



TNCOGN 22545

Internal Quality Assurance Cell
Annual Quality Assurance Report
2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC
Academic year 2017-18

Part – A

I. Details of the Institution

1.1 Name of the Institution	VidhyaSagar Women's College
1.2 Address Line 1	G.S.T.Road
Address Line 2	Vedamarayanapuram
City/Town	Chengalpattu
State	Tamilnadu
Pin Code	603111
Institution e-mail address	a_principal@vswc.in
Contact Nos.	7299008494
Name of the Head of the Institution:	Dr.C.Shalini Kumar
Tel. No. with STD Code:	-
Mobile:	9952415025
Name of the IQAC Co-ordinator:	Dr. G.Valarmathi
Mobile:	9790018404

IQAC e-mail address:

iqac@vswc.in

1.3 NAAC Track ID(For ex. MHCOGN 18879)

TNCOGN 22545

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/SC/13/A&A/9.1, March 17th, 2016

1.5 Website address:

www.vidhyasagar.in

Web-link of the AQAR:

<http://arts.vidhyasagar.in/iqac/aqar2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.02	2016	5 years March 16 th , 2021
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20.06.2013

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2016-17 submitted to NAAC on 30.06.2017 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Madras

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	Accredited at "A" Grade by NAAC
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held : 6

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Academic specialised topics
- Importance of English
- Tamil Peravai
- MuthamizhVizha
- Placement Training Orientation
- Placement Training on Quantitative Aptitude, Group Discussion and Interview Skills
- Nano Technology
- Interio Exhibition
- Interior Design using Auto CAD 3D
- Landscape & Kitchen Design
- Textile printing (Tie & dye, Block Printing & Stencil Printing)
- GST
- Financial Investment

2.14 Significant Activities and contributions made by IQAC

- Conceived the idea of launching a ED cell, 'MANTHAN'.
- Prepared and implemented the yearly action plan.
- Review of academic performance to improve teaching-learning.
- Conducted Bridge course for first year students and Remedial coaching for slow learners.
- Feedback system strengthened.
- Recommended purchase of new books.
- Organised International Conference to enhance knowledge sharing.
- Placement cell strengthened.
- Practical exposure given to the students of their subjects through Industrial Visits.
- Instrumental for applying the National Institutional Ranking Framework 2018, a survey conducted by MHRD-Govt of India initiative.
- Implemented pre-placement training.
- Internal Audit was conducted during the month of February in the college. Experienced faculty members of the college along with IQAC Team conducted the audit in the campus.
- Faculty Development Programs are conducted by IQAC to keep the staff posted on the latest in the fields of education, knowledge enhancement and use of technology.
- Academic audit was conducted every month.
- Standardisation of formats – Student details & Faculty substitutions in case of casual leave.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To prepare a schedule of activities for the academic year proposed to be organized by IQAC and prepare a calendar of events for the same.	Prepared Schedule of activities proposed by IQAC and monitored conduct of programmes as per schedule.
To ensure preparation of subject wise lesson plan amongst various	Teaching plan prepared and monitored for actual implementation.

departments for each semester.	
To instruct the assessment procedure for students as per University specifications.	Internal assessment by way of tests, assignments, seminars and projects carried out.
To organize conferences and workshops	Departments of Computer Science, Physics with CA, Chemistry & Mathematics organised an International Conference on Nano Technology. Department of Commerce, BBA& IDD organised guest lecture & workshops on emerging themes.
Ensure faculty and student participation in conferences, seminars, workshops etc.,	Students and faculty members participated and presented papers in national and international level seminars and conferences.
To conduct orientation programmes for new staff members.	Induction programme was conducted at the beginning of the year to orient new staff members about the college and teaching techniques.
To organise FDP for staff members.	FDP was organised for staff members to upgrade their knowledge.
To encourage departments to organise competitions for students.	Intra department competitions were organised for students by Department of Commerce.
To encourage entrepreneurship among students	‘ManthanBazaar‘ showcased the entrepreneurial skills of the students. Orientation programme was organised to create entrepreneurial awareness.
To enhance placement opportunities	Pre-placement training was given to III year UG & II year PG students.
Feedback mechanism to be strengthened.	Student feedback to monitor teacher quality done online. Manual feedback collected from students about the course and the syllabus handled by the faculty and parents.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- AQAR 2017-18 approved for submission.
- Approval given for organising International Conference by the School of Business & School of Information Technology.
- Approval given for organising National seminar on “Step up in Quality Higher Education – Education-4.0” by IQAC.

Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	03
PG	4	-	4	
UG	11	-	11	
PG Diploma	-	-	-	
Advanced Diploma	-	-	-	
Diploma	-	-	-	
Certificate				
Others	-	-	-	
Total	15		15	
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per University of Madras.

- **For all UG Courses** In III & IV Semester – Subject – **EVS** (Revised syllabus)
- **B.Com (General):** With effect from 2016, subject for III & IV semester namely **Business Statistics & Operation Research-I & II** was changed as **Business Statistics** for III semester and **Operation Research** for IV semester.
- Slight changes in syllabus of **Financial Accounting, Business Communication, Entrepreneurial Development, Management Accounting, Advanced Corporate Accounting, Financial Services, Baking Theory Law & Practice, Income-Tax Law & Practice – I & II** and **Indirect Tax**.
- **B.Com (BM):** Instead of **Investment Management** in V semester, **Portfolio Management** has been introduced. Slight changes in Practical Auditing.
- **B.Com (CA):** In III semester, the subject **Statistics & Operation Research –I**, has been changed as **Business Statistics**.
In IV semester, the subject **Statistics & Operation Research –II**, has been changed as **Elements of Operation Research**.
In V semester, instead of **Marketing, Elements of Cost Accounting** has been introduced & instead of **Banking and Financial Services, Practical Auditing** has been introduced.
In VI semester, **Cost & Management Accounting** has been changed as **Management Accounting** and instead of **Business Environment, Financial Services** has been introduced.
- **B.Sc.,(Chemistry):** I year – I & II semester **General Chemistry – I & General Chemistry II** syllabus has been changed.
- **BBA :**
In I year Core Subject - **Principles of Management** revised syllabus added in unit V(from subject-**Business Ethics**)
In III Semester –Allied subject name changed **Business Statistics** (to) **Business Mathematics and Statistics**.
In IV semester - Core subject- (**Human Resource Management**) is incorporated in the place of (**Business Taxation**)
In V Semester Core subjects introduced
Advertising Management and Sales Promotion
Research Methodology
Operation Management
In VI Semester Core subject - (**Business Taxation**) is incorporated in the place of (**Human Resource Management**)
- **M.Sc., (Mathematics):**
For I M.Sc.,-Mathematical Programming subject has been introduced.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. ED Cell was initiated. It was inaugurated in the academic year 2017-18. The aim was to bring up the entrepreneurial talent among the students. The highlight of ED cell activity was “MANTHAN BAZAAR” where the Management provided platform to the students to showcase their entrepreneurial skills.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	78	75	3	-	-

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>
	08	08	-	-	-	-	-	-	08	08

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	25	-
Presented papers	60	12	-
Resource Persons	-	-	11

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio-Visual Aids prepared for all subjects.
- Use of Smart Boards.
- Project based learning.
- Practical Exposure through Internships.
- Industrial Visits.
- Guest Lectures.
- To enhance subject knowledge and skills, activities like debate, essay, quiz competition and cultural are conducted.
- Teachers are encouraged to participate in conference, seminar etc for faculty self-improvement.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- As per University of Madras norms (Internal Assessment & Assignment)
- Open book test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/
~~Faculty/Curriculum Development workshop~~

1

-

-

2.10 Average percentage of attendance of students

87

2.11 Course/Programmewisedistribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Computer Science)	96	15.6	57.2	-	-	72.9
BCA(Computer Applications): Shift-I	97	12.3	68	-	-	80.4
Shift- II	44	06	52.2	-	-	59
B.Sc (Software Application)	17	11.7	70.5	-	-	82.3
B.Sc (Mathematics)	100	24	59	-	-	81
B.Sc (Physics with CA)	34	39	60	-	-	67
B.Sc (Chemistry)	45	56.6	43.3	-	-	66.6
B.A (English)	64	05	35	15	04	91
BBA	43	-	95	5	-	91
B.Com (ISM)	14	01	78	-	-	78
B.Com (General) –Shift I & II	192	9.27	83.44	7.28	-	79
B.Com (Bank Management)	63	-	41	9	-	79
B.Com (Computer Applications)	39	-	27	-	-	69
M.Sc (IT)	17	88.2	11.7	-	-	100
M.Sc (Mathematics)	25	04	21	-	-	96
M.Com (A & F)	31	06	25	-	-	100
M.A (English)	11	03	06	02	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ❖ IQAC monitors and evaluates teaching and learning process with the help of Department heads, various committee coordinators and exam cell.
- ❖ Continuous update of information to IQAC.
- ❖ Regular feedback from students ensures effective learning.
- ❖ Psychology counselling centre- college provides counselling hours to resolve student's problem relating to subject and other difficulties faced by students.
- ❖ The Institute is fully equipped with latest information and technology tools like, Wifi (Limited area in the campus), Internet facility, ERP, Smart Board room for teaching etc.,
- ❖ Documentation of activities of the institution.
- ❖ Periodic academic audit by the Head of the Institution.
- ❖ Feedback from all stakeholders – Students, Parents & Alumni.
- ❖ Organizing bridge course in English for first year students.
- ❖ Implementation of remedial coaching for academically weak students.
- ❖ Internal evaluation procedure is strictly adhered.
- ❖ Periodic Seminars, Tests, Assignments and Model Exams are conducted to evaluate the students.
- ❖ PTA meetings are conducted to discuss the progress of the students.
- ❖ Organizing Faculty Development Programmes, Conference to keep the staff updated in the latest fields of education, knowledge enhancement and use of technology.
- ❖ Arranging IQAC meetings and agenda of the meeting, minutes, action taken reports has been documented and maintained electronically in a retrievable format.
- ❖ The details of Journal publications and paper presentations are collected and documented.
- ❖ Encouraging students to participate in cultural and sports activities.
- ❖ Periodic HOD and Staff meetings to discuss about Curricular Progress Results.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	20
Others – FDP organized by the institution (IQAC)	82

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	-	-	-
Technical Staff	4	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Arranging research forum meetings.
- Promoting research ambience by giving permission to research scholars to meet their research supervisors.
- Staff members are encouraged to participate in FDP, Workshops and Conferences.
- Staff members are granted permission to enrol for the Ph.D and they are motivated to complete their research as part-time scholars.
- Staff members are motivated to present papers in National and International conferences and publish papers.
- Post Graduate and BBA students undertake projects in the final semester under the guidance of staff as part of their curriculum.

3.2 Details regarding major projects: *Proposed for this academic year*

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects: *Proposed for this academic year*

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	27	01	-
Non-Peer Review Journals	-	05	-
e-Journals	16	01	-
Conference proceedings	29	04	-

3.5 Details on Impact factor of publications:

Range	5.72 4.248 3.916 3.9 3.017 1.14	Average	-	h-index	-	Nos. in SCOPUS	03
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	-	-	-	-
Sponsoring agencies	Management	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
04	-	-	04	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

6

3.19 No. of Ph.D. awarded by faculty from the Institution

*Expecting 2 viva voce in 2018-19

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events: **Students Enrolled -54**

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

Awards Received -12

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Smart girl programme.
- ❖ Swachhta Pakhwada related programme by NSS.
- ❖ Village adoption and awareness programme by NSS.
- ❖ Outreach programmes by various clubs.
- ❖ Blood donation camp organized by clubs.
- ❖ Health camp was organized for the general public.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.23 acres	-	Management	10.23 acres
Class rooms	59 + 3 Smart Board Classrooms	-	Management	62
Laboratories	9	-	Management	9
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1 RO plant & Equipment	Fire equipment : 1 No RO Plant : 1 No Mike : 1 No Air Conditioner:7 Nos UPS : 1 No	Management	-
Value of the equipment purchased during the year (Rs. in Lakhs)	39.82	13.74	Management	53.56
Others	2,503.806	63.266	Management	2,567.072

4.2 Computerization of administration and library

<ul style="list-style-type: none"> ❖ Library has been automated using the Library Management System “COLS”. It organizes and manages the information of Books and circulation in most economical and effective manner. ❖ Digital Resource Centre with 4 computers is available for learning in library. ❖ Online feedback from students. ❖ Office administration is carried through 10 systems with internet facility and printers. ❖ The scholarships of students, students’ admission, pay bills of staff members and University details are updated through online facility. ❖ College has an effective computer based MIS. ❖ Biometric Entry for Teaching and Non-Teaching. ❖ Every year Library week is being celebrated by conducting various Library Based competitions to motivate the students. ❖ Journals and Magazines are made available for students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11767	25,92,784	409	1,06,904	12,176	26,99,688
Reference Books	667	3,66,850	15	15,755	682	3,82,605
e-Books	-	-	-	-	-	-
Journals	35	49,700	-	-	35	49,700

e-Journals	-	-	-	-	-	-
Digital Database	COLS	50,500	-	-	-	50,500
CD & Video	387	19,350	15	750	402	20,100
Others (specify) Magazines	14	10360	01	750	15	11,110
Newspapers	10	20,520	01	1,920	11	22,440

4.4 Technology up gradation (overall)

	<i>Total Computers</i>	<i>Computer Labs</i>	<i>Internet</i>	<i>Browsing Centres</i>	<i>Computer Centres</i>	<i>Office</i>	<i>Departments</i>	<i>Others</i>
Existing	300	5	4MBPS	3	5	6	11	7
Added	-	-			-	-	-	-
Total	300	5	10 MBPS	3	5	6	11	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> ❖ 4 MBPS to 10MBPS upgraded Internet usage. ❖ New software for admission Chalo Online Software ❖ Smart Board training to faculty. ❖ E- Governance through MIS. ❖ Online feedback from the students. ❖ Communication to students through SMS ❖ Administrative staffmembers are trained in ERP. ❖ Staffmembers are trained in online entry of student details for examination. ❖ Students are encouraged to make use of computers and internet for their Seminars and Projects. ❖ Bio-Metric Attendance Training Programme for Non-Teaching Staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.62
ii) Campus Infrastructure and facilities	85.31
iii) Equipments	-
iv) Others	7.80
Total :	94.73

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Mentor-Mentee system is being followed by the institution, the ratio being 1:30.
- ❖ Remedial coaching, Bridge Course and Slow Learners coaching is given to students to improve their academic performance.
- ❖ Grievance Cell and Anti-Ragging cell is functional within the college and any grievances are settled immediately.
- ❖ Guidance and counselling is offered to the students on career issues, relationship management, difficulty in academics, confidence building, anger management, anxiety/ depression, feeling isolated etc.
- ❖ An active placement cell.
- ❖ Students Council – to act as a bridge between students on one side and management and faculty in the other.
- ❖ In order to create an entrepreneurial ecosystem in the campus, the Entrepreneurship cell MANTHAN has been started. The ED cell planned to organise workshops and entrepreneurship awareness sessions for the students. It also showcases the students’ entrepreneurial talents through the annual MANTHAN Bazaar.
- ❖ Student council are part of the IQAC meeting. IQAC is open for students’ suggestions and views in all areas including admission, infrastructure, administration, teaching methods. The issues raised are addressed immediately.

5.2 Efforts made by the institution for tracking the progression

- ❖ Academic progression is monitored through Continuous Internal Assessment.
- ❖ Remedial classes encourage slow learners to identify their weakness and work on it.
- ❖ Academic performance is discussed with the parents in the PTA meeting conducted every semester.
- ❖ Mentor is also involved in counselling relating to academic performance and personal issues.
- ❖ The college also keeps track of their attendance by strictly monitoring the required monthly 75% of attendance and notifies the defaulters.
- ❖ Habitual defaulters are counselled by their respective mentors and parents are also informed accordingly.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2427	152	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	<table border="1" style="width: 80px; text-align: center;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>-</td> <td>-</td> </tr> </table>	No	%	-	-	Women	<table border="1" style="width: 80px; text-align: center;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>-</td> <td>-</td> </tr> </table>	No	%	-	-
No	%										
-	-										
No	%										
-	-										

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
127	538	17	1953	1	2636	121	477	10	1971	3	2579 (Excl. Phy. Challe)

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Placement Orientation Programme
- Placement Training Programme

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- ❖ The college has an in-house counselling cell which takes care of the mental health of the students.
- ❖ Placement orientation was conducted for all final year students on career guidance and personal grooming.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
<i>Number of Organizations Visited</i>	<i>Number of Students Participated</i>	<i>Number of Students Placed</i>	<i>Number of Students Placed</i>
05	350	140	01

5.8 Details of gender sensitization programmes

Through Smart Girl Programme, Students are given awareness about the importance of self defense and sexual abuses to our neighboring 20 schools.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :State/ University level National level International level

Cultural: State/ University level National level International level

Karate :**State** / University level National level International level

5.10 Scholarships and Financial Support

	<i>Number of students</i>	<i>Amount</i>
Financial support from institution	471	36,40,466
Financial support from government (Applied-254 students) Received	131	4,13,850
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : **Institution**/ State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To *Educate* women students, *Empower* them with wholesome development of their innate potential and *Enhance* their contribution towards being socially responsible citizens.

Mission:

- To develop as a premier institution for learning by providing holistic education and skill based learning through value added courses.
- To promote a sense of economic and social independence through comprehensive education especially to students from rural background and first generation learners.
- To provide a learner-centric approach through state of art academic frame work.
- To create a sense of social awareness through regularized and monitored practical learning.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Bridge Course for all the first years was executed as part of the orientation programme.
- The Academic Council members nominated within the college take part in the curriculum discussion at the University level.
- International and National level conferences and workshops are organized to enhance students' knowledge about recent trends.
- Certificate courses are offered to students to develop competency skills for employability.
- Personality development programs are conducted for students by Department of Business Administration to improve their personal profile.
- Smooth implementation of the curriculum is ensured through the efforts of the academic council member who acts as a liaison between the university and the institution
- The curriculum is based on Choice based credit system (CBCS) for both UG & PG.
- University of Madras offers Soft skill programs to enhance the communication skills of the students, Compulsory Internship & Project work for PG students, Wide range of Non Major Electives to all students.
- Language Lab facility is made available for all the students to enhance their Spoken and Language Skills.

6.3.2 Teaching and Learning

- Classroom observation was made by the Advisory members of the Management, Principal and Senior faculty members. Their observations were shared with the respective faculty members during their appraisal.
- Guest lectures by the experts from the industry were organised for information sharing on the latest developments.
- FDPs were organised by IQAC for updating the faculty.
- ICT based teaching & learning is emphasized.
- Clear definition of content and learning outcomes through lesson plans.
- Monitoring through continuous evaluation.
- Interactive teaching learning process.
- Mentor mentee system caters to the requirements of the student community.
- Scholarships, Proficiency prizes and Awards are given to motivate the students.
- Internships, Field trips and Industrial visits are organized for better exposure.

6.3.3 Examination and Evaluation

- The Examination Cell maintains confidentiality in securing the question paper.
- As per the schedule prepared by Internal Examination cell 2 Continuous Internal Assessment test and 1 model examination is being conducted.
- Schedule for practical exams prescribed by the University are strictly followed.
- Extra time is given for differently abled students.
- Students' performance is evaluated as per the guidelines of the University.
- A record of the internal marks and model examination marks are maintained by each department and reviewed by the Principal regularly.
- Every semester University Examination Result Analysis will be submitted by the departments and the remedial measures has been discussed in the meeting with the management.
- Internal Assessment, External Examinations and Supplementary exams are conducted as per the norms of University.
- Academic audit is conducted in each semester.

6.3.4 Research and Development

- Research Committee has proposed to undertake one major and two minor research projects.
- Research Committee has planned for an ISSN journal.
- Research Committee is planning to organise a workshop on "Art of writing a paper".
- FDP programmes are organised for staff members on a regular basis by subject experts in the respective fields.
- To promote research, workshops and seminars are organised.
- Faculty members serve as research guides for their respective disciplines.
- Faculty members of various departments are pursuing Research Programs.
- Faculty members published their research article in various journals.
- Faculty members are presented their research article in International and National conferences/ seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The transactions of new book entry, book issue and return are fully automated in the library.
- The students and faculty can access information using internet facilities from 9 a.m to 3 p.m.
- Text books worth Rs. 1,06,904 and Reference books worth Rs. 15,755 were spent in the year 2017-18.
- The central Library covers an area of 3200 sq.ft.
- It offers a wide range of books on various subjects.
- The library is being used on an average by 300 students every day.
- Departments also maintain their own reference books.
- Digital Resource Centre with 4 computers with internet is available inside the library.
- Internet is available in the computer labs for enabling ICT teaching and learning.
- There are 5 well equipped computer labs with a total of 300 systems.
- Smart board and LCD projectors are available for teaching purpose
- Well ventilated, spacious 62 classrooms are available.
- Open air auditorium with seating capacity of 2000, one multipurpose hall with seating capacity of 750 is available.
- Basket ball, khokho, volley ball, throw ball, shuttle badminton, ball badminton and athletic grounds are available.
- In-campus bank with ATM is available.
- Language Lab facility is available for all the students to enhance their Spoken and Language Skills. This programme is designed by the software provided by Wordsworth.
- Stationery shop & Photo Copy is also provided in-campus, for the convenience of the students.
- CCTV camera installed in the college premises.
- Women's Hostel with a capacity to accommodate 20 students is available.
- Well furnished and equipped laboratories for Physics with CA, Chemistry and Interior Design and Décor.
- RO Purified water and Canteen facilities are available.
- 25 college buses ply to over a radius of 50 Kms.

6.3.6 Human Resource Management

- Arrange for Panel Interview for the approval of the staff members which is a mandatory requirement as per University of Madras.
- Management Committee comprises of five members and Governing Council comprises of six members including the Principal. This committee meets before the beginning of the academic year to discuss matters relating to financial planning, infrastructural development, and proposal for new courses / additional sections and staff appointments.
- Teaching staff are well qualified having University eligibility criteria.
- Welfare measures like ESI, PF, free medical facilities and other facilities are provided to ensure commitment and loyalty among the faculty.

6.3.7 Faculty and Staff recruitment

- The college has qualified and dedicated faculty, whose needs are well taken care of by the management. Faculty & Staff is recruited after personal interview by an interview committee constituted as per University norms.
- Selection panel committee comprising of Academic Council member nominee, subject experts, Principal, Management and Head of the Department.
- Measures taken by the College for attracting and retaining eminent Faculty members are –
 - Long Leave during Maternity, Medical grounds and for pursuing Doctorate is granted.
 - Financial Incentives for acquiring additional qualifications.
 - Awards for acquiring additional qualifications.
 - Financial assistance provided for staff to attend Faculty Development Programs, Workshops, Seminars & Conferences.

6.3.8 Industry Interaction / Collaboration

- The college has linkage with ICT academy.
- The college has an MoU with Bharath Infotech & Shree Herbal Beauty Palace.
- Interfacing through corporate consultancy- Factory visits & Internship training.
- Workshops
- KIMS, JSP Hospital, Ranga Hospital, Mahavir International jointly organize Health Camp.
- Organize Blood Donation Camp jointly with Hindu Mission Hospital and ESSAR Blood Bank.
- MoU with PETRICORE Technologies.

6.3.9 Admission of Students

- Eligibility norms for admission in various courses are prescribed by the University.
- A core committee comprising of the Principal and six senior faculties offer counselling to the students.
- Preference is given to students from neighbouring areas, differently -abled students and students with proficiency in sports are favored.
- Students are admitted based on an average of marks obtained in Board exams.
- Scholarships are given to the Meritorious Students.
- Scholarship for Sports Students

6.4 Welfare schemes for

Teaching	P.F, ESI & Free medical camp, Maternity Leave, Loan Facility and Financial aid for children's education.
Non-teaching	P.F , ESI & Free medical camp, Festival Advance, Free Lunch, Loan Facility and Financial aid for children's education .
Students	Career Guidance Programme, Job Oriented Courses, Scholarships and Free medical camp

6.5 Total corpus fund generated

39.145

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

<i>Audit Type</i>	<i>External</i>		<i>Internal</i>	
	<i>Yes/No</i>	<i>Agency</i>	<i>Yes/No</i>	<i>Authority</i>
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online entry of Internal Marks Foil sheet.
- Provisions for photocopy of answer paper and revaluation.
- Hall tickets are generated online.
- Attendance details are updated through online.
- Personalized mark sheets for all students.
- Online publication of semester results
- Students can apply for revaluation through Online.
- Instant exam for final year students those who failed in one paper.
- Exam registration of students made online.
- Entire University Communication (circulars, Exam timetable) is available online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages its eligible affiliated colleges to apply for autonomy and provides support until the colleges are stabilised.

6.11 Activities and support from the Alumni Association

- Alumni meet is organized every year.
- Alumni guide in identifying internship opportunities for students.
- Alumni Feedback is collected during Alumni meet.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meetings initiated by Departments do take place, where they are apprised about the progress of their ward, whenever need arises.
- Feedback from parents is collected.
- Suggestions are received in informal meetings between parents and faculty members.
- Action taken against suggestions obtained in PTA meet are:
 - Provision of purified water.
 - Cleanliness of toilets.
 - Installation of CCTV at strategic points.
 - Supply of quality food at subsidized rates.

6.13 Development programmes for support staff

- Online Admission Training in Chalo Online Software.
- ERP Training for newly recruited staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rainwater harvesting system has been installed and maintained.
- Students are encouraged to donate and plant saplings on special occasions.
- Installation of solar power system.
- Keeps the campus clean and green.
- A well maintained lush green garden and a campus with lots of trees.
- Incinerators provided in the rest rooms.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Initiated the plan “Earn While You Learn” through MANTHAN BAZAAR organized by ED Cell.
- Balancing educational needs of students with the social needs of the community.
- Guiding the disadvantaged & under-privileged students to overcome mental and social barriers through appropriate initiatives.
- Entrepreneur skills are encouraged and developed by giving opportunities within the campus through Incubation Centres.
- Month wise Academic Audit is conducted to monitor the completion of syllabus as per the teaching plan.
- Internal Audit is done to assure the streamlining process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A structured event based calendar system has been introduced.
- Internal assessment tests and model examinations are carried as per calendar schedule.
- An organized system for documentations is in place.
- Value based, Motivational based, Academic based, skill oriented, community and outreach programs have been conducted by the departments in collaboration with IQAC.
- IQAC planned and implemented FDP.
- Steps were taken by the placement cell for enhancing placement records.
- Office bearers of student council were duly elected.
- Continuation of bridge course in English and personality development program

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- “Project Smart Girl - To Be Happy, To Be Strong”
- “Exposure of Students”
- Mentor-mentee system.
- Fitness and Self-defense for Faculty and Students.
- Periodical meetings with faculty and parents to discuss issues pertaining to student attendance, academic performance and behavioural problems in students.
- Periodic meetings with the Management.
- Close monitoring of feedback mechanisms.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Rainwater harvesting.
- Awareness raising campaigns and rallies for Swatchh Bharat, AIDS, Road Safety and Anti Ragging.
- Solar power instantiated.
- Plantation of saplings.
- Organic Farming.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- Highly skilled faculty.
- Strong ethos of openness, sharing and commitment among faculty & students.
- Quality Education is imparted to first generation learners.
- Excellent team work among teaching & non teaching staff.
- Full support from the Management.
- Commendable Placement record
- Intake of students from economically & socially disadvantaged sections
- Certificate courses based on employability.
- Smart class rooms to enable ICT teaching learning process.
- ED Cell has been initiated as a platform to the students to showcase their entrepreneurial skills.

WEAKNESS:

- Exchange Program with other Universities both at National and International level.
- Alarming number of colleges
- Less number of Research Projects.

OPPORTUNITIES:

- Collaborations and linkages with industry and institutes.
- Motivate teaching staff to apply for Research Projects
- Efforts to be taken for Exchange Program of students with both National and International Universities.
- On/Off Campus placement facilities for students.

THREATS:

- Mushrooming growth of Arts and Science colleges.
- High Industrial Expectation.
- Competitive atmosphere among the educational institutions.

8. Plans of institution for next year:

- To encourage staff to apply for funding for organising academic programs.
- To organize NAAC sponsored seminar under IQAC.
- To enhance placement record.
- International conference by School of Business & School of Information Technology.
- Workshop/Seminar by other departments.
- Promote Research Activities.
- To organise Faculty Development Programme.
- To encourage staff to publish articles.
- NET/SET coaching for PG students.

Name Dr. G. VALDESNATH

Name DR. C. SHALINI KUMAR



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure I
College calendar for 2017-2018

DATE	DAY	JUNE - 2017	DAY ORDER
16.06.2017	FRI	Re-opening for II & III year	I
24.06.2017	SAT	Blood donation camp	I
26.06.2017	MON	Ramzan	

DATE	DAY	JULY - 2017	DAY ORDER
05.07.2017	MON	Opening – I year (UG)	VI
14.07.2017	FRI	Fresher’s Day – Dept. Celebration	III
19.07.2017	WED	YRC Inauguration	VI
24.07.2017	MON	Dept. of IDD – Seminar	III
26.07.2017	WED	Aadipooram	
27.07.2017	THU	IA- I	V
30.07.2017	SUN	Health Camp	

DATE	DAY	AUGUST - 2017	DAY ORDER
03.08.2017	THU	Opening – I year (PG)	IV
04.08.2017	FRI	Karuna& Enviro Club Inauguration	V
07.08.2017	MON	STU Installation	VI
09.08.2017	WED	Dept. of Commerce- Assn Inauguration	II
14.08.2017	MON	Krishna Jayanthi	
15.08.2017	TUE	Independence Day / Aadi Kirthigai	
18.08.2017	FRI	District Level Sports Meet	I
22.08.2017	TUE	Rotaract Club Inauguration	III
24.08.2017	THU	Tamil Peravai	V
25.08.2017	FRI	Ganesh Chathurthi	
26.08.2017	SAT	Samvatsari	
28.08.2017	MON	IA - II	VI

DATE	DAY	SEPTEMBER - 2017	DAY ORDER
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01.09.2017	FRI	Milan Sagar	IV
02.09.2017	SAT	Bakrid	
05.09.2017	TUE	Teacher's Day Celebration	VI
15.09.2017	FRI	IQAC Conference	II
16.09.2017	SAT	PTA Meeting – I,II year	III
20.09.2017	WED	Dept. of BBA - Seminar	VI
22.09.2017	FRI	International Conference- School of Sciences	II
23.09.2017	SAT	PTA Meeting – III year& Executive meeting	III
25.09.2017	MON	NSS Day Celebration	IV
28.09.2017	THU	Dept. of English – Assn Inauguration	I
29.09.2017	FRI	Saraswathi Pooja	
30.09.2017	SAT	Vijayadhasami	

DATE	DAY	OCTOBER - 2017	DAY ORDER
01.10.2017	SUN	Moharam	
02.10.2017	MON	Gandhi Jayanthi	
04.10.2017	WED	Library Week Celebration	III
09.10.2017	MON	Model Examination	VI
18.10.2017	WED	Diwali	

DATE	DAY	NOVEMBER - 2017	DAY ORDER
23.11.2017	THU	College Reopens – Even Semester	I
25.11.2017	SAT	Working day	III

DATE	DAY	DECEMBER - 2017	DAY ORDER
01.12.2017	FRI	Milad-un-nabi	
09.12.2017	SAT	Working day	I
16.12.2017	SAT	Working day	I
19.12.2017	TUE	Christmas celebration	III
25.12.2017	MON	Christmas	

DATE	DAY	JANUARY - 2018	DAY ORDER
01.01.2018	MON	New year's day	
04.01.2018	THU	IA - I	III
12.01.2018	FRI	Muthamizhvizha / Pongal Celebration	IV
13.01.2018	SAT	Bhogi	
14.01.2018	SUN	Pongal	
15.01.2018	MON	Mattu Pongal	
16.01.2018	TUE	ThiruvalluvarDhinam	
17.01.2018	WED	UzhavarThirunaal	
25.01.2018	THU	Sports Day	V
26.01.2018	FRI	Republic Day	

DATE	DAY	FEBRUARY - 2018	DAY ORDER
03.02.2018	SAT	Annual Day	V
07.02.2018	WED	IA - II	II

DATE	DAY	MARCH - 2018	DAY ORDER
12.03.2018	MON	Model Examination	IV
18.03.2018	SUN	Ugadi	
24.03.2018	SAT	Convocation Day	III
29.03.2018	THU	Mahaveer Jayanthi	
30.03.2018	FRI	Good Friday	

Annexure –II

ANALYSIS OF FEEDBACK

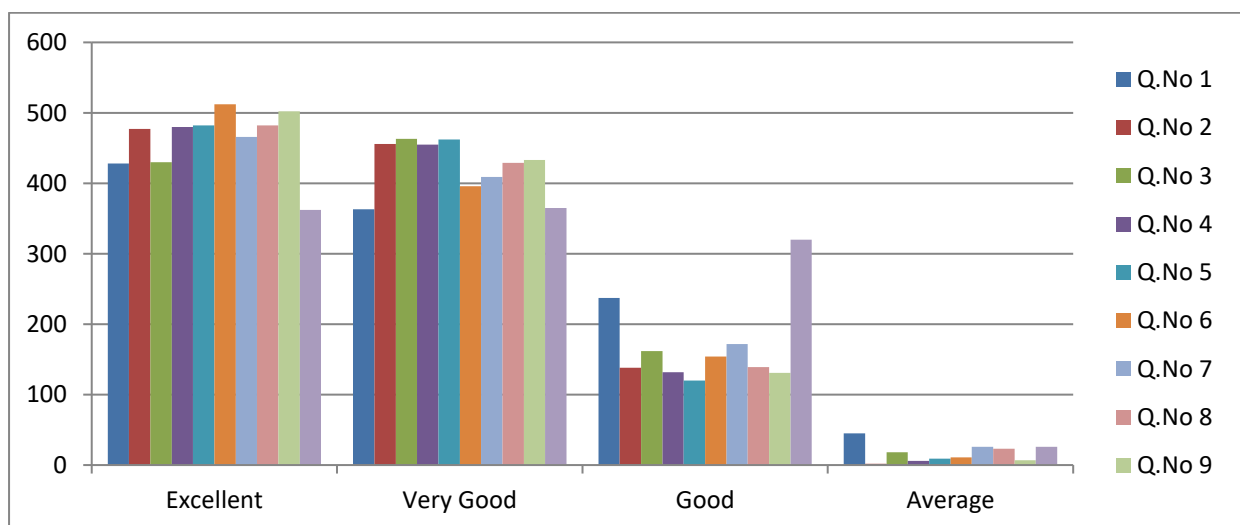
a) Parents' feedback for the academic year 2017-2018

PARENT'S FEEDBACK ANALYSIS REPORT

Total Strength:2610

No. of Parents Present:1073

S.NO	FACILITIES	EXCELLENT	VERY GOOD	GOOD	AVERAGE
1	Infrastructure facilities	428	363	237	45
2	Teaching learning environment	477	456	138	2
3	System of monitoring student's progress	430	463	162	18
4	Approach of faculty to student	480	455	132	6
5	Encouragement provided to students for participation in academic forums	482	462	120	9
6	Learning resources such as library, internet, computer etc.	512	396	154	11
7	Enhancement of students personality	466	409	172	26
8	Support services like bank, canteen, career counseling cell, placement etc.	482	429	139	23
9	Discipline practices	502	433	131	7
10	Transport facilities	362	365	320	26



b) STUDENTS' FEEDBACK FOR THE ACADEMIC YEAR 2017-2018

ONLINE FEEDBACK SYSTEM -2017-2018

The Online Feedback System is used by the students to submit the feedback online and which can be accessed by the faculty administrator. The security is also maintained as feedback is only visible to the authentic user. The system helps faculty to improve the performance by analyzing the feedback given by students. Also it approaches the educational practices and processes that are taken into considerations, the student's concerns of the level of the knowledge they receive.

Online Feedback System generates proper feedback to faculty about their teaching quality by rating as Unsatisfactory, Satisfactory, Good and Very Good. This system is perfect place to find feedback evaluated according to the requirements and it is the efficient one to get feedback analysis of staff. It enables to give feedback based on the relevant subject and respective faculty.

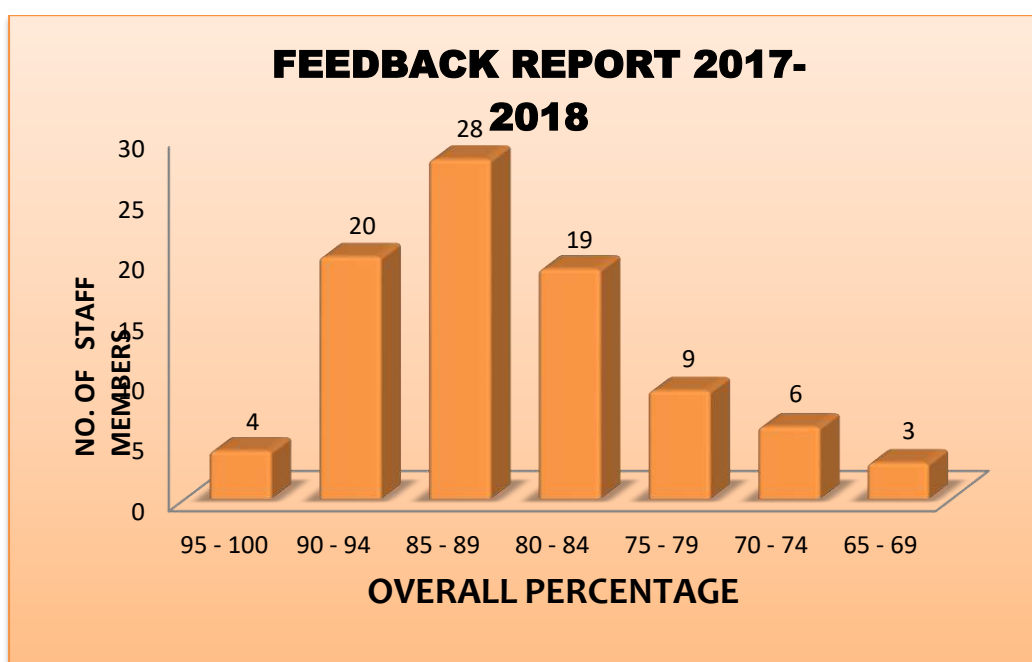
This process occurs towards the end of the first semester, in September, and towards the end of the second semester, in March. In each case, feedback is collected after students have been assessed on that particular subject, but prior to publication of results.

The student feedback form focuses on the following issues:

1. Knowledge base of the faculty(as perceived by you)
2. Communication skills (in terms of articulation and comprehensibility)
3. Sincerity /Commitment of the faculty
4. Interest generated by the faculty
5. Ability to integrate course material with environment /other issues, to provide a broader perspective
6. Ability to integrate content with other courses
7. Accessibility of the faculty in and out of the class (includes availability of the faculty to motivate further study and discussion outside class
8. Ability to design quizzes/ Tests/ assignments/examinations and projects to evaluate students understanding of the course
9. Provision of sufficient time for feedback
10. Overall rating
11. Students are not required to reveal their identity during the process of filling the online feedback form.

Objectives of Student Feedback:

1. To provide students with the opportunity to reveal the quality of their learning experiences, as required in preparation for and as part of review processes
2. To assess the success of academic provision in relation to the expectations of students
3. To provide feedback to faculty in order to improve delivery and/or content of the subject.

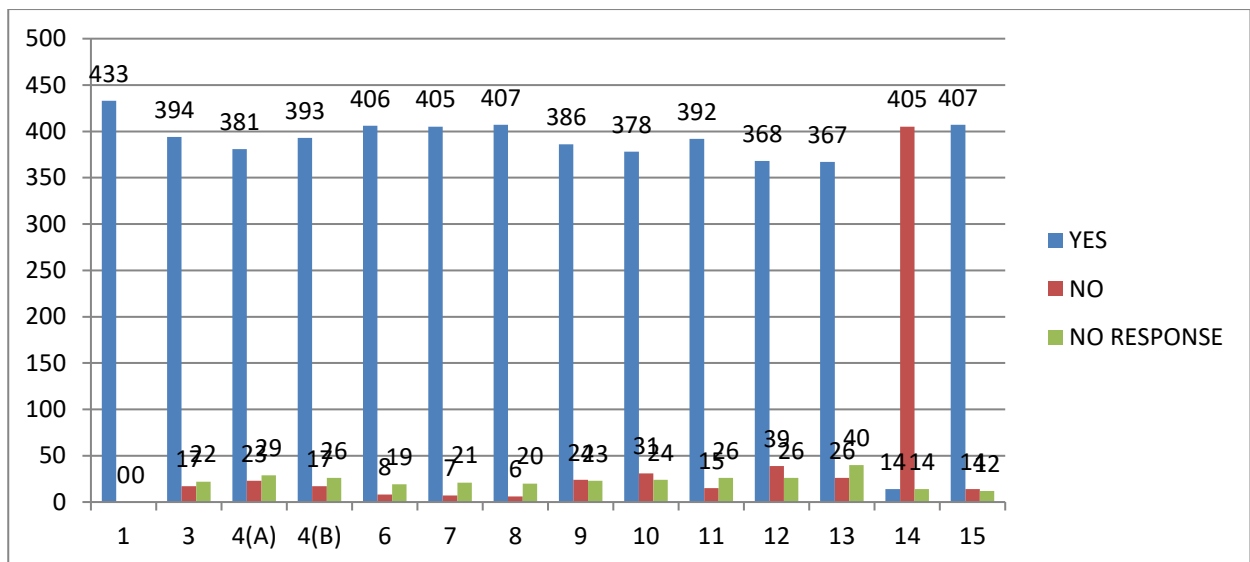


c) ALUMNI FEEDBACK FOR THE ACADEMIC YEAR 2017-2018

ALUMNI ASSOCIATION

- Q.NO.1) Do you feel proud to be associated with VSWC as Alumni?
 Q.NO.3) Are you willing to contribute to the development of the college?
 Q.NO.4) Were /Are your grievances properly handled at the college?
 a) As a student b) As Alumni
 Q.NO.6) Have you obtained sufficient technical knowledge (both in theory and practice) at VSWC?
 Q.NO.7) Is the education imparted at VSWC useful and relevant in your present job?
 Q.NO.8) Were the HOD's & Faculties cooperative?
 Q.NO.9) Has the T&P Cell provided ample on campus placement opportunities?
 Q.NO.10) Has the T&P Cell provided ample off campus placement opportunities?
 Q.NO.11) Have you availed Career counseling and guidance for higher studies from T&P Cell?
 Q.NO.12) If you are invited to deliver A Guest Lecture/ A Special Talk / A Motivational Session for your juniors, will you be interested?
 Q.NO.13) Do you like to join the college Alumni Association?
 Q.NO.14) Have you participated in any Alumni meet as of now?
 Q.NO.15) Do you receive regular updates from the college through Mail/ Calls / SMS?

S.NO	Q.NO	YES	NO	NO RESPONSE
1	1	433	0	0
2	3	394	17	22
3	4(A)	381	23	29
4	4(B)	393	17	26
5	6	406	8	19
6	7	405	7	21
7	8	407	6	20
8	9	386	24	23
9	10	378	31	24
10	11	392	15	26
11	12	368	39	26
12	13	367	26	40
13	14	0	405	28
14	15	407	14	12



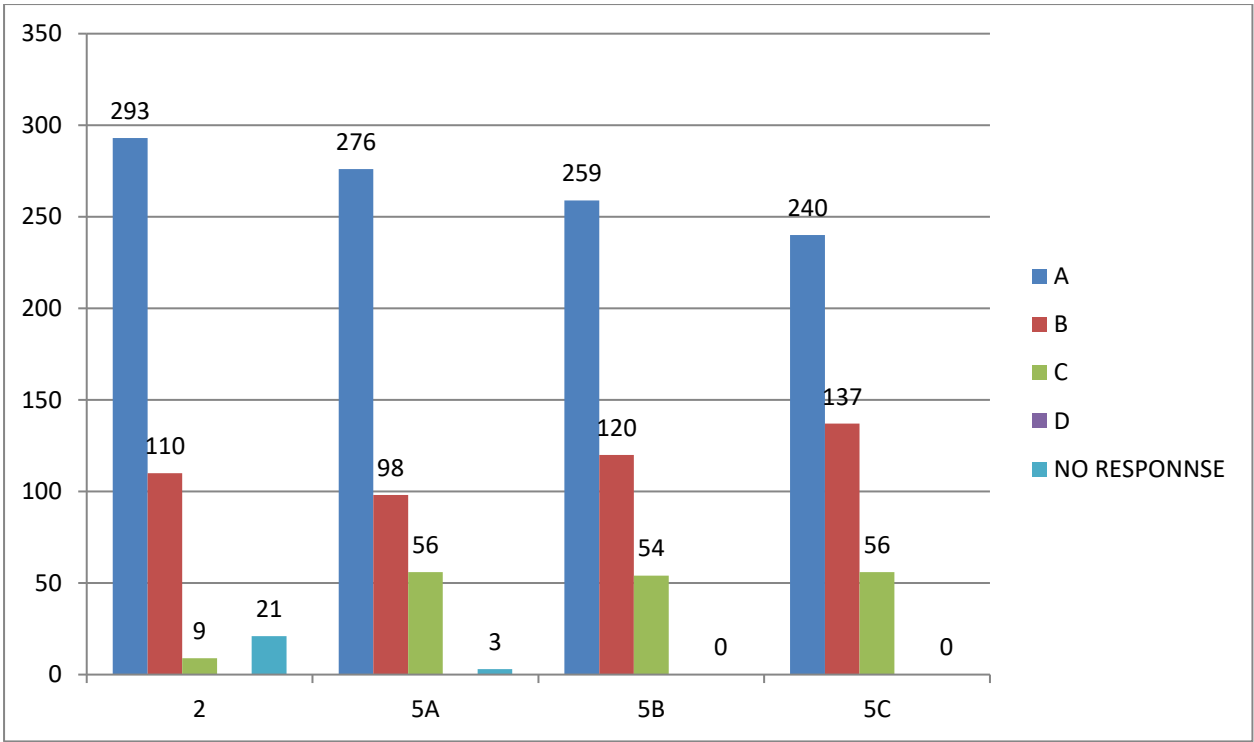
Q.NO.2) How do you rate development activities organized by the College for your overall development?

Q.NO.5) Rate the adequacy of following as they were During your tenure as a student at VSWC:

- A. Laboratories & Equipments
- B. Library
- C. Computer Facility

A - Highly Efficient B - Efficient C - Satisfactory D - Below Satisfaction

S.NO	Q.NO	A	B	C	D	NO RESPONSE
1	2	293	110	9	0	21
2	5A	276	98	56	0	3
3	5B	259	120	54	0	0
4	5C	240	137	56	0	0



Annexure-III

EXTENSION AND EXTRA-CURRICULAR ACTIVITIES

A) SOCIAL SERVICE ACTIVITIES BY NATIONAL CADET CORPS CADETS (NCC)

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE
1.	Tree Plantation	Tree Plantation	24-09-2018	VSWC Campus

B) SOCIAL SERVICE ACTIVITIES BY NATIONAL SOCIAL SERVICE VOLUNTEERS (NSS)

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE
1.	International Yoga Day	Mr. Diwakar and Mr. Tejas, from "ART OF LIVING", Mahindra World city were the Chief Guest.	21-06-2017	VSWC CAMPUS
2.	Blood Donation Camp	Mr.G.CHRISTIAN,B.A.B.L, Judicial Magistrate, Chengalpet inaugurated the camp. Around 200 NSS Student volunteers donated blood.	23-06-2017	B.Ed., Auditorium, VSWC
3.	Awareness on Anti-Ragging	Mrs.MohanaSundari, Judicial Magistrate, Chengalpet was the Chief Guest. Our college NSS volunteers were actively participated.	05-07-2017	VSWC CAMPUS
4.	Health Camp	Sri. K. Sakthivel, Inspector of police, Taluk Police Station, Chengalpet, inaugurated the Camp. Our College NSS units took over the general health check-up; around 120 have been participated & benefitted.	30-07-2017	VSWC CAMPUS
	SwachhtaPakhwara (Fortnight) Activities.		01-08-2017 to 15-08-2017	
5.	SwachhtaShapath(Oath)	Oath taken by our NSS & RRC student volunteers	01-08-2017	VSWC CAMPUS
6.	Seminar on SwachhtaPakhwara Cleanliness Programme.	Prof. S.Manickam, District Secretary,IRCS, Kanchipuram was the Chief Guest.	01-08-2017	Pazhaveli Village
7.	Cleaning the institution such as, Class rooms, Laboratories, Lawn, Play ground, Road & Library.	Our NSS Volunteers cleaned all the places.	02-08-2017 to 05-08-2017	VSWC CAMPUS
8.	Door to Door Campaign in the Adopted Village	Our NSS Volunteers have the door to door campaign regarding ODF, General Cleanliness and Hygiene.	06-08-2017 to 08-08-2017	Pazhaveli Village IrularPaguthi KammalarMettuSt.

9.	Distribution of Literature	Our NSS Volunteers distributed the literature collected from Rural Health Centre, Hanumanthaputheri, Chengalpet.	09-08-2017 to 10-08-2017	Pazhaveli Village IrularPaguthi KammalarMettuSt.
10.	Intensive Cleaning of the Villages	Our NSS Volunteers cleaned the adopted village (Pazhaveli), children home (Guduvancheri), Goods Service Trust, (Chengalpet)	11-08-2017 to 13-08-2017	Pazhaveli Village IGM Children Care, Guduvancheri. Goods Service Trust, Chengalpet.
11.	Rally in the Village	Our NSS Volunteers make rally on the concept of cleanliness.	14-08-2017	Pazhaveli Village
12.	Review of activities	Regarding the cleanliness within the campus and outside the campus.	15-08-2017	VSWC CAMPUS
13.	NSS Day Celebration	R.M. GNANA KANNAN, D.C.E., B.Nat (Naturopathy & Yogic Science) Holistic & Acu Healer and Prof. S. MANICKAM, District Secretary, IRCS, Kanchipuram was the Chief Guest and Guest of Honour.	28-08-2017	VSWC CAMPUS
14.	International Youth Day Celebration - 2017	Zonal level Competition for International Youth Day Celebration conducted by Tamil Nadu State Aids Control Society, Red Ribbon Club & University of Madras.	08-09-2017	TAGORE COLLEGE OF ARTS AND SCIENCE
15.	International Youth Day Celebration - 2017	University level Competition for International Youth Day Celebration conducted by Tamil Nadu State Aids Control Society, Red Ribbon Club & University of Madras	13-09-2017	University of Madras, Chennai
16.	Aids Awareness Programme	Dr.V.Vijayalakshmi was the Chief Guest of Aids Awareness Programme for our NSS & RRC student volunteers. Our volunteers were well aware about the AIDS and its preventive measures.	04-01-2018	VSWC CAMPUS
17.	Sister Nivethithai'sRathaYathra	Our college NSS volunteers welcomed & get blessings from the Sister Nivethithai's & Swami Vivekanandar Statue for the 150 th year Sister Nivethithai'sRathaYathra.	15-02-2018	VSWC CAMPUS
18.	Rice Donation	Donated 2 bags of rice to Good Service Trust, Chengalpattu. 3 bags rice to Mr.S.GanaSekaran, Public Relation Officer, IGM CHILDREN HOME, Guduvancherry.	20-02-2018	VSWC CAMPUS
19.	Personality Development Programme	Mr. R.Manickam, Treasurer, Indian Red Cross Society, Kanchipuram District, addressing to the community and the student volunteer regarding Personality Development.	19-02-2018 FN	Venpakkam
20.	Water Resource Management	Shri. D.Hari and Srimathi. Hari, Founder-Bharat Gyan highlighted the importance, maintenance, conservation and management of	19-02-2018 AN	VSWC CAMPUS

		water resources under the topic “Water Resource Management” for future generation. It was an interactive session for the student volunteers of NSS. All the UG first year students actively participated in this programme and it was very useful to them.		
21.	Disaster Management and First Aid Training	Mr. M.Krishnan, District Treasurer, Indian Red Cross Society, Teacher of Marwar Govt., Boys Higher Secondary School, Acharapakkam engaged the community people and NSS students’ volunteers, with an interactive and demonstrative session on the topic “Disaster Management and First Aid Training”.	20-02-2018 FN	Venpakkam
22.	Protect our Nation	Mr. S.Janarthanam, Joint Secretary, IRCS, Kanchipuram, delivered a speech on the topic of “Protect our Nation”. He gave a useful and informative speech for our NSS student volunteers about the Protection of our Nation.	20-02-2018 AN	VSWC CAMPUS
23.	“Clean India Cleanliness”	Dr.S.Geethakumari, Teacher, Govt., Girls Hr.Sec., School, Chengalpattu engaged the community people and NSS student volunteers on the topic “Clean India Cleanliness”.	21-02-2018 FN	Venpakkam
24.	Organic Farming	Mr. R.M. Gnanakannan, Naturopathy & Yogic Science, Holistic & Acu Healer, delivered the speech about usage, importance and implementation of “Organic Farming” to the NSS student volunteers.	21-02-2018 AN	VSWC CAMPUS
25.	Free Health Camp- General Health Check-up	We have organized “Free Health Camp-General Health Check-up” for the community people and NSS student volunteers in association with JSP Hospitals, Chengalpattu. Around 300 people were benefitted.	22-02-2018 FN	Venpakkam
26.	Road Safety Awareness	Mr. N.Prasath, Safety Officer, GTTPL-NH-45, delivered a speech about Road Safety Rules, demonstrating the videos regarding road accidents, on the topic “Road Safety Awareness” & pamphlets were distributed to NSS volunteers.	22-02-2018 AN	VSWC CAMPUS
27.	Smart Girl & Yoga Training Programme	Smart Girl & Yoga Training Programme was organized by NSS students’ volunteers, Students’ Council and the school students of Govt., Middle School, Venpakkam. This programme was mainly focused	23-02-2018 FN	Venpakkam

		about the women's protection through self defense technique (Karate).		
28.	"Health & Hygiene"	Dr. Aathirai, Community Service Centre, Kanchipuram, delivered a speech about importance of good health and the way to maintain good health to the NSS volunteers.	23-02-2018 AN	VSWC CAMPUS
29.	Cleaning the Campus	NSS students' volunteers cleaned the Govt., Middle School, Venpakkam.	24-02-2018 FN	Venpakkam
30.	Competitions	Various competitions like Essay writing, Kavithai, Drawing, Speech and Mime were conducted for NSS volunteers on the topic "Protect Our Nation". Students were actively participated and won prizes.	24-02-2018 AN	VSWC CAMPUS
31.	Valedictory of Special Camp	The valedictory function was organized in our college premises. Chief Guest was Mr. R.Manickam, Treasurer, Indian Red Cross Society, Kanchipuram District and Dr. C.Shalini, Principal, VSWC welcomed the gathering.	25-02-2018 FN	VSWC CAMPUS
32.	Women's Day Celebration	Smt.RadhaKrishnaswamy, Strength & Conditioning Coach, Indian women Cricket Team, Chennai was the Chief Guest. Our college NSS volunteers & other students were very much benefitted from the speech given by the Chief Guest.	08-03-2018	VSWC CAMPUS

EXTRA CURRICULAR ACTIVITIES:**A) ROTARACT CLUB**

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	BENEFICIARY
1.	27 th Road Safety Week Road Safety-Time for Action	Road Safety	03-07-17	VSWC-III Floor Auditorium	Students
2.	Health Camp	Dental Checking	30-07-17	College Premises	Public
3.	Rotaract Club Inauguration	Installation of office bearers	22-08-17	VSWC-III Floor Auditorium	Students

B) KARUNA & ENVIRO CLUB

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	BENEFICIARY
1.	Free Health Camp (Eye Camp)	Eye Checkup, provided Spectacles	30-07-2017	College Campus	General Public
2.	Inaugural function	Installation of Club Members	04-08-2017	College Premises	Students
3.	Essay Writing	Topic :Veg or Non -Veg	01-03-2018	College Premises	Students
4.	Poster Making & Best out of Waste	Topic :SwachhBharath	02-03-2018	College Premises	Students

C) FINE ARTS : INTRA COLLEGE COMPETITIONS - 2017-2018

S.NO	EVENT NAME	VENUE	TIME	DATE	BENEFICIARY
1	Solo Song	3 rd FLOOR AUDITORIUM	10AM-11AM	26/09/17	Students
2	Group Song		11AM-12N	26/09/17	Students
3	Cookery		10AM-11AM	26/09/17	Students
4	Brand Launch	B.ED AUDITORIUM	10AM-11.30AM	26/09/17	Students
5	VJ Hunt		12.30PM-1.30PM	26/09/17	Students
6	Connexions		11.30AM-12.30PM	26/09/17	Students
7	Dub-Smash		1.30PM-2.30PM	26/09/17	Students
8	Rangoli	II FLOOR CORRIDOR	10AM-11 AM	26/09/17	Students
9	Mehandi	ROOM NO.41	11.30AM-12.30PM	26/09/17	Students

10	Hair-Do	ROOM NO.57	11AM-12N	26/09/17	Students
11	Nail Art	ROOM NO. 9	12N-1PM	26/09/17	Students
12	Face Painting	ROOM NO. 57	1PM-2PM	26/09/17	Students
13	Dum-Charades	MCA Block Ground Floor ROOM NO. 10	12N-1 PM	26/09/17	Students
14	Comedy Galatta	ROOM NO:11	10.30AM-11.30AM	26/09/17	Students
15	Vegetable Carving	MCA Block Ground Floor ROOM NO. 10	11AM-12N	26/09/17	Students
16	Quiz	LIBRARY	10AM-11.30 AM	26/09/17	Students
17	Photography	VSWC CAMPUS	10AM-11 AM	26/09/17	Students
18	Adapt Tune	OPEN AUDITORIUM	10AM-11AM	27/09/17	Students
19	Group Dance		11PM-12N	27/09/17	Students
20	Fashion Parade		1PM-2PM	27/09/17	Students

FINE ARTS : INTER COLLEGE COMPETITIONS - 2017-2018

S.NO	EVENT NAME	DATE	VENUE	NO OF PARTICIPANTS	PRIZES WON
1	Group Dance	7 th Sep 2017	Kanniyaka Parameswari College	5 STUDENTS	PARTICIPATED
2	Adaptune	7 th Sep 2017	Kanniyaka Parameswari College	2 STUDENTS	PARTICIPATED
3	Group Dance	7 th Sep 2017	Kanniyaka Parameswari College	7 STUDENTS	PARTICIPATED
4	Bouquet Making	7 th Sep 2017	Kanniyaka Parameswari College	1 STUDENT	PARTICIPATED
5	Group Dance	8 th Sep 2017	MCC College	10 STUDENTS	I PRIZE
6	Quiz	8 th Sep 2017	MCC College	2 STUDENTS	II PRIZE
7	Face Painting	8 th Sep 2017	MCC College	1 STUDENT	III PRIZE
8	Lungi Dance	14 th Sep 2017	Prof. Dhanapalan College	5 STUDENTS	PARTICIPATED
9	Solo Song	15 th Sep 2017	Prof. Dhanapalan College	1 STUDENT	I PRIZE
10	Adaptune	15 th Sep 2017	Prof. Dhanapalan College	1 STUDENT	II PRIZE

11	Egg Paiting	5 th Oct 2017	Chengalpet Medical College	1 STUDENT	PARTICIPATED
12	Solo Dance	5 th Oct 2017	Chengalpet Medical College	4 STUDENTS	PARTICIPATED
13	Adaptune	5 th Oct 2017	Chengalpet Medical College	4 STUDENTS	PARTICIPATED
14	Jodi No 1	5 th Oct 2017	Chengalpet Medical College	6 STUDENTS	PARTICIPATED
15	Solo Song	7 th Oct 2017	Chengalpet Medical College	1 STUDENT	PARTICIPATED

D) YOUTH RED CROSS (YRC):

S. NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	BENEFICIARY
1.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Visualizing & Painting.	30.01.2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, MontiethRoad,Egmore, Chennai.	1.Ms. M.AMISHA I B.COM 'G' (A) 2.Ms. N.RAJESHWARI I B.COM 'G' (A)
2.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Oratorical (Tamil)	31-01-2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, Montieth Road, Egmore, Chennai.	Ms. M.SANDHIYA I B.SC MATHS (A)
3.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Oratorical (English)	31-01-2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, Montieth Road, Egmore, Chennai.	Ms. P.S.AGHNA I B.SC (CHEM)
4.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Quiz	01-02-2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, Montieth Road, Egmore, Chennai.	1.Ms. M.JANARANJANI III BCA 'C' 2. Ms. M.JANSI RANI III BCA 'C'
5.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Essay Writing (Tamil)	02-02-2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, Montieth Road, Egmore, Chennai.	Ms.R.RAJALAKSHMI II BCA (A)
6.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Essay Writing (English)	02-02-2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, Montieth Road, Egmore, Chennai.	1.Ms.H.RANJITHA III B.SC MATHS (A) 2.Ms.S.NIRMALA III B.SC MATHS (A)
7.	Competition 68 th Anniversary of Geneva Conventions for the year 2017 - 2018	Cultural Programme	03-02-2018	Indian Red Cross Society, Tamilnadu Branch, 32/50, Montieth Road, Egmore, Chennai.	1.Ms. P.AMBIKA 2.Ms. A.ARCHANA 3.Ms. H.RANJITHA 4.Ms. S.NIRMALA 5.Ms. B.SANDHIYA 6.Ms. S.PAVITHRA 7.Ms. P.PAVITHRA (All from III B.Sc (Maths) 'A')

E) CITIZEN CONSUMER CLUB (CCC):

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	BENEFICIARY
1.	Office Bearers Installation	Office Bearers Installation	05-07-2017	VSWC Auditorium	Students
2.	Inaugural Function	Rights & Duties of Consumers	09-08-2017	VSWC Auditorium	Students
3.	Health camp	Free Dental Check-up	30-07-2017	College premises	Public and students

F) SPORTS:

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	RESULT
1.	Kho-Kho	Madras University Tournament	14-09-2017	Adyar	Participated
2.	Throw ball	Madras University Tournament	15-09-2017	Adyar	Participated
3.	Athletics	Madras University Tournament	06-10-2017	Chetpet	Participated
4.	Football	Madras University Tournament	10-10-2017	Chetpet	Participated
5.	Athletics	Madras University Tournament	24-10-2017	Central	Participated

G) NATIONAL CADET CORPS: (NCC)

S.No	EVENT NAME	CAMP NAME & VENUE	DATE	PROGRAMME
1.	NCC Camp	TSC – Kanchipuram	01-06-2017 To 10-06-2017	I Selection Camp
2.	NCC Camp	TSC – Kanchipuram	12-06-2017 To 21-06-2017	II Selection Camp
3.	NCC Camp	TSC – Kanchipuram	23-06-2017 To 02-07-2017	III Selection Camp
4.	NCC Camp	TSC – Kanchipuram	07-07-2017 To 16-07-2017	IV Pre IGC
5.	NCC Camp	TSC - Madurai	17-07-2017 To 26-07-2017	V - IGC
6.	NCC Camp	RDC – Sathyabama University, Chennai	15-09-2017 To	RDC I – Selection Camp

			24-09-2017	
7.	NCC Camp	RDC - Kanchipuram	26-09-2017 To 05-10-2017	RDC – II Selection Camp
8.	NCC Camp	RDC - Sathyabama University, Chennai	06-10-2017 To 15-10-2017	RDC – III Pre - IGC
9.	NCC Camp	RDC – Coimbatore	21-10-2017 To 30-10-2017	RDC – IGC

H) KARATE & YOGA:

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	BENEFICIARY
1.	IX State level Karate Tournament	Self Defense	28-01-2018	Tindivanam	Students
2.	16 th All India Karate Championship	Building Confidence	13-08-2017	Chennai	Students
3.	District Level YOGASANA	Create Flexibility	22-07-2017	Maduranthagam	Students
4.	National Level Competition	Mind Relaxation	11-02-2018	Mahabalipuram	Students

Placement Cell Events Conducted for the Academic Year 2017- 2018

S.NO	EVENT NAME	ABOUT THE EVENT	DATE	VENUE	BENEFICIARY
1	Placement Orientation	Placement Training Orientation conducted by Mr.ChandruDurairaj of Dawn Solutions	18.08.2017	VSWC	All Final year students (700 Nos)
2	Industrial Visit	Two days Visit to HP Enterprise for Second and Third year Computer Science Students.	18.09.2017 & 19.09.2017	HP Enterprise, Velachery	Second and Final Year students of BCA, B.Sc (CS), B.Sc Physics with CA and B.Com(CA) Total Strength - 237
3	Workshop	Restructuring and Redesigning the Higher Education Curriculum to Meet Industry Needs.	23.08.2017 & 24.08.2017	Jeppiar Engineering College`	4 Faculty Members and Placement Officer
4	Placement Training	Training Placement registered students on Quantitative Aptitude, Group Discussion and Interview Skills.	11.12.2017 to 15.12.2017	VSWC	64 Placement registered Students
5	On-Campus Placement Drive	Fastlab Knowledge Transfer Solutions.	17.02.2018	VSWC	70 students placed
6		India Filings	20.02.2018	VSWC	45 Students placed
7		Times Pro for Aditya Birla Group.	16.03.2018	VSWC	20 students of Final Year PG Placement Registered Students attended.
8	Off-Campus Placement Drive	Cognizant	19.03.2018 & 20.03.2018	SRM University	85 UG Placement Registered Students. One Student Placed.

BEST PRACTICES

Best Practice – I

Title: “*Project Smart Girl - To Be Happy, To Be Strong*”

Goal: Project Smart Girl aims to educate students of our college and students of various schools in and around Kancheepuram District, to use their full potential to face challenges in the present world by enhancing intelligence, decision making capacity, increasing self esteem and protecting them self by self defense techniques. Our main goal is to make a girl child to be fit and strong both physically and mentally.

The Context: In today’s world the student’s communities face many challenges and peer pressures in their day to day life. Keeping this into our mind, our Institution framed a workshop named Project Smart Girl – To be happy, To be strong which will help the students in Kancheepuram District to face challenges, take right decision and develop self esteem & self defense.

The Practice: The workshop Project Smart Girl was designed in the form of power point presentation. The objective of the Power Point presentation was

- Self Awareness
- Communication and Relationship
- Self Esteem and Self Defense
- Choice and decision making and
- Friendship and temptations

Our College students demonstrated Self defense techniques and Mime show during the workshop.

The workshop was conducted and organised by our faculty members and students. This workshop was first organised to our college student’s nearly 2500 students were benefited through this workshop.

The well trained students of our college carry forward, The Project Smart Girl Workshop to the Schools - in and around Kancheepuram District, covering 15 schools and nearly 2000 School students were the beneficiaries through this project.

Evidence of Success: Through this workshop the girl students were able to create awareness about them self, it helped them to develop their communication skill and how to maintain their relationship with family, friends and strangers. It also helped them to develop their self esteem and to take right decision both in education and in their family life. Through self defense techniques they learned to resolve fears about being attacked. The main success of this Workshop - made a girl child to be strong, to be happy and to fight the battle with true strength and being mature enough to walk away from the blather with their head held high.

Problems Encountered and resources required: The Project Smart Girl – To be Strong, to be Happy in its initial stages did have its hiccups with a skeptical approach on the part of the students to spell out their problems. It was indeed an arduous task to create awareness about oneself, to develop their communication skills and to convince them how to maintain their relationship with family, friends and strangers. Finally satisfy them about the effectiveness of Project Smart Girl – To be Strong, to be Happy. Gradually Project Smart Girl gained momentum and the strength of being girl was realized and recognized to the fullest extent. Further the Dimension of Project Smart Girl was taken to next level by organising this module in and around schools of Kancheepuram District conducted by well trained students of our college under the guidance of our faculty members.

Best Practice-II

Title :“Exposure of Students”

Goal: In this competitive world, students are in a situation to face plenty of challenges. Students get a good exposure at intra-collegiate level. But getting exposure outside the comfort zone is the greatest challenge for them that too for rural college students. So, we train and motivate students to get exposure in Inter-collegiate level.

The Context: The institution has enormous number of students from rural sector and most of the students are from Tamil medium. They automatically get fear to face challenges in life and also facing peoples in public. Along with academic, students should possess talents in extra and co-curricular events. So, the students get trained and were being participated in Inter-collegiate competitions and conferences too.

The Practice: Every month all the departments organize many inter-departmental and intra-departmental competitions for students to improve their academic skills. And various sports and cultural competitions are also being conducted at Intra-collegiate inter departmental level, in which students put more effort to score points for their department. This increases their confidence level that they learn their stronger zone for winning.

Evidence of Success: Many students had taken an initiative in participating in cultural events organized by many colleges at state level. The students participate in many zonal level, state level and University level sport events. Students have been selected to represent University team. Many students participate and presented papers in seminars and conferences at National and International level.

Problems Encountered and resources required: In the initial stage, the students found it difficult to challenge themselves with city college students. Though they have capacity in managing their skills, they have a fear towards facing the public.