



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	VIDHYA SAGAR WOMEN'S COLLEGE
Name of the head of the Institution	Dr.C.Shalini
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08754048030
Mobile no.	9952415025
Registered Email	a_sprincipal@vswc.in
Alternate Email	naac@vswc.in
Address	GST Road,Vedanarayanapuram
City/Town	Chengalpattu
State/UT	Tamil Nadu
Pincode	603111
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr .R.Arunadevi
Phone no/Alternate Phone no.	08754048030
Mobile no.	9500059784
Registered Email	iqac@vswc.in
Alternate Email	naac@vswc.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://arts.vidhyasagar.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://arts.vidhyasagar.in/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.02	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	20-Jun-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Virtual Power Seminar on Secrets behind Social Media Marketing	25-Apr-2020 1	136
SUCCESS & U	23-Apr-2020 1	200

WORKSHOP on Quality Enhancement in Teaching Technique Through Gamification	28-Feb-2020 1	50
External Academic Audit Meeting	24-Feb-2020 1	85
Data Science with R-programming	23-Jan-2020 3	30
National Communication Skill Challenge	13-Dec-2019 1	100
Orientation Programme on NAAC New Guidelines & Gamification	30-Nov-2019 1	85
Placement Conference PREYAAS- YOUR FIRST STEP	13-Sep-2019 2	190
International Conference on Relevance Of Mathematics In Real Life Scenario	09-Sep-2019 1	210
FDP on Financial Planning	13-Jul-2019 1	85
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organized an International Conference on Relevance of Mathematics in Real Life Scenario on 09.09.2019 with 210 Participants.

2. Organized Placement Conference PREYAAS - Your First Step was conducted on 13th & 14th September 2019 for 190 students.

3. Conducted Orientation Programme on NAAC New Guidelines & Gamification on 30th November 2019 with 85 Participants.

4. Conducted Faculty Development Programme - Data Science with R-Programming from 23.01.2020 to 25.01.2020 with 30 Participants.

5. Conducted External Academic Audit Meeting on 24th February 2020 with 85 Participants.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Proposal was submitted by the Student council Chairman for the Social Outreach Programme.	MOS - 3.0 "Mantra of Success - 3.0" (To Enhance and Empower Girl Child) programme was conducted in 15 schools in and around Chengalpattu District.
NPTEL online courses	The staff and students registered for the courses.
Proposed to have development of student's communication skill in collaboration with ICT Academy.	Organized online Test on the topic "National Communication Skill Challenges" in collaboration with ICT Academy.
Planned to have a Workshop/FDP for Faculties	Faculty Workshop on the topic "Quality Enhancement in Teaching Technique Through Gamification" was conducted on 28.02.2020
Proposed to have an International Webinars for Faculties	Organized International Webinar on the topic 1. "Technological Advancement in Financial Sector" on 28.05.2020. 2."Cloud Computing Skills for Future" on 30.05.2020.
Planned to have a webinars for student's collaboration with ICT Academy	Organized Virtual Power Webinar on "Secrets behind Social Media Marketing" on 25.04.2020.
Planned to have a webinars for student's collaboration with Placement Cell of our College.	Organized Students Webinar on the Topic 1."Success & u" on 23.04.2020 2."Invisible Hand" on 30.04.2020 3."A Wakeup Call" on 30.04.2020 4."Power

Talks - Series 21" on 04.05.2020
 5."Time & What I Do With It" on
 07.05.2020 6."The Common Denominator"
 on 11.05.2020 7."Goal Setting" on
 14.05.2020 8."Self & Others Using
 Strokes" on 21.05.2020 9."Personal
 Branding 1.0" on 28.05.2020
 10."Communication 2.0" on 04.06.2020
 11. "Personal & Professional skills for
 your post college skills" on 08.06.2020
 12. "Self Analysis" on 12.06.2020.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	05-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

18-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management information system broadly refers to a computer based system that develops and maintains administrative information systems for the staff and students (via email). It provides tools to organize, and efficiently manage departments within the Institution. The institution manage and collect the following information of Youth Red Cross, Rotaract, NSS, NCC, Karuna, CCC club Activities, Students Council, Cultural, Sports, Yoga, Counseling cell, Industrial Visit, In plant Training, Extra Curricular Activities, Book Bank and Entrepreneur Development Cell activities information, Staff related information like Staff Profile, Achievements, Workshops, Seminars, Paper Presentation and Publication, Researches, Awards and all the

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vidhya Sagar Women's College focuses in providing a good education to the rural students. The institution follows the choice based curriculum prescribed by the University. Any revision or updation is followed by the institution as and when intimated by the University. To enhance the teaching-learning process video lectures, power point presentations, content related videos etc., through smart boards are the ICT enabled facilities being provided to the students, which help in effective implementation of the curriculum. Traditional learning method is also followed which is supplemented by interactive session. Course out line is submitted by the faculties every semester. Progress of the syllabus is monitored through the system of Internal Academic Audit. Students undergo internships and projects based on the curriculum requirement. This enables the students to have better exposure and hands on experience. The language lab plays an important role in improving and enhancing the communication skills to the students. Library also plays a pivotal role in providing e-learning resources to the students ,through the digital resources center.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
TALLY	NIL	04/12/2019	1	Employabilit y	NIL
AUTOCADD	NIL	03/07/2019	1	Employabilit y	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
B.A.BEd	NOT APPLICABLE	31/12/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
B.A.BEd	NOT APPLICABLE	31/12/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tailoring	16/12/2019	10
Cosmetology	26/08/2019	20
Spoken Hindi	26/08/2019	10
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	ENGLISH	23
MSc	MATHEMATICS	27
MSc	INFORMATION TECHNOLOGY	12
MCom	ACCOUNTING & FINANCE	23
MA	ENGLISH	23
MSc	INFORMATION TECHNOLOGY	12
BBA	BUSINESS ADMINISTRATION	49
MCom	ACCOUNTING & FINANCE	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback system is an active and regular process in the institution. Online feedback is conducted every semester. The institution collects the students' feedback on curriculum aspects, faculty performance, infrastructure, and other requirements for quality enrichment. After collecting the feedback, analysis is done and a consolidated report is generated. Based on this, focus is laid on avenues which require improvement and its implementation is ensured.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Bank Management	70	68	69
BCom	Computer Applications	50	43	48
BCom	Commerce	210	376	205

BSc	Home Science(IDD)	50	16	0
BSc	Chemistry	50	125	38
BSc	Physics with CA	50	76	24
BSc	Mathematics	140	100	38
BA	English	70	83	38
BCA	Computer Applications	150	107	79
BSc	Computer Science	150	164	90
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	673	90	66	23	89

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
89	42	6	3	3	158

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee system is available in the Institution to bridge gap between teachers and students. Each faculty in the Institution is a mentor for 30 students (1:30 ratio). The mentor gives guidance to the students both in academic matters and personal issues. Mentor-Mentee record is maintained throughout the academic year to monitor the growth of mentee in academics, sports, co-curricular and extracurricular activities. Mentor provides support and counselling to improve the overall performance. Mentor collects personal information of the mentee and updates information about Internal Examination, External Examination, Attendance and Extracurricular activities in the Mentor-Mentee record. The mentor motivates the student to participate in all activities and also gives guidance to improve their academic performance. Mentor-Mentee record keeps track on the discipline and documents individual case study of every mentee, if she encounters any problem and guidance is given to the mentee to overcome the problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
763	89	1 : 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	14	0	14	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.R.JAYANTHI	Associate Professor	"Women Educationist Excellence Award" given by Global Multidisciplinary Research Academic Foundation, Chennai.
2020	Dr.G.VALARMATHI	Associate Professor	Dr.RADHAKRISHNAN AWARD, World Tamil Research, Chennai
2020	Dr.K.HEMAVATHY	Assistant Professor	Dr. RADHAKRISHNAN AWARD, World Tamil Research, Chennai
2019	Dr.K.HEMAVATHY	Assistant Professor	THOLKAPPIAR AWARD, AGATHIYAR RESEARCH CENTER.
2019	DR.VIDHYA	Assistant Professor	Dr.RADHAKRISHNAN AWARD, Lions Club
2020	Ms.S.GAYATRI	Assistant Professor	NATIONAL EDUCATION EXCELLANCE AWARD, Achievers Association for Health Educational growth New Delhi

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	SAZ	5-3	12/11/2019	31/01/2020
BCA	SAZ	3-2	16/11/2019	31/01/2020
BCA	SAZ	1-1	22/11/2019	31/01/2020
BSc	SAE	5-3	12/11/2019	31/01/2020
BSc	SAE	3-2	26/11/2019	31/01/2020
BSc	SAE	1-1	22/11/2019	31/01/2020
BA	BRA	5-3	11/11/2019	31/01/2020

BA	BRA	3-2	18/11/2019	31/01/2020
BA	BRA	1-1	16/11/2019	31/01/2020
BCom	CPZ	1-1	21/11/2019	31/01/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution believes firmly on continuous assessment evaluation of the students to examine their academic performance. Every quarter semester CIA will be conducted for 50 marks. After completion of the internal examination, the answer scripts are evaluated and marks are given to the students. At the end of the semester, model examination with full portions for 75 marks will be conducted as per the University pattern. The two CIA with two quarter portions help the students to learn more and score marks easily. The CIA helps to monitor the improvement in slow learners and encourages the fast learners by reviewing their performances. After the evaluation of CIA, the subject in charges start to concentrate more on slow learners and faculty in charge allocate the schedule to conduct remedial classes for the slow learners. Result analysis of CIA and model examination will be ensured with the improvement of slow learners

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the college is prepared by the Calendar Committee comprising of a team of faculties. The Calendar opens out into a detailed annual planner which includes the events for the year. The dates for two internal assessments and a model examination is mentioned. The time table for the respective exams is prepared two weeks prior to the exam and circulated to students. The individual department activities and college events also takes place in the calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://arts.vidhyasagar.in/programme-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BRA	BA	English	57	57	100
HBB	MA	English	23	23	100
CPZ	BCom	Commerce	203	203	100
CPC	BCom	Computer Applications	27	27	100
CPW	BCom	Bank Management	59	59	100
KDF	MCom	Accounting and Finance	23	23	100
MAM	BBA	Business Administration	49	49	100

TAM	BSc	Mathematics	95	95	100
MFF	MSc	Mathematics	27	27	100
TAC	BSc	Physics with CA	53	53	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://arts.vidhyasagar.in/feedback-report/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/12/2020	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/12/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMPUTER SCIENCE	1
TAMIL	1
COMMERCE	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMPUTER SCIENCE	2	5.63
International	COMMERCE	19	3.91
International	MATHEMATICS	8	5.7
International	CHEMISTRY	1	6.3
International	BBA	1	5.3
National	ENGLISH	0	0
National	PHYSICS WITH CA	0	0
National	CHEMISTRY	0	0
National	IDD	0	0
International	ENGLISH	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	16
MATHEMATICS	8
ENGLISH	2
CHEMISTRY	1
BBA	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	64	144	277	50
Presented papers	0	2	0	0
Resource persons	0	1	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Essar Blood Bank	3	20
General health checkup	JSP Hospitals, Chengalpattu	10	50
International Yoga Day	NSS RRC -Vidhya Sagar Women's College	10	2000
Memorial Day of Dr. APJ.ABDULKALAM	NSS RRC -Vidhya Sagar Women's College	90	300
Independence day celebration	NSS RRC -Vidhya Sagar Women's College	90	300
Fit India Movement Telecast by Doordharshan	NSS RRC students Vidya Sagar Women's College/ B.Ed Auditorium/ Live Telecast of the Fit India on Doordharshan Fitness Pledge	3	300

Chennai's Largest Plantation Drive	NSS RRC students Vidya Sagar Women's College /Chennai's Largest Plantation Drive by TOI Hero Motors at Mahindra World city 31.08.2019	2	120
Poshan Abhiyan 25/09/2019	Dr. Sowjan MBBS, M.D Associate Professor Department of Pediatrics Karpaga Vinayaga Institute of Medical Science Chengalpattu/ NSS RRC - Vidhya Sagar women's college	3	300
150th Gandhi Jayanthi Celebration	NSS RRC - Vidhya Sagar women's college	3	50
Rice Packet Donation	IGM Children's Home Guduvancheri/ Vidhya Sagar women's college	3	2000
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Rally	Collaboration with Southern Indian Railway	Swachh Bharat	3	70
70th Anniversary of Geneva Conventions	IRCS Chennai	Gender Issue	1	10
Swatchhta pakhwara Mission	GOOD SERVICE TRUST, VALLAM	Cleaning Activity	3	56
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	31/12/2020	31/12/2020	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	31/12/2020	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
950000	915345

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
COLS	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12883	3060555	90	12008	12973	3072563
Reference Books	682	396480	1	931	683	397411
e-Books	0	0	0	0	0	0
Journals	30	47340	0	0	30	47340
Digital Database	0	0	0	0	0	0
CD & Video	414	20700	4	400	418	21100
Weeding (hard & soft)	98	4120	5	1250	103	5370
Library Automation	0	50500	0	0	0	50500
Others (specify)	23	33100	0	0	23	33100
e-Journals	0	0	2	0	2	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mr.P.D.Yeknath	Programming in C and Datastructure	Blogspot	30/04/2020
Mr.P.D.Yeknath	Mobile Computing	Blogspot	30/04/2020
Ms.H.Shadika	Programming in C	Blogspot	12/06/2020
Ms.D.Preethi	Software Engineering	Blogspot	11/06/2020
Ms.D.Preethi	Data Structure	Blogspot	11/06/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	309	5	28	3	5	6	11	10	7

Added	0	0	22	0	0	0	0	0	3
Total	309	5	50	3	5	6	11	10	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube Channel	https://www.youtube.com/channel/UCZkpbZis9osvqX6bEHuXccA
Youtube Channel	https://www.youtube.com/channel/UCtnrK7kU9eahIwdTc8zh2iq
Youtube Channel	https://www.youtube.com/watch?v=B9-Ck_hz61I

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1200000	954380	1425000	1495362

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and in the interest of students.

- Library** The requirement list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing for exam.
- Sports** Regarding the maintenance of sports equipment the college sports in charge is deputed.
- Computers** -Centralized computer laboratory established to enrich the students -ERP software is used for maintaining faculty and students details. -Each Department is having a computer -Open access journals facilities are available.
- Classrooms** The College has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. Administrative officers will take in charge for student's academic requirements.
- Laboratory** Record of maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments. Maintenance of laboratories are as follows: The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises.
- Additionally** There is lab instructors in every department, who maintain the stock register by physically verifying the items round the year. Department wise annual stock verification is done by concerned Head of the Department.
 - Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty incharge.
 - Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees.
 - College campus

maintenance is monitored through regular inspection. Upkeep all facilities and cleanliness of environment in women's hostel is maintained through Hostel monitoring committee • The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<http://arts.vidhyasagar.in/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit and Sports Scholarship	340	2687494
Financial Support from Other Sources			
a) National	Rotaract club scholarship, SC Scholarship	496	1649700
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	10/06/2019	2212	Yoga Trainer
Meditation	10/06/2019	2212	Yoga Trainer
Language Lab	10/06/2019	2212	Words Worth
Personal Counseling	08/07/2019	10	Internal Counseling Cell
Bridge Course	08/07/2019	658	Each Department Faculty
Soft skill	09/12/2019	774	BBA Faculty
Remedial Coaching	01/07/2019	1022	Respective Subject Incharges

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	8	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sureti Insurance Marketing Pvt Ltd., Mee Global Services Ltd., Nokia Solutions and Networks Pvt Ltd., Flextronics India Pvt Ltd., Winners Institute Of Communication English, HTC Global.	200	139	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	MA	English	Sankara Arts and Science College	M.Phil.,
2019	6	BA	English	Vidhya Sagar College of Education	B.Ed.,
2019	38	B.Com	Commerce	VidhyaSagar Women College. University of Madras. ICSI Institute, Articleship Training Centre, DhanalakshmiSrinivasan College Of	M.Com, MBA, CMA, ACS,

				Science And Technology, Institute of Cost Accountant, Institute of Company Secretaries of India, SRM University.	
2019	5	BBM	Commerce	Vidhyasagar Women College, Madras University	M.Com
2019	4	B.Com (CA)	Commerce	Dhanalakshmi Srinivasan College of Engineering and Technology, Adhiparasakti Engineering College, SRM Valliammai, ICAI New Delhi	CA (Inter), MBA
2019	2	M.Com A&F	Commerce	Indira Gandhi College Of Education	B.Ed
2019	46	BSC	Mathematics	Vidhya Sagar Women's College, Annamalai University etc.,	MSc, MSC Applied Maths, B.Ed.,
2019	8	MSC	Mathematics	AM Jain, Vidhya Sagar College of Education etc.,	M.Phil, B.Ed., M.Ed.,
2019	16	BCA	Computer Applications	SRM Arts & Science, Madras University	MCA, MBA
2019	12	BSC	Computer Science	Vidhya Sagar Women's College, RV Govt Arts College	MBA, MSC

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Institution Level	340
Sports	Institution Level	426
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Open National Games -2020 New Delhi, KhoKho	National	1	0	411701816	P.Suchithra
2020	Open National Games -2020 New Delhi, 100 mts	National	1	0	221705661	P.Monisha
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	311706531	J.N.Saraswathi
2020	Open National Games	National	1	0	311806338	D.Gayathri

	-2020 New Delhi, Kho Kho					
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	311906381	G.Pooja
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	221904726	S.Janani
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	311906467	V.Sangeetha
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	221904724	R.Keerthika
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	311906381	S.Aparna
2020	Open National Games -2020 New Delhi, Kho Kho	National	1	0	221705661	P.Monisha
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' council uphold and cherish democratic principles and to inculcate the values of democracy among the students. The purpose of the students' council is to give students an opportunity to develop leadership by organizing and carrying out college activities and service projects. In addition to planning events that contribute to college spirit and community welfare, the student's council is the voice of the student body. They help share student ideas, interests and concerns with the college wide community. The students those who are interested in leadership, organizational behavior, event planning are welcomed to be involved in all students' council activities. It also plays a constructive role in diverse academic and extracurricular activities of our College. To Enhance and Empower Girl Child, the Students' Council have designed and presented a workshop on the topic "MANTRA OF SUCCESS - 3.0" (MOS - 3.0) as

their mission for the year 2019-20. The objectives of the workshop were Health and Hygiene, Gadgets Addiction Cyber Crime and Cool Buddy (Stress Time Management). The workshop was designed in Power Point Presentation and in addition to this the students demonstrated yoga, karate for self-defense and mime show. Through this workshop, the girls have learnt to defend themselves physically, mentally and socially. The students of our college have carried forward this workshop on the topic "MANTRA OF SUCCESS- 3.0" (MOS - 3.0) to the schools in and around Kanchipuram district.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni meet is conducted every year. The Alumni of the College meet to share the views for the betterment of the Institution. The Alumni also actively take part in placement training.

5.4.2 – No. of enrolled Alumni:

859

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes. Alumni meet for batches 2016 - 2019 was organized on 8th February 2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: Institution practices Decentralization and Participative Management. Institution focuses keen on decentralization by intending equal opportunity to all the Faculties and Students by giving them equal role to participate in all the functioning activities of the Institution comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. 1) Faculty Level: Faculty members are assigned responsibilities in various committees according to their area of interest, to conduct various events in the college. This includes organizing International conferences, Seminars, FDPs and workshops conduct of events at the college level. Through this the faculties have abundant opportunities to enhance their leadership skills and also learn to delegate, which gives way for building second line leaders. 2) Student Level: Students are empowered to play an active role as Student coordinators of co-curricular and extracurricular related committees like student council, YRC, NSS, NCC, RRC, Rotaract, CCC, ED cell, etc., This gives them an opportunity to develop their leadership skills and also build team spirit. MOS (3.0) To enhance and empower Girls, the Students Council have designed and organized a workshop on "MANTRA OF SUCCESS - 3.0". The students have conducted this workshop to nearly 15 schools in Kanchipuram district. The highlights of the workshop were Health and Hygiene, Stress Management and Gadgets Addiction Cyber Crime through this Workshop are students paved way for the betterment of the girl child. The workshop was an audio visual presentation and in addition to this the student's demonstrated yoga, karate for Stress Management and self-defense and even it includes mime show. Through this workshop, the girls have learnt to defend themselves physically, mentally and socially. PARTICIPATIVE MANAGEMENT The

institute promotes a culture of participative management by involving the staff and students in various activities. 1) Students' Committee Meeting: The student executive members of various committees have periodical meetings with the management. They are encouraged to share their opinions and requirements with the management and review meetings are also held to check the same. 2) PTA Executive Meeting: To establish a good rapport between management, faculty, students and parents, PTA among students, parents and faculties is established through PTA Executive Meeting.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Industry Interaction / Collaboration</p>	<p>The college has institutional membership with ICT Academy and MoUs with Bharath Infotech ,Shree Herbal Beauty Palace, PETRICORE Technologies. The college creates an interface with the industry by organizing Industrial Visits and facilitating Internship training. Final year students(49) of BBA visited HATSUN AGRO products pvt ltd. Kanchipuram on 14th February 2020. The objectives of the visit were to know about the real base line and unique performance of preparing WORLD FAMOUS HATSUN products. All the students got firsthand experience and practical knowledge about THE MILK AND THE MILKMAID PRODUCTS. Second and Third Year students(88) of B.SC PHYSICS visited BSNL OFFICE Situated at Maraimalai Nagar on 29th January , 2020. This visit gave them many more information about links and linkages all over the district.Final year students(41) of B.sc Chemistry visited PUREPETRO CHEMICAL PVT LTD, Salavakkam on 13th December, 2019, with an objective of gaining actual knowledge as per the requirement of the syllabus. Second Year students(19) of B.SC IDD visited GREENLAND NURSERY, POTHERI on 13TH September, 2019, to know about plantation, fertilizers, export and import, profit etc. Final year students(11) of B.sc IDD visited Govt. Fine Arts college, Egmore on 11th January , 2020, with an objective of gaining actual knowledge as per the requirement of the syllabus. This visit was quite useful for knowing wall painting, screen painting, designs on the screens and walls.</p>

Human Resource Management

When need arises for faculty, the institution advertises for the same in the newspapers and invites applications from eligible candidates. A panel is formed to conduct interview for the recruitment of faculty. After the selection procedure, the college applies to the University of Madras, to obtain staff Approval which is a mandatory requirement. The management conducts Board meeting with Principal on a monthly basis to discuss matters relating to financial planning, infrastructural development, and proposal for new courses / additional sections and budget approval for conducting annual events of the college. The Principal conducts staff and HOD meetings to discuss Academic and student related issues. The college uses online feedback system and a comprehensive assessment is made by the students to assess the performance of the faculty. The consolidated report of the feedback is intimated by the Principal to the respective Heads of the department for better performance of concerned department staff members. Department staff meeting addresses broad issues relating to teaching and learning as pointed out by the students and suggest measures for improvement and overall development. The guest faculty is also recruited as and when required . The institution encourages faculty members to get trained through training programs and to take part in National and International Seminars and Conferences. At the institutional level the welfare measures like ESI, PF, maternity leave, on duty for attending conferences , FDPs and workshops are being provided.

Library, ICT and Physical Infrastructure / Instrumentation

The Library is spread over an area of 3200 square feet. It has a collection of 12973 books, national and international journals and CDs, news letters, magazines etc., It aims to serve the needs of the faculty, students and other members. Every day 300 students are accessing the library. The digital resource center which is equipped with internet facilitated computers are available for access by the students. The college library in collaboration with Rajasthan Youth Association has initiated a Book Bank for the benefit of needy students.

Apart from this, the college has its own Book Bank which has the collection of books donated by Alumni students and faculty. The college is well equipped with good infrastructure facilities. Well ventilated class rooms staff rooms and administrative offices create a conducive environment for all. State of art laboratories, smart board class rooms and LCD projectors make learning a good experience for students. State of art sports facilities like shuttle and badminton court, football ground, volley ball, basket ball court are provided to encourage sportsmanship amongst students. Canteen facilities, transport facilities which extend to 50KM radius, stationery and photocopy shop also available.

Research and Development

Research Committee has continuously organizing seminars and conferences. Faculties are encouraged to participate FDP's, Workshops Seminars to envisage vast knowledge . The college encourages the faculties to undertake minor and major research schemes from various funding sources. Research committee proposed to undertake one major and two minor research projects for last year. FDP programmes are organised for staff members on a regular basis by subject experts in the respective fields. Faculty members serve as research guides for their respective disciplines. The college encourages faculty members to pursue research programs and publish research article in various UGC Approved journals.

Examination and Evaluation

The Examination Cell ensures proper and systematic conduct of examinations as per University regulations. EC ensures strict vigilance during the course of invigilation. The University also sends squad to monitor the conduct of the examination by the institution. As per University regulations extra time is given to the differently abled students, to enable them to complete their entire exam. The internal examination committee is responsible for the conduct of Continuous Internal Assessment (CIA). The evaluation of the CIA is as per the University guidelines. The consolidated internal assessment marks comprises of CIA exams, assignments, seminars and

attendance. The consolidated mark register is scrutinized regularly at the end of each exam. The University examination result analysis is submitted every semester and remedial action is discussed in faculty meeting with the Principal and Management. Academic audit is conducted during each semester to monitor the syllabus completion status by the faculty.

Teaching and Learning

Based on the curriculum prescribed by the University, faculty prepares a lesson plan which specifies the unit wise duration of completion as well as the teaching methodology followed. Accordingly, ICT enabled teaching by way of content related videos, video lectures, power point presentations is done, to enable students to understand the subject content, as audio visual teaching impact the student better. To enhance learning, guest lectures, industrial visits, internships and field visits are organised to facilitate students to gain better exposure on the theoretical content.

Curriculum Development

The curriculum is based on Choice based credit system (CBCS) for both UG PG. Two Academic Council members are nominated within the college to take part in the curriculum discussion at the University level. Smooth implementation of the curriculum is ensured through the efforts of the academic council member who acts as a liaison between the university and the institution. As part of the curriculum, the University of Madras offers Soft skill programs to enhance the communication skills of the students, compulsory Internship Project for PG students and wide range of Non-Major Electives. Apart from this, Bridge Course for all the first years is conducted as part of the orientation programme. Certificate courses are offered to students to develop competency skills for employability. Personality development programs are conducted for students by Department of Business Administration to improve their personal profile. International and National level conferences and workshops are organized to enhance students' knowledge about recent trends. Language Lab facility is made

	available for all the students to enhance their Spoken and Language skills.
Admission of Students	<p>Admission Committee comprises of Principal and Senior most faculties.</p> <p>The Committee ensures that the admission procedure is carried on effectively as per the eligibility criteria specified by the University.</p> <p>The college provides scholarship for the school toppers and also to students who have scored above 90 and 80 are categorically given scholarship to encourage education among rural women.</p> <p>We also encourage the students who showcase the excellence in sports by giving them scholarship. The college starts issuing the application form during the month of April. Students are admitted based on the Board Examination marks. During admission all the certificates are verified by the certificate committee.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>NIRF details and IQAC details are uploaded on the institutional website(www.vswc.in). Further development strategies, too are uploaded on the website(http://vidhyasagar.in) All events are updated in facebook regularly(vswc@facebook.com) The Board Meeting, HOD Meetings and staff meeting are conducted regularly and minutes of the meeting are circulated to the concerned members through hard copies.</p> <p>Planning and Development in all Academic areas.</p>
Administration	<p>Bio metric attendance machine is installed for marking attendance of teaching and non-teaching staff using Time Office Software(Company Name: Crystal HR). The administrative office is fully computerized.</p>
Finance and Accounts	<p>All Financial Transactions are maintained through Tally ERP Software and the salaries of teaching ,non teaching and admin staff are maintained using Wallet HR Software(Crystal HR) and data is automatically backup locally and remotely on a daily basis.</p>
Student Admission and Support	<p>The students record is maintained through e-Governance using Chalo Application. It includes services like</p>

	Application sale, Fee Payment and also Management Scholarships provided to the meritorious students.
Examination	CIA Mark registers are maintained for each class by the concerned subject faculty and internal assessments marks are entered through University online portals, as and when intimated by the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr.R.ARUNADEVI	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400
2020	Mrs.P.GOMATHY	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400
2020	Mrs.C.ANURADHA	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400
2020	Ms.K.LATHA	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400
2020	Mrs.H.SHADHIKA	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400
2020	rs.K.NITHYA	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400
2020	Mrs.S.YOGAMBAL	MMA-KAS Webinar- Workshop on "Gearing Up for Virtual Classroom"	MADRAS MANAGEMENT ASSOCIATION	400

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	International Webinar on Cloud Computing Skills for future	Nil	30/05/2020	30/05/2020	52	0
2019	Faculty development programme on financial planning	Nil	13/07/2019	13/07/2019	85	0
2019	International Conference on Relevance Of Mathematics In Real Life Scenario	Nil	09/09/2019	09/09/2019	15	0
2019	Orientation programme on NAAC new guidelines Gamification	Nil	30/11/2019	30/11/2019	85	0
2019	Data science with R-programming	Nil	23/01/2020	23/01/2020	17	0
2020	External Academic Audit programming	Nil	24/02/2020	24/02/2020	85	0
2020	A one day workshop on Quality Enhancement in teaching techniques through Ga	Nil	28/02/2020	28/02/2020	15	0

	mification					
2020	Faculty development programme on Mind Mapping	Nil	23/05/2020	23/05/2020	57	0
2020	International webinar on technological advancement in financial sector	Nil	28/05/2020	28/05/2020	67	0
2020	Personal Branding 1.0	Nil	28/05/2020	28/05/2020	26	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Level One Week FDP On "Ruby and Perl Programming	1	03/03/2020	08/03/2020	5
Art of writing research article in Hi indexed journal	10	29/04/2020	30/04/2020	2
Next Generation Intelligence, Organized by Computer Society of India, St. Peters Institute of Higher Education Research	1	20/05/2020	25/05/2020	6
ICT Tools and Digital Learning Technologies for Faculty	1	07/04/2020	13/04/2020	5
Teaching techniques with gamification	1	06/05/2020	11/05/2020	6
Artificial Intelligence and cyber	2	29/01/2019	29/01/2019	1

security				
GOOGLE Classroom for Educators	1	11/04/2020	11/04/2020	1
Recent trends in Data Analytics	1	18/04/2020	18/04/2020	1
Online Course for Teachers on Digital Classroom	1	13/04/2020	14/04/2020	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
75	14	26	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
P.F, ESI Free Medical Camp, Maternity Leave, Free Transportation, Recreation , On-Duty Leave, Winter and Summer Vacation leave , Daily Refreshment ,Loan Facility and Financial aid for children's education.	P.F , ESI Free Medical Camp, Festival Advance, Free Lunch, Free Transportation, Recreation , Daily Refreshment , Vacation Leave, Loan Facility and Financial aid for children's education.	Career Guidance Programme, Job Oriented Courses, Scholarships, Insurance, Free medical camp and Book Bank.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college accounts are fully computerized. The monthly internal audit is conducted by finance controller. In the month of November and April internal audit is conducted by a Chartered Accountant and after completion of the same the statutory audit is conducted in the month of May and accounts are finalized and presented to the board for the final approval.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

16169293.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr.J.Srinivasan - R.V.Govt.Coll ege, Dr.C.Kalaivani Ashok - Queen Marys College.	Yes	IQAC
Administrative	Yes	S.Kishore Kumar Co	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College has an active Parent-Teacher Association. In the Executive Meeting, the parents interact with the Management members, Principal and faculty members to give their opinions and valuable suggestions for the progress of the students and overall development of the institution. PTA Meeting is conducted every year for the improvement of the students. Action taken in view of the suggestions received in the PTA meeting are 1. Additional transport facilities . 2. Supply of quality food at subsidized rates in the canteen. 3. Communication through SMS.

6.5.3 – Development programmes for support staff (at least three)

1. Online Training in Chalo Software for admission purpose 2. ERP Training for newly recruited staff. 3. Training for Using Tally Software and Wallet HR Software

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organised International Conference on Relevance of Mathematics in Real Life Scenario. 2. Emphasis Employment Opportunity for Students - Placement Cell Organised Preyaas (Workshops / Webinars) in continues process through structured training programme. 3. To Nurture Health and Hygiene of our students - Wall Mountable Sanitary Napkin Vending and Disposal Machines were installed in Rest rooms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on Financial Planning	13/07/2019	13/07/2019	13/07/2019	85
2019	International Conference on Relevance of Mathematics In Real Life Scenario	09/09/2019	09/09/2019	09/09/2019	210
2019	Placement	13/09/2019	13/09/2019	14/09/2019	190

	Conference PREYAAS- Your First Step				
2019	Orientation Programme on NAAC New Guidelines Gamification	30/11/2019	30/11/2019	30/11/2019	85
2020	Data Science with R- programming	23/01/2020	23/01/2020	25/01/2020	30
2020	Virtual Power Seminar on Secrets behind Social Media Marketing	25/04/2020	25/04/2020	25/04/2020	136
2020	FDP on Mindmapping as a Tool for Quality Enhancement	23/05/2020	23/05/2020	23/05/2020	339
2020	Internationa l Webinar on Technologica l Advancements in Financial Sector	28/05/2020	28/05/2020	28/05/2020	300
2020	Internationa l Webinar on Cloud Computing Skills for Future	30/05/2020	30/05/2020	30/05/2020	305
2020	Student Webinar on Personal Professional skills for your post college life	08/06/2020	08/06/2020	08/06/2020	97
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

NIL	31/12/2020	31/12/2020	0	0
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
In the Year 2019 - 2020, Total Power required is 60 Kilo watt, 25 percentage (15kwatt/60kwatt) of the requirement is obtained from alternate energy (Solar Energy).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	0	14/08/2019	1	Swatchhta Pakhwara	Awareness about cleanliness	59
2019	0	1	31/08/2019	1	Tree Plantation Drive	Importance of Plants and trees for the wealth of nation	320
2019	0	1	04/12/2019	1	Mantra of Success - 3.0	To Enhance and Empower Girl children's, to face challenges in their life and	23

						to motivate teach them Self defense techniques .	
2019	0	1	05/12/2019	1	Mantra of Success 3.0	Awareness about cleanliness	23
2019	0	1	06/12/2019	1	Mantra Of Success - 3.0	Stress management techniques	23
2019	0	1	12/12/2019	1	Mantra Of Success - 3.0	Awareness about Gadget addiction	23
2020	0	1	08/01/2020	1	Mantra Of Success - 3.0	To motivate school students about Self defense techniques .	23
2020	1	0	19/02/2020	1	Genral Health Camp	Helped local people.	57
2020	1	0	20/02/2020	1	Health And Hygiene	Helped adopted vilage people	59
2020	1	0	22/02/2020	1	Social Re sponsibil ities Among Youth.	Duties and respo nsibiliti es of youth	159

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	19/05/2019	1. Students should greet the Management, Principal other superiors and the members of the faculty when they meet them for the first time during the day whether within the college campus or outside. 2. The forenoon session of the college will start with the

invocation prayer. 3. There will be a first bell at 9 a.m., during which college prayer will be played and SILENCE HAS TO BE STRICTLY OBSERVED

4. When a lecturer enters the classroom, all the students should stand and greet him/her. They should take their seats only when they are invited to do so. Likewise, students should stand when the teacher leaves the room. 5. During working hours, no students are allowed to leave the classroom or enter without the permission of the teacher. 6. During working hours, students shall avoid loitering on the verandas and college campus. 7. When moving from one class to other students should walk silently in an orderly manner. 8. Students are expected to read the notices put up on the boards regularly. Ignorance of any notice put up on the college notice board will not be accepted as an excuse for failing to comply with requirements. 9. Students should not tamper with the notices on the notice board. Nor shall they fix any notice on the notice board without the permission of the Principal. 10. Students should dress modestly and decently while coming to college. Dress code for students is to be strictly followed. T-Shirts, Short top and tight fitting dress are not allowed. 11. Mobiles are strictly prohibited. If found with the students, mobile will be Confiscated. 12. Students

attending meetings and other gathering should conduct themselves with dignity and decorum. 13. The cleanliness of the college building, furniture and surroundings would be the personal responsibility of every student. Let the walls, the furniture, the floor and the premises be kept clean. 14. No student of the college shall be a member of any association or club unconnected with the college without the prior permission of the Principal nor can she take part in any anti social activities of any kind 15. Whether on or off the premises, the students are expected to conduct themselves in such a manner as to keep up the name of the college. 16. Under the Education rules of the government, the Principal has full power to inflict the following punishments fine, loss of term certificate, suspension and expulsion from the college. 17. Those who happen to come late to the college should meet the principal before entering the class. 18. Whenever there is a change in residential address and mobile number the students are expected to bring it immediately to the notice of the college office.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International yoga day	21/06/2019	21/06/2019	2000
Golu Celebration	03/10/2019	05/10/2019	2000
ONAM Festival	10/09/2019	10/09/2019	200
Memorial Day of	27/07/2019	27/07/2019	300

Dr.A.P.J.ABDUL KALAM			
150th Gandhi Jayanthi Day Celebration	01/10/2019	01/10/2019	2000
NSS Day Celebration	24/09/2019	24/09/2019	450
Frist Aid Training camp	10/02/2020	10/02/2020	150
Save the Nature	20/02/2020	20/02/2020	156
Aids Awareness programme	21/02/2020	21/02/2020	156
Womens day Celebration	06/03/2020	06/03/2020	2000
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Varieties of trees are planted in the college campus to create an Eco friendly environment. 2. To educate and encourage students to lead a healthy life, organic farming is also done within the college campus. 3. Separate garbage bins have been provided for disposal of biodegradable waste and non degradable waste 4.Solar panels are used to save energy. 5. E-Waste management is provided in the campus.6.Before the Government could bring in "Swacha Bharath" concept, in this college, it was in practice. Students are warned not to throw chocolate or any other wastes. Each class is provided with dust bin and there are dust bins in the common places too. When the students have leisure hours and when it is not too hot, they are taken out for clean and green programme.NSS and Organic farming Team involve in maintaining the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 Meritorial scholarship for the deserving students Objective of the Practice: Objective 1 To appreciate and encourage girl students to pursue higher education, merit scholarships are given to school toppers. 2 Scholarships are provided to the students who excel at district and national level games at school level. 3 To motivate the students to excel in academics merit scholarships are given to University toppers and subject toppers. 4 To encourage sports, scholarships and national and international level games at the college level. The Context : The college is surrounded by many villages. The ultimate aim of this institution is to educate women so as to educate the entire family. Providing scholarships will indirectly motivate the students to pursue higher education and also persuade the parents to educate their girl children. Practice: Vidhya Sagar Women's College encourages the girl children as they are the pillars of the family by providing them merit scholarships. 100 and 50 fees waiver is given to the students from various schools excel in academics. Sports concession (50, 100) is given to the District, State and National level players at the time of their admission. It is being practiced by the institution from the inception period till date to encourage rural women education. The first three toppers of every class in the university exams are awarded 50 deductions in the tuition fee for every academic year in order to boost the competitiveness among the students. Evidence of success: At the initial stage very few students have received scholarships. Subsequently, the number of scholarship awardees have increased to 105.Students are motivated to achieve not only as college toppers ,but are also motivated to achieve as University toppers. Resources: As the provision of scholarship is the voluntary

decision of the Management, the financial requirement is met by the management. BEST PRACTICE 2- MANTRA OF SUCCESS - MOS 3.0 Objectives of the practice: 1 To educate young minds to face challenges in the present world 2 To create awareness among the students about the addiction of gadgets and to create awareness about cyber crime. 3 To promote health and hygiene. Practice: This workshop the school students have learnt to defend themselves physically, mentally and socially. It aims to educate students to use their full potential and face challenges in the present world by enhancing intelligence in decision making, increasing self-esteem and protecting them self.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://arts.vidhyasagar.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vidhya Sagar Women's College, Chengalpattu visualizes with a view to translating the vision into reality. The college is committed to identify, encourage good learning practices leading to holistic development of rural based women students in a conducive environment for participative and proactive learning. It is aimed to provide the future responsible and self reliant citizens 1. Academic excellence 2. Sense of economic and social independence 3. Self confidence 4. Social awareness 5. Service to the community 6. Mentally strong. This Institution was started especially to motivate students from rural background. Its thrust is to motivate their parents rather than motivating the students. The ultimate focus is to bring in a total transformation from the day of students' entry into the college till their graduation. In this institution, the stress is not just on the academic performance but to train them to be independent, morally upright, socially committed and spiritually inspired women , through value added courses and monitored practical learning. The best protection any women can have is courage. To build the self confidence and boost the boldness, all the students undergo karate training classes. The institution strongly believes that healthy practices make the body and mind so strong which will help to grow healthier. That is exactly what yogic sciences emphasizes .To balance the academic and adolescent pressure, yoga training is given to all the students as a regular session. The main thrust of this training is to aim in making the students physically and mentally strong. The institution stands for academic excellence, development of skills and character building based on the motto "Service to humanity is service to the God". Various clubs like Karuna, Enviro CCC and YRC also NSS serve the purposes.

Provide the weblink of the institution

<http://arts.vidhyasagar.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

Vidhya Sagar Women's College proposes to carry out the following quality sustenance and quality enhancement activities in the next academic year (2020-21). 1. Improvements in the structured feedback mechanism and analysis of response from students, parents and other stakeholders on quality related institutional processes. 2. Organization of inter and intra institutional workshops, seminars and Webinars on quality related themes for dissemination of information on various quality parameters of higher education. 3. Facilitating the creation of a learner centric environment conducive to quality education and adoption of the required knowledge and technology for participatory teaching and learning process by practice of Learning Management Systems (LMS) and use of ICT tools. 4. To enhance faculty and students participation in NPTEL courses. 5.

Bridge Course to be offered for the students from Tamil Medium. 6. To Promote SWAYAM MOOC courses. 7. To conduct External Academic Audit for every department. 8. Focus on minor and major projects. 9. Signing of MOUs with leading Industries and Institutions. 10. To encourage Post Graduate Students to publish papers in reputed Journals.