

IQAC MEETING MINUTES ACTION TAKEN REPORT

MEETING DATE	DECISION TAKEN	ACTION TAKEN
14.06.2018	Planned to have a Faculty Development Programme.	Faculty development Programme on the topic “Modern Methods of Teaching” was conducted on 16.08.2018
	Proposed to have FDP in collaboration with ICT Academy.	Organized FDP on the topic “Creative Thinking” in collaboration with ICT Academy on
	Discussion made to organize ICSSR funding International Conference.	School of Business and School of Information Technology organized an International Conference on the topic “Internet of Things- A Boon or Bane”.
13.07.2018	Introduced Value Added courses like PD-IIM, Cosmetology, Tally, and Spoken Hindi.	No. of Students pursued the courses are: PD-IIM – Cosmetology – Tally- Spoken Hindi -
	NPTEL Coordinator is insisted to add the institution as a local chapter.	The college became the local chapter of NPTEL.
	NPTEL online courses were introduced.	The staff and students registered for the courses: Staff - Student -

07.09.2018	IQAC proposed to conduct NAAC sponsored National Seminar.	NAAC sponsored National Seminar was conducted on the topic “ Step-up in Quality Higher Education – Education 4.0” on 19 th January 2019.
	Internal Audit to be conducted.	Internal Audit was conducted from and NAAC files were checked in all the departments.
03.12.2018	Sports day and College Day requirements were given by the Cultural Coordinator and Physical Directress.	Sports was held on College day was held on
	Proposal was submitted by the Student council Vice-President for the Social Outreach Programme	Wall Painting was done on the Municipality Office wall, Zip Company wall. Mantra of Success programme was conducted in 15 schools in and around Kancheepuram District.
	Planned to have a FDP.	FDP on “Impact of Innovative Teaching Methodology on Students” was conducted on 20 th December.