus life at Vidhya Sagar. It highlights the Vision and Mission of the college. It provides vital information on the Courses offered, department wise faculty list with qualification, Course wise subject details, Rules and regulations governing the college and Library rules. It presents a calendar of events besides the number of working days and details of semester vacations. It offers the students a bird's eye view of the various co-curricular and extra-curricular events, club activities and other programs they can be a part of.
- Placement Cell – The College has an active placement cell and it functions with one co-ordinator.
- Coaching Classes – Bridge course in English for first generation learners.
- Grievance Cell
- Guidance and Counseling – The system helps the students to alleviate their stress and aids students to inculcate a sense of morality and confidence in their life.
- Anti-Ragging Committee – Constituting Principal, Heads of all Departments, male & Female faculty and Taluk Inspector.
- Community Service Schemes – NSS, YRC, Rotaract, Karuna and Enviro Clubs.
- Students Council – to act as a bridge between students on one side and management and faculty in the other.

5.2 Efforts made by the institution for tracking the progression

- College has an excellent Mentor- Mentee system in the ratio of 30:1. Mentor keeps track of the students' academic progress and encourages in developing their skills and talents. Mentors also addresses and resolve personal issues if any.
- Academic performance of students is monitored through Internal Assessment and weak students are given special attention. Progress card reflecting the details of marks in two Internal Assessments and model examinations are sent to the parents.
- The college strives towards fostering a friendly learning atmosphere that will promote academic excellence and holistic development of students.
- In order to boost academic performance a rigorous system of Internal Assessment is in place. Students are given periodic tests, assignments, projects and seminars. The college organizes conferences, seminars, guest lectures for students and Faculty Development Program for faculty.
- The college also keeps track of their attendance by strictly monitoring the required monthly 75% of attendance and notifies the defaulters.
- Habitual defaulters are counseled by their respective mentors and parents are also informed accordingly.
- Alumni meet
- College website
- Placement cell

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	-	-		2636	100

No	%
2636	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
106	540	12	1946	2	2606	127	538	17	1953	1	2636

Demand ratio

Dropout % : 4.7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Orientation for the students is given as to take up competitive exams.
- Experts from industry address the students

No. of students beneficiaries

800

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Orientation program for final year students on career guidance and facing interview.
- Value Added Courses to enhance employability.
- 30 students are allotted with a mentor; mentor monitors the students.

No. of students benefitted

800

5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	800	72	04

5.8 Details of gender sensitization programmes

During NSS special camp, students are sensitised about gender issues by guest speakers from the city. Awareness about the role of women in building a just and responsible society which recognises women empowerment was conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	505	28,24,435
Financial support from government	337	22,06,550
Financial support from other sources	--	--
Number of students who received International/ National recognitions	02	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Details Enclosed in Annexure IV

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To *Educate* women students, *Empower* them with wholesome development of their innate potential and *Enhance* their contribution towards being socially responsible citizens.

Mission:

- To develop as a premier institution for learning by providing holistic education and skill based learning through value added courses.
- To promote a sense of economic and social independence through comprehensive education especially to students from rural background and first generation learners.
- To provide a learner-centric approach through state of art academic frame work.
- To create a sense of social awareness through regularized and monitored practical learning.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Implementation of University designed curriculum for all courses.
- International and National level seminars and workshops are organized to enhance students' knowledge about recent trends.
- Certificate courses are offered to students to develop competency skills for employability.
- Personality development programs are conducted for students by Department of Business Administration to improve their personal profile.
- Soft skill programs are organized to enhance the communication skills of PG students.
- Smooth implementation of the curriculum is ensured through the efforts of the academic council member who acts as a liaison between the university and the institution.
- New courses are introduced to meet the current academic challenges of the students and to improve their employability skills.
- Choice based credit system for both UG & PG.
- Compulsory Internship & Project work for PG students.
- Soft Skills as part of curriculum for all students.
- Environment science project offered as a compulsory subject to all second year students.
- Compulsory Yoga and Karate for all the students as part of value education.
- Wide range of Non Major Electives offered to all students.

6.3.2 Teaching and Learning

- ICT based teaching & learning is emphasized.
- Application & employability oriented learning is given due importance
- Skill based certificate courses offered.
- Orientation program & Bridge course in English for all first year students, to facilitate smooth transition from school to College.
- Well organized learner centric teaching practices.
- Clear definition of content and learning outcomes through lesson plans.
- Objective system of monitoring through continuous evaluation.
- Interactive teaching learning process.
- Mentor ward system caters to the requirements of the student community.
- Scholarships, Proficiency prizes and Awards are given to motivate the students.
- Internships, Field trips and Industrial visits.

6.3.3 Examination and Evaluation

- Internal assessment for students is conducted as per the schedule.
- External exams are conducted as per University norms.
- Schedule for practical exams prescribed by the University are strictly followed.
- Extra time is provided for differently abled students.
- Students' performance is evaluated as per the guidelines of the University.
- A record of the internal marks and model examination marks are maintained by each department and reviewed by the Principal regularly.
- Results Analysis.
- Supplementary exams for final years

6.3.4 Research and Development

- Faculty members serve as research guides for their respective disciplines.
- Faculty members of various departments are pursuing Research Programs.
- Research projects are also undertaken by the faculty, Under Graduate and Post graduate students.
- Management promotes and supports the research activities by providing financial assistance.
- Faculty members published their research article in various journals.
- Faculty members are presented their research article in International and National conferences/ seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The central Library covers an area of 3200 sq.ft.
- It offers a wide range of books on various subjects.
- Libraries are equipped with reference books.
- The library is being used on an average by 300 students every day.
- Departments also maintain their own reference books.
- Digital Resource Centre with 4 computers with internet is available inside the library.
- Internet is available in the computer labs for enabling ICT teaching and learning.
- There are 5 well equipped computer labs with a total of 300 systems.
- Smart board and LCD projectors are available for teaching purpose.
- Well ventilated, spacious 61 classrooms are available.
- Open air auditorium with seating capacity of 2000, one multipurpose hall with seating capacity of 750 is available.
- Basket ball, kho kho, volley ball, throw ball, shuttle badminton, ball badminton and athletic grounds are available.
- In campus bank with ATM is available.
- Language Lab facility is available for all the students to enhance their Spoken and Language Skills. This programme is designed by the software provided by Wordsworth.
- Stationery shop & Photo Copy is also provided in-campus, for the convenience of the students.
- CCTV camera installed in the college premises.
- Women's Hostel with a capacity to accommodate 20 students
- Well furnished and equipped laboratories for Physics with CA, Chemistry and Interior Design and Décor.
- Canteen
- 25 college buses
- Purified water facility.

6.3.6 Human Resource Management

- For efficient Human Resource Management, the college has several committees which plans, monitors and coordinates the various activities relating to development and functioning
- Management Committee comprises of five members and Governing Council comprises of six members including the Principal. This committee meets before the beginning of the academic year to discuss matters relating to financial planning, infrastructural development, proposal for new courses/ additional sections and staff appointments.
- Under the IQAC, development programs for faculty members are systematically planned and conducted.
- Faculty members are motivated to acquire additional qualifications
- Faculty members are encouraged to present and publish papers in International and National forums.
- Faculty serves as resource persons in other institution and organizations.
- The college has various committees comprising of chairperson and faculty members team which monitors and manages different academic and administrative responsibilities.
- Decisions are taken based on structured and informal feedback from all stake holders.
- Grievance Redressal Committee plays a vital role in addressing problems of students and solves them.

6.3.7 Faculty and Staff Recruitment

- The college has qualified and dedicated faculty, whose needs are well taken care of by the management. Faculty & Staff is recruited after personal interview by an interview committee constituted as per University norms.
- Selection panel committee comprising of Academic council member nominee, subject experts, Principal, Management and Head of the Department.
- Measures taken by the College for attracting and retaining eminent Faculty members are –
 - ❧ Long Leave during need is granted.
 - ❧ Financial Incentives for acquiring additional qualifications.
 - ❧ Awards for acquiring additional qualifications.
 - ❧ Sponsorship for participation in National / International Seminars / Conferences.
 - ❧ Recognition through awards for outstanding performances.
 - ❧ Faculty Development Programs, Workshops, Seminars & Conferences.

6.3.8 Industry Interaction / Collaboration

- MoU with Institute of Cost Accountants of India is in process.
- The college has linkages with Madras Management Association and Confederation of Indian Industry.
- The college has an MoU with Bharath Infotech & Shree Herbal Beauty Palace.
- Interfacing through corporate consultancy
 - ❧ Factory visits
 - ❧ Intensive Internships
- Field Visits
- Workshops
- KIMS, JSP Hospital, Ranga Hospital, Mahavir International jointly organize Health Camp.
- Organize Blood Donation Camp jointly with Hindu Mission Hospital and ESSAR Blood Bank.

6.3.9 Admission of Students

- Eligibility norms for admission in various courses are prescribed by the University.
- A core committee comprising of the Principal and six senior faculties offer counseling to the students.
- Preference is given to students from neighboring areas, differently - abled students and students with proficiency in sports are favored.
- Students are admitted based on an average of marks obtained in Board exams.
- Scholarships are given to the Meritorious Students.
- Scholarship for Sports Students

6.4 Welfare schemes for

Teaching	P.F, ESI & Free medical camp, Maternity Leave, Loan Facility and Financial aid for children's education
Non teaching	P.F , ESI & Free medical camp, Festival Advance, Free Lunch, Loan Facility and Financial aid for children's education
Students	Career Guidance Programme, Job Oriented Courses, Scholarships and Free medical camp

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	IQAC
Administrative	No	---	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online entry of Internal Marks Foil sheet.
- Provisions for photocopy of answer paper and revaluation.
- Hall tickets are generated online.
- Attendance details are updated through online.
- Personalized mark sheets for all students.
- Online publication of semester results.
- Students can apply for revaluation through Online.
- Instant exam for final year students those who failed in one paper.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Affiliated Colleges submit proposals for autonomy status.

6.11 Activities and support from the Alumni Association

- Alumni meet is organized every year.
- Alumni guide in identifying internship opportunities for students.
- Alumni Feedback is collected during Alumni meet.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meetings initiated by Departments do take place, where they are apprised about the progress of their ward, whenever need arises.
- Feedback from parents is collected.
- Suggestions are received in informal meetings between parents and faculty members.
- Action taken against suggestions obtained in PTA meet are:
 - ☞ Provision of purified water.
 - ☞ Cleanliness of toilets.
 - ☞ Installation of CCTV at strategic points.
 - ☞ Supply of quality food at subsidized rates.

6.13 Development programmes for support staff

- Online Admission Training.
- ERP Training

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rainwater harvesting system has been installed and maintained.
- Students are encouraged to donate and plant saplings on special occasions.
- Installation of solar power system.
- Keeps the campus clean and green.
- A well maintained lush green garden and a campus with lots of trees.
- Incinerators provided in the rest rooms.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Entrepreneur skills are encouraged and developed by giving opportunities within the campus.
- Intimation about College reopening date through SMS
- Month wise Academic Audit to improve the quality and competency.
- Internal Audit to improve the quality.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- A structured event based calendar system has been introduced.
- Internal assessment tests and model examinations are carried as per calendar schedule.
- An organized system for documentations is in place.
- Value based, Motivational based, Academic based, skill oriented, community and outreach programs have been conducted by the departments in collaboration with IQAC.
- Internal Quality Assurance Cell was entrusted with the task of document preparation for applying for 2F to UGC.
- IQAC planned and implemented FDP.
- Steps were taken by the placement cell for enhancing placement records.
- Office bearers of student council were duly elected.
- Department of Commerce took initiative to bring about the MOU with CA institute.
- Continuation of bridge course in English and personality development program

Best Practice-1

Title : Mentoring of Students

Goal: In an educational institution the prime stakeholders are undoubtedly the student community. It is essential to mould this human resource for the betterment of their future. A sound and healthy mind is the prerequisite for acquiring knowledge and resorting to knowledge management effectively. In this context there is a profound need to mentor the students and we equip them to face the various hurdles of life and exude self confidence in their future endeavors.

The Context: The institution has an influx of students belonging to different strata of society and more so the first generation learners. The task of mentoring these students to undergo a hassle free tenure in the College with due focus on acquiring quality education and employability skills along with imbibing moral and ethical values is of a challenging nature. The strategies suitable for mentoring them have been thoughtfully devised to cater to the needs of individual students irrespective of their nature of background.

The Practice: Mentoring of students belonging to all disciplines is carried out systematically and periodically. Potential candidates with due skill and knowledge, who have an inclination to progress, are fine tuned through mentoring. Individual attention is provided by the mentor on a case to case basis. An interactive session by eminent Psychologists and Psychiatrists with a majority of students, dwelling upon stress management was carried out. The focus was on identifying nature of stress a student may undergo and the necessity to seek advice and counseling at the right juncture and the ways to handle stress was discussed threadbare

Evidence of Success: The usefulness of this interactive session could be prominently seen with the willing participation and level of involvement by the student fraternity. Several problems and obstacles faced by them were discussed and the solutions to such problems were provided on a case to case basis instilling confidence in their minds to confront such problems and overcome them successfully, thereby focusing on their studies and their future goals.

Problems Encountered and resources required: The process of mentoring in its initial stages did have its hiccups with a skeptical approach on the part of the students to spell out their problems. It was indeed a herculean task to convince them to open up their minds and assure them about the effectiveness of mentoring. Gradually this process gained momentum and the benefits of mentoring was realized and recognized to the fullest extent. Many more such interactive sessions dealing with student centric approaches necessitates the services of psychologists and other related experts, which in turn poses additional financial strain.

Best Practice-II

Title: Fitness and Self-defense for Faculty and Students.

Goal: There are many health and wellness resource available for women within the living network. Women are far more likely to suffer depression than men. As a women's college the Institution focuses mainly on the fitness of the faculty and Yoga and Self-defense for Students. We train them to be fit and strong enough physically and mentally.

The Context: The Institution has enormous number of students belonging to rural sector and even from economically backward society. They never take any initiative in training or keeping themselves fit and healthy. Along with education in order to make them physically and mentally strong, fitness for Faculty, Yoga and Karate for Students are being taught to them.

The Practice: Yoga and Karate are included in the regular Timetable of students. Trained Yoga and Karate Faculty was appointed and training is being given to the students regularly. Well trained students of our Institution have taken initiative in teaching Karate to the nearby schools in order to create awareness for girl students. Fitness training was given to our Faculty members every Saturday through 'Edusports'. Individual Fitness checkups were done for all and training was given accordingly. We provide holistic self-defense training that encompasses and train all three levels of our being- mind, body and spirit. We teach students how to apply these option that realistically impact personal safety and self-defense skills.

Evidence of Success: The achieved goal is students' psychological preparation to reduce inhibitions that improve the preventive spirit. The students have successfully resolve fears about being attacked. The students are empowered through our progressive teaching strategies, which naturally develop effective, free flow preventive skills that become embedded into their mind and body. They walk away with the skills, confidence and practical experience of full force training. They learn how to channel their fear into strength and fear turn into empowerment. They learn how to transform fear into a powerful life tool. A regular Yoga practice offers increased flexibility, muscle tone, mental clarity, back health and enhanced circulation. Some aspects of yoga are especially supportive for the students. Our students participated in National Karate Competitions and won I,II & III prizes every year.

Problems Encountered and resources required: Though Yoga and Karate are fit into the regular timetable on daily basis, an elaborate practice on the same becomes stringent due to paucity of time.

7.4 Contribution to environmental awareness / protection

- Rain water harvesting.
- Solar power instantiated.
- Plantation of saplings.
- Organic Farming

7.5 Whether environmental audit was conducted?

Yes

✓

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Involvement of every faculty in their designated expert committees for implementing the action plan of the institution thereby strengthening IQAC
- Excellent team work among teaching & non teaching staff.
- Full support from the Management.
- Commendable Placement record
- Quality Education is imparted to first generation learners.
- Intake of students from economically & socially disadvantaged sections.
- Certificate courses based on employability.
- Smart class rooms to enable ICT teaching learning process.

Weakness:

- Exchange Program with other Universities both at National and International level.
- Less number of Research Projects.
- Alarming number of colleges

Opportunities:

- Efforts to be taken for Exchange Program of students with both National and International Universities.
- Motivate teaching staff to apply for Research Projects
- Collaborations and linkages with industry and institutes.
- On/Off Campus placement facilities for students.

Threats:

- Competitive atmosphere among the educational institutions.

8. Plans of institution for next year

- To resort to renowned funding agencies for organizing programs & conferences.
- To organise NAAC sponsored workshop under IQAC.
- To enhance placement record.
- To apply to UGC for 2(f) & 12B.
- Promote Research Activities.
- NET/SET coaching for PG students.
- MOU with CA institute.
- Online feedback – Course wise
- Initiate ED cell.
- To promote a sense of research amongst students & faculty through minor and major research projects based on the need of the hour.

Name Dr. G. VALARMDTH



Signature of the Coordinator, IQAC

Name DR. C. SHALINI/KUMAR



Signature of the Chairperson, IQAC

Annexure I

College calendar for 2016-2017

DATE	DAY	JUNE -2016	DAY ORDER	
16.06.2016	THU	Re-opening II&III year	I	1
21.06.2016	TUE	Yoga Day	IV	3
25.06.2016	SAT	Blood Donation Camp	II	8

DATE	DAY	JULY -2016	DAY ORDER	
06.07.2016	WED	Ramzan		
07.07.2016	THU	Opening – I year (UG)	IV	16
15.07.2016	FRI	Fresher's Day	IV	22
24.07.2016	SUN	Health Camp		
27.07.2016	WED	IA-I begins	VI	30

DATE	DAY	AUGUST -2016	DAY ORDER	
03.08.2016	WED	I year PG opening	V	35
04.08.2016	THU	Karuna&Enviro Club Inauguration	VI	36
05.08.2016	FRI	Aadipooram		
10.08.2016	WED	YRC Inauguration	III	39
12.08.2016	FRI	Department of Commerce- Seminar	V	41
15.08.2016	MON	Independence Day		
19.08.2016	FRI	District level sports meet	III	45
23.08.2016	TUE	STU Inauguration	V	47
24.08.2016	WED	Tamil Peravai	VI	48
25.08.2016	THU	Krishna Jeyanthi		
29.08.2016	MON	IA - II	II	50

DATE	DAY	SEPTEMBER -2016	DAY ORDER	
02.09.2016	FRI	Teacher's Day celebration	VI	54
05.09.2016	MON	VinayagarChathurthi/Teacher's Day		
06.09.2016	TUE	Samvatsari		
08.09.2016	THU	Dept. of Physics & Chemistry - Seminar	II	56
10.09.2016	SAT	PTA Meeting (III year) & Executive meeting	IV	58

13.09.2016	TUE	Bakrid		
14.09.2016	WED	Rotary Club Inauguration	VI	60
17.09.2016	SAT	PTA Meeting I & II year	III	63
21.09.2016	WED	NSS Day Celebration	VI	66
23.09.2016	FRI	Department of Computer Science – Seminar	II	68
27.09.2016	TUE	CCC Inauguration	IV	70
30.09.2016	FRI	Department of English - Seminar	I	73

DATE	DAY	OCTOBER-2016	DAY ORDER	
02.10.2016	SUN	Gandhi Jeyanthi		
04.10.2016	TUE	Department of Maths – Seminar	III	75
06.10.2016	THU	Department of BBA&ISM – Seminar	V	77
10.10.2016	MON	SaraswathiPooja		
11.10.2016	TUE	Vijayadasami		
12.10.2016	WED	Moharam		
13.10.2016	THU	Model Exam begins	I	79
27.10.2016	THU	Odd Semester – Last Working Day	I	91
29.10.2016	SAT	Diwali		

DATE	DAY	NOVEMBER -2016	DAY ORDER	
23.11.2016	WED	College Re-opens – Even Semester	I	1
26.11.2016	SAT	Working Day	IV	4

DATE	DAY	DECEMBER -2016	DAY ORDER	
13.12.2016	TUE	Milad-un-nabi		
15.12.2016	THU	Library week celebration	VI	18
16.12.2016	FRI	Christmas celebration	I	19
17.12.2016	SAT	Working day	II	20
25.12.2016	SUN	Christmas		

DATE	DAY	JANUARY -2017	DAY ORDER	
01.01.2017	SUN	New Year's Day		
05.01.2017	THU	IA – I	II	26
07.01.2017	SAT	Working Day	IV	28
12.01.2017	THU	Pongal Celebration/ MuthamizhVizha	II	32
13.01.2017	FRI	Bhogi		

14.01.2017	SAT	Pongal		
15.01.2017	SUN	ThiruvalluvarThinam		
16.01.2017	MON	UzhavarThirunaal		
21.01.2017	SAT	Working Day	I	37
26.01.2017	THU	Republic Day		
28.01.2017	SAT	Sports Day	VI	42

DATE	DAY	FEBRUARY-2017	DAY ORDER	
04.02.2017	SAT	Annual Day	VI	48
13.02.2017	MON	IA – II	VI	54
18.02.2017	SAT	Working Day	V	59

DATE	DAY	MARCH -2017	DAY ORDER	
04.03.2017	SAT	Convocation Day	IV	70
13.03.2017	MON	Model Exam Begins	IV	76
18.03.2017	SAT	Working Day	III	81
31.03.2017	FRI	Even semester - Last Working Day	I	91

Annexure –II

ANALYSIS OF FEEDBACK

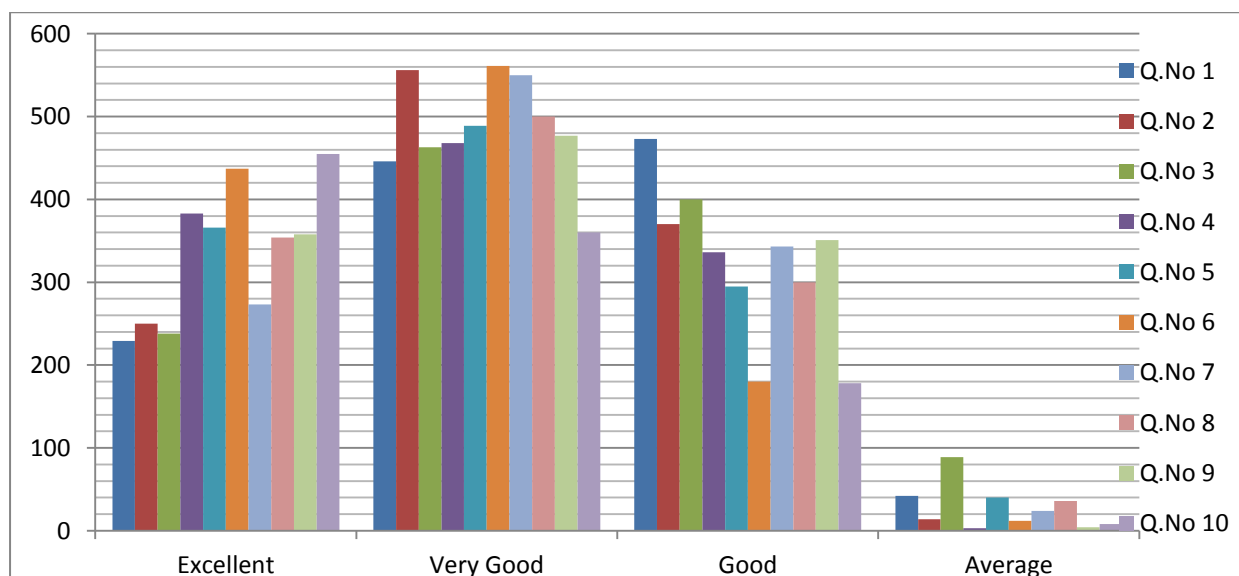
a) Parents' feedback for the academic year 2016-2017

PARENT'S FEEDBACK ANALYSIS REPORT

Total strength:2636

No. of Parents Present:1190

S.No	FACILITIES	EXCELLENT	VERY GOOD	GOOD	AVERAGE
1	Infrastructure facilities	229	446	473	42
2	Teaching learning environment	250	556	370	14
3	System of monitoring student's progress	238	463	400	89
4	Approach of faculty to student	383	468	336	3
5	Encouragement provided to students for participation in academic forums	366	489	295	40
6	Learning resources such as library, internet, computer etc.	437	561	180	12
7	Enhancement of students personality	273	550	343	24
8	Support services like bank, canteen, career counseling cell, placement etc.	354	500	300	36
9	Discipline practices	358	477	351	4
10	Transport facilities	455	360	178	8



b) Students' feedback for the academic year 2016-2017

This online feedback system is used by the students to submit the feedback online and which can be accessed by the faculty administrator. The security is also maintained as feedback is only visible to the authentic user. This system helps faculty to improve the performance by analyzing the feedback given by students.

Online Feedback System generates proper feedback to faculty about their teaching quality by rating as Unsatisfactory, Satisfactory, Good, and Very Good. It enables to give feedback based on the relevant subject and respective faculty.

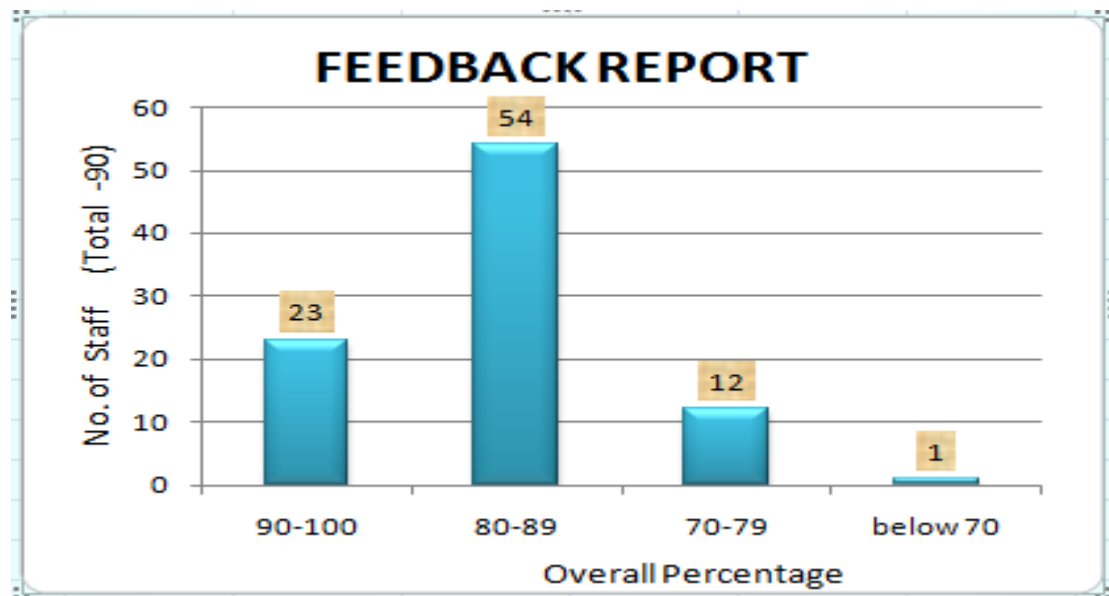
This process occurs towards the end of the first semester, in September, and towards the end of the second semester, in March. In each case, feedback is collected after students have been assessed on that particular subject, but prior to publication of results.

The student feedback form focuses on the following issues:

1. Knowledge base of the faculty(as perceived by you)
2. Communication skills (in terms of articulation and comprehensibility)
3. Sincerity /Commitment of the faculty
4. Interest generated by the faculty
5. Ability to integrate course material with environment /other issues, to provide a broader perspective
6. Ability to integrate content with other courses
7. Accessibility of the faculty in and out of the class (includes availability of the faculty to motivate further study and discussion outside class)
8. Ability to design quizzes/ Tests/ assignments/examinations and projects to evaluate students understanding of the course
9. Provision of sufficient time for feedback
10. Overall rating
11. Students are not required to reveal their identity during the process of filling the online feedback form.

Objectives of Student Feedback:

1. To provide students with the opportunity to reveal the quality of their learning experiences, as required in preparation for and as part of review processes
2. To assess the success of academic provision in relation to the expectations of students
3. To provide feedback to faculty in order to improve delivery and/or content of the subject.



Annexure-III

EXTENSION AND EXTRA-CURRICULAR ACTIVITIES

A) SOCIAL SERVICE ACTIVITIES BY NATIONAL CADET CORPS CADETS (NCC)

S.No	Event Name	About the Event	Date	Venue
1	Awareness about to clean our society in world	Creating awareness by RALLY.	08.10.2016	Chengalpatu
2	Awareness among public about AIDS	Creating awareness by RALLY.	22.10.2016	Vedhanarayanapuram
3	Awareness about Digital India.	Use Banners & Cards to create awareness.	04.01.2017	Chengalpatu – Rural areas.

CULTURALS ACHIEVEMENT BY NCC

S.No	Event Name	Camp Name & Venue	Date	Award
1	Group Dance & Drill	CATC CUM – TSC	31.05.2016 to 09.06.2016	3 Medals
2	Group Dance & Drill	CATC CUM – TSC	06.09.2016 to 15.09.2016	12 Medals

B) SOCIAL SERVICE ACTIVITIES BY NATIONAL SOCIAL SERVICE VOLUNTEERS (NSS)

S.No	Event Name	About the Event	Date	Venue
1.	Rally	“WALKATHAN ON SWACHH BHARATH ABHIYAN”- RALLY	23.06.2016	Marina Beach, Chennai
2.	Blood Donation Camp	Donating blood to the Hindu Mission Hospital	25.06.2016	B.Ed., Auditorium, VSWC
3.	Health Camp	One-day Health Camp. Dr.S.Raj Kumar, JSP Hospitals, Chengalpattu	31.07.2016	B.Ed., Auditorium
4.	Swatchh Bharat Abhiyaan Campaign	75 NSS, RRC AND ROTRACT volunteers were actively participated and clean the entire campus.	12.08.2016	VSWC Campus
5.	Youth Empowerment Workshop	INTERNATIONAL YOUTH DAY CELEBRATION.	12.08.2016	University of Madras, Chennai.
6.	Independence Day Celebration	Colonel. D. Pradeep Kumar, SHAURYA CHAKRA SENA MEDAL (Retd.) hoisted National flag	15.08.2016	VSWC CAMPUS

7.	Rice Donation	Donated 7 packets of rice bags to “Morning Star Social Welfare Charitable Trust”.	09.09.2016	VIDHYA SAGAR WOMEN’S COLLEGE
8.	Work Shop on “Digital India”	10 NSS Volunteers were actively participated in the workshop as well as the competitions.	24.08.2016	UNIVERSITY OF MADRAS, CHENNAI
9.	Pre RD- PARADE selection	3 NSS Volunteers were participated. Among these three volunteers one student was selected for final round.	15.09.2016	MADRAS UNIVERSITY UNION GROUND, CHENNAI
10.	NSS DAY Celebration and Orientation	Celebration of NSS Day & Orientation for volunteers.	21.09.2016	VSWC auditorium
11.	Organ Donation Awareness Programme	On the occasion of our Correspondent’s Birthday Celebration, we the NSS units of Vidhya Sagar Women’s College make a resolution for creating awareness of Organ Donation. In this connection, around 350 organ donation forms are collected through our NSS Volunteers.	30.09.2017	VSWC CAMPUS
11.	Pre-monsoon First Aid and Disaster Management	10 NSS Volunteers along with one Programme Officer attended this one day Workshop on “Pre-monsoon, First Aid and Disaster Management” at Madras University Campus	27.10.2016	UNIVERSITY OF MADRAS, CHENNAI
12.	Debate - DD POTHIGAI	NSS volunteers of our college were participated in the Debate conducted by DD PODHIGAI.	27.11.2016	DD PODHIGAI, Swami Sivanandha Salai, Chennai
13.	National Youth Day Celebration & Road Safety Awareness	On account of Swami Vivekananda’s Birthday, National Youth Day was celebrated . In associated with this programme, a Road Safety Awareness also created for our 100 NSS Volunteers.	12.01.2017	Ramakrishna Matriculation Higher Secondary School, Chengalpattu to Chengalpattu Railway station.
14.	Self Defence Training Programme	NSS Volunteers gave Self Defense Training to in & around Chengalpattu Girls	January 2017	Chengalpattu in & around 10 Girls Higher Secondary

		Higher Secondary School Students.		Schools
15.	Participation in Debate - DD Pothigai	On behalf of Vidhya Sagar Women's College, ten of our NSS Volunteers were participated in Debate conducted by DD Pothigai	19.02.2017	DD PODHIGAI, Swami Sivanandha Salai, Chennai
16.	NSS Special Camp Inauguration	The Special camp was inaugurated by the village President Mr.P.K.Munusamy and presided over by Dr.G.Valarmathi, HOD, Department of Commerce.	20.02.2017	PAZHAVELI
17.	Dengue Awareness	Mrs. Jayanthi Suresh, Nursing Officer CLTRI Chengalpattu, addressed the community and the student volunteers regarding Dengue awareness , preventives, identification and some of the treatment for dengue.	20.02.2017	PAZHAVELI
18.	"Awareness about Food Adulteration".	CMA. CS. Dr. V.N. Parthiban, gave a valuable speech regarding Consumer Rights & Protection.	20.02.2017	VSWC auditorium
19.	"Awareness on Digital Payment"	Mr. Shanmugam Digital Marketing Manager, Chennai In space Technologies PVT LTD addressed the community and the student volunteers on "Awareness on Digital Payment"	21.02.2017	PAZHAVELI
20.	"Aids Awareness".	Mr. Sathish Kumar, Trainer, YRG Care, Chennai, educated the student volunteers about prevention, protection, on "Aids Awareness".	21.02.2017	VSWC auditorium
21.	"A Vision of life for the present student community" & "A Vision of Life for the Present Generation"	Mrs. Shoba Advocate, High Court, Chennai. She has given wonderful speech about the "A Vision of life for the present student community" and inspired all.	22.02.2017	PAZHAVELI & VSWC auditorium

22.	General Medical Camp	During Medical Camp, Doctors & Nurses gave treatment to the village people. More than 100 people were benefitted through this medical camp.	23.02.2017	PAZHAVELI
23.	Competitions for Students	We have conducted many competitions to the volunteers like essay writing, speech, kavithai, drawing, mime etc., which inculcates ethical and moral values to the students. Many students have participated and bagged prizes.	23.02.2017	VSWC Auditorium
24.	“ Sexual Reproductive Health and Right”	Mrs. D. Selvi, Co-coordinator RUWSEC, and Mrs. Amutha , staff of RUWSEC, has given wonderful speech on “ Sexual Reproductive Health and Right”.	24.02.2017	PAZHAVELI
25.	Life skill program and violence against Women’	Mrs. G. Kalavathi, Senior Co-ordinator, RUWSEC has delivered a speech on “Life skill program and violence against Women’s program”.	24.02.2017	VSWC auditorium
26.	“First Aid Programme”.	Dr.S.Geethakumari, training the students and the community for “First Aid Programme”.	25.02.2017	PAZHAVELI
27.	“Disaster Management”.	Mr. M. Krishnan, District Treasurer, Indian Red Cross Society, educated the students about ”disaster management”.	25.02.2017	VSWC auditorium
28.	Women’s Day Celebration	On behalf of NSS Units of Vidhya Sagar Women’s College, Women’s Day was Celebrated on 8th March 2017 in our College Premises. Smt. RADHA KRISHNASWAMY, Strength & Conditioning Coach, Indian Women Cricket Team, Chennai was the Chief Guest for the celebration	08-03-2017	VSWC auditorium

EXTRA CURRICULAR ACTIVITIES:**A) KARUNA & ENVIRO CLUB**

S.No	Event Name	About the Event	Date	Venue	Beneficiary
1	Free Health Camp	Eye Camp Incharge	31-07-2016	College premises	Public and students
2	Inagural function of karuna & enviro club	Powerpoint presentation by Monica Biswas on Biological Farming in comparision with organic farming.	04-08-2016	VSWC Auditorium	Students
3	Competition	Poster making and Best out of waste	28-09-2016	VSWC auditorium	Students

B) ROTARACT CLUB

S.No	Event Name	About the Event	Date	Venue	Beneficiary
1.	HEALTH CAMP	Dental camp	31.08.2016	VSWC	Public
2.	SWACHH BHARAT ABHIYAN	Environmental cleaning was done during the college hours.	12.08.2016	VSWC	VSWC Campus
3.	INAUGURATION OF ROTRACT CLUB	Installation of office bearers and Scholarship to the deserving students was given.	14.08.2016	VSWC	Students

B) FINE ARTS

S.No	Event Name	About the Event	Date	Venue	Beneficiary
1.	Cultural Competitions	Milan Sagar 2016-2017	01/12/2016, 02/12/2016 & 05/01/2017	VSWC	Students
2.	Drawing/Poem	NSS Competition	08/09/2016	University of Madras	Students
3.	Inter College Competitions	Inter College	08/09/2016 & 09/09/2016	S.D.N.B.V College,Chrompet	Students

D) YOUTH RED CROSS (YRC):

S.No	Event Name	About the Event	Date	Venue	Beneficiary
1	Drug Abuse Rally	Around 40 Students of YOUTH RED CROSS from our college participated in Drug Abuse rally that was conducted by NARCOTIC INTELLIGENCE BUREAU	26.06.2016	Kancheepuram	Around 40 Students of YOUTH RED CROSS of our college
2	YRC Awareness Programme	Orientation was presented by our staff members.	18.07.2016	Our College Campus	Nearly 900 First year students participated
3	Health Camp	Free Diabetic Camp was conducted by Dr. Priyanka of SREE RENGHA HOSPITAL, Chengalpattu with a team of members (Dietician, Medical Counselors and Staff Nurses)	31.07.2016	Our college Campus	Around 51 Persons from in and around village got benefited.
4	YRC Inaugural Function	Around 900 students of our college participated in the function. The Chief Guest for the Inaugural function was Ms. G.V.SHOBA, Advocate, Madras High Court, Chennai.	10.08.2016	Our College Auditorium	Around 900 YRC students of our college participated in the function.
5	Participation Of Students in Geneva Conventions 2016 - 2017	As a part of YRC Activity, Our College YRC volunteers participated in various competitions in view of the commemoration of 67th Anniversary of Geneva Conventions for the year 2016 – 2017.	23.08.2016 to 27.08.2016	Red Cross premises, Chennai.	Around 18 students participated

6	IRCS – Kancheepuram District Annual Day Function	Indian Red Cross Society – Kancheepuram District Annual Day Function was organised and conducted as a part of Indian Red Cross Society – Kancheepuram District Activity. The Chief Guest for the IRCS Annual Day Function was Ms. S.Tamilarasi, District Education Officer, Chengalpattu. The IRCS award for the year 2016 – 2017 for Best YRC College Award was given to Vidhya Sagar women's college, Chengalpattu from Kancheepuram district. The Best YRC Service Award for the year 2016 – 2017 was received by Dr. R.Jayanthi, YRC Programme Officer.	22.09.2016	Our College Auditorium	Around 125 YRC students of our college participated in the function.
7	ORIENTATION TRAINING PROGRAMME	One Day Motivational Orientation Training Programme for YRC Programme Officer, organised and conducted as a part of Indian Red Cross Society – Kancheepuram District Activity.	07.10.2016	Hindustan College of Arts and Science, Padur	Dr. R.Jayanthi, YRC Programme Officer
8	Swami Vivekananda Birth Day - National Youth Day 2017 (Rally at	Every year Swami Vivekananda Birthday is celebrated as National Youth Day.	12.01.2017	The procession started from Ramakrishna Girl's Higher Secondary	YRC programme officer and 50 YRC Student

	Chengalpattu)	On the occasion of 155th Swami Vivekananda Birthday, Sri Ramakrishna Mission Vidyalaya group of Schools, Chengalpattu and the Indian District Red Cross Society, Kancheepuram District jointly organised the procession with YRC, NSS and RRC student volunteers.		School to Floral Tributes for Swami Vivekananda at Chengalpattu Railway Station.	Volunteers from our college participated.
9	One Day Disaster Management Training for YRC student Volunteers	<p>Following Topics were presented during the Disaster Management Training for Youth Red Cross Volunteers by Mr. Pulavar Manickam, Secretary, Indian Red Cross Society, Kancheepuram District and Mr. Krishnan, Treasurer, Indian Red Cross Society, Kancheepuram District.</p> <ul style="list-style-type: none"> • Role of Red Cross in Disaster Management • Basics of Disaster Management • Psycho Social Support • WatSan in Emergencies • Public Health in Emergencies 	24.01.2017	Our College Auditorium	YRC programme officer, YRC Advisor, Two Assistant Professor and 120 YRC Student Volunteers from our college participated.

E) CITIZEN CONSUMER CLUB (CCC):

S.No	Event Name	About the Event	Date	Venue	Beneficiary
1	Free Health Camp	Dental Check Up	31-07-2016	College premises	Public and students
2	Inaugural Function	Legal Aspects About Consumerism	27-08-2016	VSWC Auditorium	Students

F) SPORTS:

S.No	Event Name	About the Event	Date	Venue	Beneficiary
1.	Throw Ball	State Level	08.04.2016	Madurantakam	Winner
2.	Athletic	Inter College Annual Meet	08.04.2016	Madurantakam	Winner
3.	Kho-Kho	University of Madras A-Zone	23.09.2016	KRMC, Adyar	Runner

Annexure-IV

The Students Grievance cell is constituted for redressal of the problems reported by the students of the college. The cell encourages the students to express their problems freely and frankly. The following are the issues solved by the cell during the year 2016-2017.

S.no	Issues	Solutions
1.	The students from the Science block had complain that they were facing the problem of water scarcity.	The issue was immediately reported to the Administrative officer and block in charge. Steps were taken to solve the problem immediately.
2.	The students of certain classes in the main block complained that speakers were not available in their class rooms and they were unable to listen to the announcements.	The issue was immediately reported to the Administrative officer and block in charge. Speakers were immediately installed in the class rooms.
3.	The final year PG students were discontented that they were unable to avail the benefits of the language lab.	The issue was brought to the notice of the principal. After consulting the lab in charge, it was decided to provide language lab training for PG students in the forthcoming year.
4.	The first year students had requested for yoga and karate classes which is currently being provided for second and final student only.	The issue was brought to the notice of the principal. After consulting the yoga and karate instructor, it was decided to provide yoga and karate training for first year students in the forthcoming year.
5.	There was a request for more inter college competitions from all the department students.	The issue was discussed in the Heads meet and decided that major departments should conduct atleast one inter college event per year.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
