



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	<b>VIDHYA SAGAR WOMEN'S COLLEGE</b>
• Name of the Head of the institution	<b>Dr.C.Shalini</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08754048030</b>
• Mobile no	<b>9500059784</b>
• Registered e-mail	<b>a_sprincipal@vswc.in</b>
• Alternate e-mail	<b>naac@vswc.in</b>
• Address	<b>GST Road,Vedanarayanapuram</b>
• City/Town	<b>Chengalpattu</b>
• State/UT	<b>Tamil Nadu</b>
• Pin Code	<b>603111</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Women</b>
• Location	<b>Rural</b>
• Financial Status	<b>Self-financing</b>

- Name of the Affiliating University **MADRAS UNIVERSITY**
- Name of the IQAC Coordinator **Dr .R.Arunadevi**
- Phone No. **9500059784**
- Alternate phone No. **8754048030**
- Mobile **9500059784**
- IQAC e-mail address **iqac@vswc.in**
- Alternate Email address **naac@vswc.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2022/08/VSWC-AQAR-2020-2021.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2019/10/CAL-NDAR-ACADEMIC-CALENDAR-1.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.02</b>	<b>2016</b>	<b>17/03/2016</b>	<b>16/03/2021</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.36</b>	<b>2022</b>	<b>29/03/2022</b>	<b>28/03/2027</b>

**6.Date of Establishment of IQAC**

**20/06/2013**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Through IQAC Add on certificate Online courses was Conducted for the students

IQAC & Department of Commerce & Management jointly organised International Online Conference on the topic Challenges, Prospects & Aftermath in Business - The Pandemic Phase on 5th January, 2022

Under IQAC we have introduced Skill development courses like Tally and Skill development Programs conducted by MSME Technology Development Centre and nearly

Under IQAC we had a tie up with state government KVIC and conducted Self Employment class for our students.

Through IQAC National Level Webinar was conducted on the topic Digital Transformation in Quality Higher Education on 22.11.2021

IQAC & Department of Commerce conducted National Level Webinar on "Confidence is the Key To Success" on 12th October 2021 nearly 300 students Participated

IQAC & Department of Commerce Organised Webinar on Emotional Intelligence & Developing Leadership Skills on 22.09.2021 nearly 230 students Participated

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Planning of organise International Online Conference	Organised the International Online Conference on the Topic Challenges, Prospects & Aftermath in Business - The Pandemic Phase on 5th January, 2022
Planning of organise National Level Webinar	Organised National Level Webinar
Planning To conduct Job Fair & Placement Drive for the students through Placement Cell	Conducted Job Fair & Placement Drive for the third year students.t in bigger level
Schedule for IQAC-Internal Audit	Conducted IQAC Internal Audit in the month of March 2022
Planning to conducted IPR conference	Proposal Under process
Planning to conduct Online Skill development Programs under MSME	Under MSME Technology Development Centre we conducted Online Certificate Programs for our students

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Management	19/12/2022

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2019/10/CALENDAR-ACADEMIC-CALENDAR-1.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2019/10/CALENDAR-ACADEMIC-CALENDAR-1.pdf</a>				
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Cycle 2	B	2.36	2022	29/03/2022	28/03/2027
<b>6.Date of Establishment of IQAC</b>			20/06/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Management	19/12/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-2022	15/02/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
The college, comes under the affiliation of University of	



Madras, has adopted a curriculum to foster interdisciplinary understanding and the development of responsible, worldly students. Foundation Courses are required of first- and second-year students in the Arts, Commerce, and Science fields. The course material introduces students to the fundamentals of our society and provides them with a general understanding of its rules and regulations. The fundamental framework of the curriculum included provisions for the relevance to other kinds of dependencies, including politics, public administration, history, and others. The students are prepared by the ingrained material of the syllabus across all streams, which also addresses the pertinent issues at each student's level and includes conducting projects as part of internal evaluation.

#### **16.Academic bank of credits (ABC):**

The institution preparedness in implementation of Academic Bank of credits dependent on the guidelines of affiliated University (University of Madras). In the meanwhile, an awareness about the importance and necessity of ABC id has been created among the students. Also, ABC id has been generated for all the students.

#### **17.Skill development:**

The college's training and placement cell runs a variety of skill-development programs for final-year students in all fields to help them become employable in the field. Technical and non-technical abilities are developed through skill development activities, which also make sure that students are prepared for the demands of the workplace. Training materials and curricula are created with the help of business and academic experts. To ensure that the sessions are conducted effectively, both internal and external trainers are selected. The training events involve a variety of stakeholders, including alumni and business leaders. Additionally, students participate in simulated activities to familiarize themselves with the real placing process.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The primary language of conversation and the mother tongue in the area is Tamil. When discussing specialized or complicated topics in class, the language is a common form of communication that is used. Tamil has been incorporated into classroom interactions, used as a problem-solving tool, a facilitator for extracurricular and cocurricular event planning, and in cultural activities. The

bilingual or grammar translation approach has been implemented for the students' benefit and improved comprehension. Tamil has been included in the curriculum; even the commerce and science streams use Tamil and English as their primary languages of teaching. The teacher adopts the departmental pupils and mentors, counsels, and advances their abilities.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

As a university affiliated college, the University of Madras has framed syllabus content with emphasis on Outcome Based Teaching Content with premeditated and educationally viable objectives that students are anticipated to accomplish after the completion of the course. The institutes' instruction takes care to focus on these goals so that students will feel empowered by their subject-matter expertise. The Board of Studies creates the curriculum to help pupils learn the predetermined goals. The curriculum is structured to develop students' abilities, practical learning, the trial-and-error technique, laboratory skills, and experiments that expose them to train their hands, minds, and cognitive learning. The students explain the ideas, are knowledgeable, can compose papers, and even apply the material to their everyday lives. The results are evident in their knowledge and response sheets.

#### **20.Distance education/online education:**

Our institute encourages students for enrolling for online courses available on NPTEL/ SWAYAM act. During the period of lockdown, the faculties took classes through various platforms like Google Classroom, zoom, etc. The college has added various technological tools like computers, Learning Management System, LCD Projector, Interactive Display Panel, Wi-fi etc. The college currently lacks the infrastructure and educational resources necessary to launch remote learning and online classes, just like Academic Bank of Credit. However, this option will be looked into if there is enough funding, ideally from some governmental organizations.

## **Extended Profile**

### **1.Programme**

1.1 301

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 605

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 527Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 644

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 79

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 79

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>301</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>605</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>527</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>644</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>79</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	79
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	61
Total number of Classrooms and Seminar halls	
4.2	4,74,30,701.38
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	283
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Vidhya Sagar Women's College, established in the year 2005, and is affiliated to the University of Madras. The institution heed to the curriculum prescribed by the University. PO and CO are attained through the hours of teaching .The institution focuses on providing quality education to all students. Departments observed different strategies to improve the delivery of the curriculum through innovative teaching methods ( ICT) & traditional chalk and talk method. To ensure the students to gain depth knowledge in their subjects.

A course outline for each subject in every department is prepared and monitored by the Heads of the department and are validated through an internal academic audit. Students hail from rural background and majority of students resort to the local vernacular language as their medium of instruction. The students get accustomed to English as their regular medium of instruction. Assignments are given to the students. It motivates

them to refer various reference books, journals, and websites to acquire in-depth knowledge.

Departments organize special lectures and seminars by experts, for a better understanding of subjects and create awareness about the current trends in the respective fields .Due to pandemic online classes were conducted through Zoom App for a couple of months.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-1/8/1.1.1-PO's-&amp;-CO's.pdf">https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-1/8/1.1.1-PO's-&amp;-CO's.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A team consisting of Principal and HOD(s) prepare the academic calendar The academic calendar is used by the students, the schedules of all college activities like Freshers day, NSS day, Health camp ,Entrepreneur day ,IA Examination- I, II and model could be viewed by students in the calender.. For all programmes, the institute conducts two internal exams for 50 marks and model(summative) for 75 marks. After completion of the internal examination, the faculty evaluates the answer scripts within three working days from the day of completion of the respective subject examination and distribute to the students.

- 1.Answer script scrutiny is done by the members of the committee.
- 2.Conducting tutorial classes to clarify doubts
- 3.Microanalysis has been done for the attainment of course and program outcomes.
- 4.Continuous monitoring the improvement in slow learners and encouraging fast learners by reviewing their performance.
- 5.Industrial visits and Internships are arranged by the faculty members for students .Student's performance is also evaluated based on the following parameters: communication skills, solving of analytical problems, peer group studies and students mentoring. End Semester Examinations Valuation of answer scripts and publication of results are liable to Madras University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-1/7/1.1.2-VSWC-CALENDAR-ACADEMIC-CALENDAR.pdf">https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-1/7/1.1.2-VSWC-CALENDAR-ACADEMIC-CALENDAR.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

443

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution has been functioning for the development of the students. The various programmes are arranged related to Sustainability, Human Values, Ethics, Women Safety, Women empowerment, Health care for girls. The students are engaged in various activities through various clubs and conduct programs to create awareness among the students. Institution has functions counseling cell Headed by senior faculty members who look into the problems of girl students regarding personal and Academics. Students Grievances and Redressal Committee has been established. To inculcate good human values among students, college has Anti ragging committee to ensure ragging free campus.

Our Institute is a green campus consisting of more trees and



plants which helps in surplus oxygen supply in the surrounding environment. College follows plastic free and smoke

free campus. By considering depleting energy sources and pollution free college has installed a Solar Energy Park. College has been conducting various social events such as tree plantation, rallies, and seminars to create social awareness among people. The environmental issues are dealt in classroom through a subject Environmental Science. The students of different branches in Arts and Science study Professional Ethics that address right and wrong or good and evil. College organizes various personality development programs to increase the employability of students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

98

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-1/5/feedback-2021-2022.pdf">https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-1/5/feedback-2021-2022.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-1/5/feedback-2021-2022.pdf">https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-1/5/feedback-2021-2022.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

605

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

605

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Response:** The students admitted in the college are from various economic sections and communities of the society. Majority of the students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment of the society and our college has a fair system of admission process. The students are admitted in our institution baring caste, creed, gender, religion, social and economic status. After the completion of admission process regular classes commence as per the college academic calendar. The institution strives towards upliftment of women students, equip them with proper academic background and empower them to create their own entity. After the onset of regular classes, advanced learners and slow learners are identified based on the responses in the class room as well as the performance in the class test, internal examinations. Accordingly, lecturers conduct additional lecture sessions for weaker students to give them a better focus on the subjects and improve their understanding of the same. Regular tests are conducted to better their performance during the university examination. Advanced learners

are encouraged to probe deeper into the subjects to enhance their learning. Regular assignments and projects are given to the students for the better understanding of the subject. They are also encouraged to apply for various competitive examinations. They are motivated to participate in seminar, presentation, quiz competition, etc.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1882	79

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response: Experiential learning:** Students are encouraged to nominate themselves to various posts in the Students' Council and core committees. This is done through Elections, conducted every year. The students take active part in organizing various extra cocurricular, inter/intra departmental, inter/ intra-college events. This inculcates building leadership traits leading to developing their management skills. Exposure Experts in different areas, eminent personalities in various fields are invited as resource persons and visiting faculties to address Seminars and Workshops. Project, Internship trainings, etc. helps students to widen their knowledge and experience practically. This helps them to get first hand experiential knowledge and effective online class room interaction. To expand the subject knowledge Industrial visits are organized. Participative learning: Academic Curriculum as prescribed by University encourages the student centric learning approaches including ICT during lectures in classes, workshops, projects, seminars, group discussions, quizzes, etc. Academic Calender: The Academic

Calendar, with details of Academic activities of the year/ semester are provided to the students in the beginning of the academic year, which outlines the commencement of classes, examination schedule, list of holidays, programmes organized in the institution, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Response:**

The institution allows the faculty members to follow their own teaching strategies and tools for effective course delivery. The diversity of the students in terms of their educational background and experiences makes it necessary to implement innovative teaching methodologies. Interactive lecture methods including group discussion, assignments, seminars and projects are adopted. Educational sites and links are made available as a learning material. Seminars and various e-learning resources such as e-journals, online data bases such as INFLIBNET are used by the faculty members and students for effective teaching and learning to enhance knowledge. Open educational resources such as NPTEL, videos, e-journals are assessed by teachers and recommended to students after considering authenticity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

528

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Response:

As per the parameters of University of Madras, student's evaluation is divided into two assessment levels; Internal Assessment for 25 marks (institution level) and End Semester Exam for 75 marks conducted by University. For the continuous internal evaluation student's performance in Internal Exam, projects, assignments, presentation, etc are considered as parameters. Reexams are held depending on the list of students given by the Head of the Department and with approval from Principal. These exams are mandatory for students to understand and perform according to University Assessment. For teachers they act as a substantial understanding of the student progression. Institution insists extensive use of ICT usage. Hence the online short-term courses like NPTEL are introduced at program level. To encourage activitybased environment the students are motivated to participate in Seminars and paper presentations. To inculcate the critical thinking among students, various group discussions, debates are organized in which a student explore new ideas and enhances their performance level.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

### Response:

The internal assessment examinations are the mirror of the success of Teaching. This helps in upgrading the graph of student's academic success. Internal Examinations are conducted by the institution to evaluate teaching. Class tests are conducted by the respective subject teachers after the completion of prescribed topics. The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Internal Examinations are conducted regularly as per the schedule given in academic calendar. The performance of the students is communicated to the students. Personal guidance is given to the poor performing students after their assessment. Students are asked to deliver the seminars on the concerned subject. Topics are given by their teachers to the students to prepare for presentation. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been increased. It has created interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Response:

Institution displays its vision, mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the website. The same had been conveyed to all the students at



during their course of study IQAC initiates the quality improvement program for each department. Alumnae are invited to have interaction with students and teachers, they share their experiences on how the course helped them to shape their career that creates a positivity and encourages the aspirants towards the outcome of the programmes. Institution conducts and encourages faculties to attend Workshops, Seminars, and discussion and online interactive sessions which are more relevant to the curriculum.

The direct assessment of the POs and COs is monitored through their performance in the end semester examination.

The indirect assessment of the same is done by teachers through Internal assessments, Class tests, Presentations and assignments.

The feedbacks are collected from the students and the review of the same is done at the end of the semester.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-2/3/2.6.1-&amp;-2.6.2.pdf">https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-2/3/2.6.1-&amp;-2.6.2.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:** The college prepares the method of measuring programme outcomes and course outcomes that eventually upgrade the education quality of the college and graduate outcomes. The Pos, COS, and the PSOs will be prepared by the respective faculty members using assessment rubrics for each assessment in CO to assist students to identify clearly the expected standards of review. PO and CO attainment is linked to the teaching tools. Departments have evolved from the direct chalk and talk teaching technique and use experiential learning technique like seminars, workshops, field visits and internship. Continuous Internal Assessment and EndSemester Examinations are the prime tools for evaluation of PO and Co attainment. Students Feedback on

Curriculum is obtained and the same is shared with the departments so that their feedback is discussed with the Head of the Department and Senior faculty members. Any gap found will be represented to the university by the Principal and the Academic council member during the Academic Council Meeting.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-2/3/2.6.1-&amp;-2.6.2.pdf">https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-2/3/2.6.1-&amp;-2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

644

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2022/02/annual-report-6.5.3-link.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2022/02/annual-report-6.5.3-link.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2022/02/2.7.1-SSS.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides****0**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an ecosystem for innovation and transfer of knowledge: Entrepreneurship development cell Organic Farming

Response:

Entrepreneurship Development Cell:

The Entrepreneurship Development Cell encourages business skill amongst the students who aspire to become entrepreneurs. The college promotes entrepreneurial activities within the campus and also provides hands-on experience to aspiring entrepreneurs.

National Skill Development Programme

The Ed Cell in collaboration with Khadi and Village Industries Commission organized an awareness program for the students in the month of September 2021. Around 150 students were participated through online mode.

Workshop Attended

3 Days Workshop On Fostering Rural Entrepreneurship And Innovation On 11,12 &13th April 2022 At Women's Christian College, Chennai - Sponsored By Tamilnadu State Council For Higher Education & Small Industries Development Bank Of India. Entrepreneurs from various fields were interacted with the students and they were shared their experience as an entrepreneur. And also they motivated the students to start the business at the earliest. Students gained knowledge about entrepreneurship.

Organic Farming:

The college farm, being a place of research, enables organic farming from which vegetables and fruits are grown. It also houses a nursery unit. The concept of organic and natural farming is driven into the minds of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-3/2/3.3.1.Research.pdf">https://vidhyasagar.in/naac22/2021-2022/AOAR-21-22/CRITERIA-3/2/3.3.1.Research.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Response:** Social commitment is an integral part of the College vision. Student and faculty Orientation Programmes emphasize the critical significance of social outreach for holistic development and integrated learning. The College believes and promotes students for ethical and moral activities, trying to add social values to the society, grooming the student as a responsible citizen of India. NSS, RRC, NCC, YRC, CCC and ROTRACT coordinators of the college throw light on the core values and ethos of the College. Students and Faculty members are encouraged to attend workshops, seminars and conferences organised by the NSS, YRC and RRC Chapters, to become more professional in implementing the extension activities of the college. The faculty and students respond with sensitivity to natural calamities and other issues by generously contributing to relief fund. The extension activities organized to enhance the students' academic learning experiences to inculcate the values and skills in them. The students get a wonderful platform

to blend with each other, learn about culture, traditions and values of people/society. The extension activity also inculcates the value of gender equality, humanity and notion of equal rights. Students are sensitized on various social issues and social responsibilities, which in turn helped them in their holistic development with moral values.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### **3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

##### **3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**150**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

#### **3.5 - Collaboration**

##### **3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

##### **3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>



### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has modern infrastructure and learning resources spread over an area of 10.23 acres of land including 59 spacious classrooms and 3 smart board enabled classrooms with Wi-Fi facilities, 7 well equipped laboratories, library, auditorium, canteen, playgrounds, outdoor and indoor game facilities, RO water facility, PA system, solar panel, CCTV camera, stationery and photo copy shop sanitary napkin vending machines and incinerators etc. and other support facilities are available. Ample infrastructure for sports, yoga and other extracurricular activities is also provided.

**Library:** The college library is equipped with 13,035 books, 685 reference books, 418 CDs, 14 journals, INFLIBNET-NLIST, 6 magazines and 10 newspapers. The institution, in association with Rajasthan Youth Association Book Bank provides 900 books & Vidhya Sagar Library Book Bank has provided 1148 books to students for their utilization.

**Computer & Language Lab:** The college has 308 computers with 50 computers having internet connection & Language lab to improve spoken English of the students as well as for upgrading and

deploying information technology infrastructure.

**Transport:** The College has 24 Buses that covers a radius of 45 Km with 14 routes plying in and around Chengalpattu Districts

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://youtu.be/WWJslmOPeJ4">https://youtu.be/WWJslmOPeJ4</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**SPORTS/GAMES:** The college has created a well-balanced atmosphere for sports activities for an overall career development of the students. Both indoor and outdoor sports facilities are well utilized by the students for athletics, Chess, Carroms, volleyball, kabaddi, kho-kho and throw ball practice. An exclusive basketball and football court as well as shuttle and badminton court needs special mention. Student's participation in sports competitions are at various levels like Inter-departmental, Zonal, National, district and University levels are encouraged in order to develop team spirit, coordination and leadership. The college organizes yoga and karate to educate students on self-defense and build self-confidence. The students of the college are highly skilled in Katta, exhibited their talent in various intercollegiate competitions and have won prizes.

**CULTURAL ACTIVITIES:** The Students' Council has an exclusive cultural committee to coordinate and tap the potential of the students. The college has purchased necessary instruments to enable students to participate in both classical and contemporary cultural. The college also conducts various cultural activities like MILAN SAGAR, Annual day, Women's Day etc., in which the students show case their talents in several events like mimes, skits, folk & classical dance etc. both in intercollegiate and intra-collegiate levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://youtu.be/5kuS0KBEzwA">https://youtu.be/5kuS0KBEzwA</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-4/1/4.1.3.Paste-link-for-additional.pdf">https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-4/1/4.1.3.Paste-link-for-additional.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3,09,900.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : COLS (College Library Software)

Nature of automation (fully or partially) : Partially

Version : VB-6

Year of Automation : 2005

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://youtu.be/2S8DLiLJCTE">https://youtu.be/2S8DLiLJCTE</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.71

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

405

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College provides a wide range of IT facilities in order to help students and faculty members for their studies and research work. This includes extensive computer provision and internet facility. The college equipped with smart board with LCD projector in audio -visual rooms to enable faculties and students to switch over to IT supported teaching-learning methods. The college is equipped with 80Mbps least line connection, comprising of 40Mbps WLL from Airtel and 40 Mbps from Jio optic fibre connection. Three seminar halls with permanently fixed LCD Projector with internet enabled computer system is available. Three smart class-rooms is also provided, to facilitate illustrative and audio -video based teaching-learning to kindle the interest of students in subjects. The computer lab is facilitated with updated C and C++ programming. It also uses Net Beans software to run java programming, Visual studio to run C# programming and MySQL software to run MySQL queries. College library encompasses digital resource center with four wifi enabled computers to encourage online references and research for staff and students. The language lab accommodates 70 internet enabled systems in which Wordsworth software is installed, to improve the language and communicative skills of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2021/03/4.3.1.IT-Infrastructure-1.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2021/03/4.3.1.IT-Infrastructure-1.pdf</a>

**4.3.2 - Number of Computers**

283

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

12,75,489.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **Library:** The requirement and list of books based on University curriculum and its periodical upgrading are taken from the concerned department heads.

2. **Sports:** Sports materials are monitored and maintained by sports in-charge. Sports equipments and materials are additionally procured on need based.

3. **Computers:** Regular maintenance of Computer Laboratory is done by Laboratory Assistant, headed by the faculty in charge. Software is purchased and upgraded depending upon the curriculum updation.

4. **Laboratory:** Record of account is maintained by Lab in charge, supervised by Heads of the concerned departments. Maintenance of lab equipments is done through the calibration, repairing by the technicians of the concerned vendors.

Annual stock verification is done for the college campus maintenance and upgrading infrastructure of the college by concerned team of faculties assigned for this purpose. The above mentioned procedures are followed and documented, signed by the Principal, and duly forwarded to Management for financial sanction.

Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by concerned attendants. This is done in coordination with General Administrative officer who proceeds for further action with Management's approval and budget sanction.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2021/03/4.4.2.Procedures-and-Policies.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2021/03/4.4.2.Procedures-and-Policies.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

210

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

388



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://arts.vidhyasagar.in/life-skills/">https://arts.vidhyasagar.in/life-skills/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**881**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**881**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

164

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Vidhya Sagar Women's college student council is the representative body of students. It promotes the ideal that one can sustain positive changes only through active participation and leadership.

The students' council election at Vidhya Sagar Women's College comes around once a year. The students have an opportunity to democratically elect the New Students Council Office Bearer.

- The Election process begins with Nomination. The Students will nominate themselves for the posts they want to contest.
- Initial evaluation is conducted through Written Examination, followed by one-one interview with all the HODs. Based on the performance in the interview, the list of the candidates contesting the election are finalised.
- To solicit votes and support, the students engage in open canvassing followed by class to class canvassing. During the canvassing the candidates brief the students about their proposal, causes they would support and issues they are going to address and provide solutions. These canvassing play a major role in influencing the students to select the candidates.

The results are announced on the same day by Management Members and Principal.

The Students' Council election is one way of making the students to realize the importance of choosing their leader by voting

File Description	Documents
Paste link for additional information	<a href="https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-5/5/5.3.2-STU-2021-2022-report-link.pdf">https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-5/5/5.3.2-STU-2021-2022-report-link.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

YES.

The Alumni are the key brand ambassadors of the institution. The alumni meet once in a year in the month of February to interact and provide suggestions for the development of the institution. The notable alumni share their professional experience with students and motivate them through various activities like delivering lectures on career prospects, current scenario of industry and the like. Every year the final year students donate books to the library. The students who are not able to donate a book contribute in cash, which is later used to buy books or podium, or book shelves as per their choice. But due to current

Pandemic situation this year we were unable to conducted Alumini Meet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Response:

Vidhya Sagar Women's College was established in the year 2005 with the commitment to provide quality education to women students. The Vision of the college is to educate women students, empower them with wholesome development of their innate potential and enhance their contribution towards being socially responsible citizens. Since its inception, the institution has been striving hard to produce intellectually trained, morally upright, socially committed and spiritually inspired women for our country. The college is led by a dynamic Management and a Governing Council which includes Correspondent, Treasurer, Director, Principal, University Nominee and a staff representative.

The Management Committee and the Governing Council meet regularly to discuss future plans, devise strategies and monitor performance. The plans relate to Admissions, introduction of new courses, student welfare, infrastructure facilities, human resource planning and development. Management along with the Principal meets the faculties twice a year to discuss future plans, teaching pedagogy, result analysis, the effectiveness of admission strategies, staff welfare, and other matters which

require insights, feedback and involvement of all faculties. Students, parents, and alumni play a supportive role in the governance of the institution by participating in the decision-making process at various levels and offering their insightful opinions and suggestions for the development of the college.

File Description	Documents
Paste link for additional information	<a href="https://arts.vidhyasagar.in/vision-and-mission/">https://arts.vidhyasagar.in/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Response:**

In VidhyaSagar Women's College, decentralization and participative management is the key to efficiency in operation. The Management follows a democratic and participative style of leadership for the effective running of the Institution. Decentralization is followed at the faculty, student and administrative level. The Management conducts periodical meetings with respective committee heads and department heads to have discussions and express their opinion on specific issues. From the teaching fraternity perspective, the Principal holds periodic meetings for transfer of information from Management, on issues of common interest.

**Case Study:**

To throw light on participative management, enhancement of infrastructural facilities to provide a conducive environment for the faculty and students is of utmost concern to the Management. In this regard, the Management along with the Principal convenes a meeting of departmental heads. To facilitate ICT enabled teaching and learning the Management proposed the purchase of smart boards and LCD projectors. Based on the suggestions given by the heads, the management agreed to invest an amount of Rs. 6 lakhs, resulting in the installation of 3 smart boards and 3 LCD projectors.

As per the communications received from the University, Management suggestions would be invited from the heads to introduce new courses which are need based. To add value to the regular curriculum, courses that match the industrial requirement are approved by the Management after consulting the heads.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Response:

The College has a perspective plan for development, based on the master plan comprising goals, objectives and action plans.

- Teaching and learning
- Examination & Evaluation
- Research and development
- Community engagement
- Human resource planning and development
- Industry interaction/ collaboration Library
- ICT & Physical Infrastructures
- Admission of students

During the Academic Year 2021 - 2022 we mainly focussed on the Teaching and learning.

The following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom- up approach with a strategic directive given from the top administration management.

### Strategic Plan

- Planned to introduce job oriented courses
- Offering certificate courses through various excellence
- Introduce skill development and value oriented courses



## Implementation

- Applying the innovation teaching learning methods such as Cooperative learning, Group discussion, Seminars and Lab Demonstrations.
  - Use of teaching aids such as Models, Multimedia Presentations.
  - Appreciating the research of students/ faculty.
  - Educational projects in related area/ topic.
  - Monitoring the teaching process through Internal Assessment I, II and Model examination.
- The college has institutional membership with ICT Academy, MoU with Young India, Value Added courses and many more upcoming plans.
- The college creates an interface with the industry by organizing Industrial Visits and facilitating Internship training.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Response:** The flat organisational structure used by VidhyaSagar Women's College ensures prompt, efficient decision-making and timely execution. The Management Committee is the layer at the top of the organisational system. The highest level decision-making body is the committee. The committee members consult with the principal once a month to debate and consider institutional requirements. They then come to conclusions that will improve the organisation as a whole. The highest authority in the organisation is the correspondent, who occasionally has a significant impact on how decisions and ideas are implemented. The principal is in charge of managing daily operations and

making ensuring that academic performance runs smoothly. The Principal oversees and directs topics pertaining to academic development, admittance, hiring new employees, and administrative issues

The recruitment procedure is as follows:

Submission of staff requirements by HODs to the Principal.

Advertising the staff requirements in leading newspapers.

Constitution of the selection committee.

Short listing of applications received Calling eligible candidates for interview.

Discussion with candidates to assess their potential and skills.

Selection based on the performance of candidates.

Issue of appointment orders Reporting to duty on the mentioned date

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-6/2/6.2.2-organogram-new.pdf">https://vidhyasagar.in/naac22/2021-2022/AQAR-21-22/CRITERIA-6/2/6.2.2-organogram-new.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Response: Teaching Staff:

The College provides free transportation to all staff.

The entire faculty benefits from one month of paid leave during the summer holidays.

Special honor for qualified NET/SET teachers.

Free refreshment is provided to all staff (teaching and nonteaching) during breaks.

The college provides a grant to employee if their children study in our institutions.

Management provides mobile data charges for the management of online courses in a pandemic situation.

Management has a habit of encouraging and motivating teaching faculties by honoring them on Teachers' Day.

#### Non-teaching staff:

A Provident fund is provided for non-teaching staff.

The college provides free transportation services to all staff.

The ESI service is also available for certain faculties.

Management grants the concession in compensation for employee

**services**

Management focuses on employee well-being.

Each year the Management rewards non-teaching staff in recognition of the work accomplished on the occasion of the Annual Day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**11**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Response:**

The self-appraisal system for teachers is systematically carried

out to assess an individual staff's performance and productivity. The institute follows a performance appraisal system. The management reviews the outcome of the performance of the faculty based on University result analysis and online class performance as reported by the Principal. The same is also communicated to the faculty and faculties are also counseled if required and suggestions are given to enhance their performance. The Heads of departments examine the individual self-appraisals and submit their recommendations on the potential areas of improvement of each teacher to the Principal. Every non-teaching staff feedback analyzed by the Head of administration department. The head adds his own observations and forwards it to the Director for the final appraisal. This serves as a means for evaluating the performance of the non teaching staff. File Description D

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Response:

Budgets and proposals are presented to the management with the help of the finance team, the needs are mapped with the previous year while waiting to arrive at the budget for the following year. Once the budgets are approved, the purchase of the necessary equipment and materials is initiated .

Once finances/accounts are received, invoice payments are processed according to the payment terms agreed at the time of order placement. The accounting team, after having prepared the payments, the supporting documents are authorized by the Financial Controller and then by the Treasurer/Trustee.

External Audit Process: External and legal audits are carried out by M/s S.Kishore Kumar and Co., The institution has separate departments for administration and accounting at the beginning of each year. The Principal proposes the needs for the academic

year in consumables, equipment, necessary computers and also proposes the budget for each event planned for the academic year. The audit team also performs physical verification of goods purchased during the year, inspection of buses, inspection of stores to check whether the items are in accordance with the purchase invoice. The external audit also proposes improvements to the existing working style.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Response:

The predominant supply of revenues for any group of institutions is through the collection of fees.

The Institution collects semester fees two times in a year.

The college students are given a choice of paying the fees in two to three installments every semester.

The college runs buses in approximately 20 routes and the fees for the same are collected in two - four installments.

The above moneys are collected in separate accounts for the benefit of information and operations. All the amounts collected in the respective accounts are transferred to the OD Account by the end of the next day through the Escrow Route.

All the bill payments made by the college are routed through the OD Accounts and accounted separately. Thus ensuring any surplus cash isn't always kept ideal even for a day.

Any primary purchase or infrastructure spending the college mobilization of financethroughTerm loans from the banks via way of means of sharing 30% funded by the college and acquiring 70% throughthe financial institution/Banks time period of mortgage payable within 5-7 years.

This facilitates the easy management of cash for supporting the expenses and infrastructure spending and all statutory and employee benefit payments by the college.

Any surplus generated after the expenditure is kept in reserve for the procurement of assets, moveable, like computers, labequipment's and primary upkeep of the buildings..

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Response:** Vidhya Sagar Women's College was established in the year 2005 with the commitment to provide quality education to women students. The Vision of the college is to educate women students, empower them with wholesome development of their innate potential and enhance their contribution towards being socially responsible citizens. Since its inception, the institution has been striving hard to produce intellectually trained, morally upright, socially committed and spiritually inspired women for our country. Good governance plays a vital



role in the success and progress of any institution. The college is led by a dynamic Management and a Governing Council which includes Correspondent, Treasurer, Director, Principal, University Nominee and a staff representative. They work in unison to ensure the mission of the institution is accomplished without any compromise. The Management Committee and the Governing Council meet regularly to discuss future plans, devise strategies and monitor performance. The plans relate to Admissions, introduction of new courses, student welfare, infrastructure facilities, human resource planning and development. These plans and strategies are further discussed with the Head of Departments for more insights and suggestions. Based on suggestions and feedback received, plans are finalized and sanctioned for implementation. Performance is monitored periodically and systematically to ensure effective

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Response:**

IQAC has always taken a learner-centric approach to teaching and learning. As a result, IQAC enhances teaching and learning activities and modifies after considering feedback. The IQAC periodically evaluates the teaching-learning process in order to identify learning outcomes, and it makes suggestions for progressive and regular expansion, up-grading, and inclusion of the necessary material, equipment, infrastructure, etc. Consequently, the college has identified two instances of institutional reviews and the implementation of teaching and learning reforms aided by IQAC.

Practice 1: Educating yourself about and using ICT resources and tools to improve quality The college has adopted more ICT tools and resources in the second NAAC cycle than it has the traditional chalk and talk method. The professors are now offering classes online.

**Practice 2: Quality Enhancement through Internal Academic Audit:**

The mission statement of the college states that rural empowerment through quality education. After the first cycle of NAAC, it was the duty of IQAC to sustain the quality culture in the HEIs. Therefore IQAC has always been trying to enhance and update its academic and administrative audit .Academic audit is a best practice to be continued in any organization for better results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2022/02/annual-report-6.5.3-link.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2022/02/annual-report-6.5.3-link.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**Response:** Institution shows gender sensitivity in providing facilities such as

a) Safety and Security

b) Counselling

c) Common room

a) Safety and Security Only approved visitors with prior appointment are allowed. Students are not allowed into the campus without ID-card. Visitor's Pass and ID is provided for guests to enter the campus. Security personnel are posted all around the campus, to ensure the safety and security. We ensure the homely stay for girls in the campus hostels. CCTV to monitor campus security. Anti Ragging cell is active to monitor and address any issues.

b) Counselling: Effective counselling cell of the college and Mento-rMentee system in all the departments to provide psychological support to students. Yoga classes to ensure holistic care and karate for self defense. Mandatory Courses such as Value Education which includes Gender Studies and Social Studies for students, address issues such as women's safety and challenges faced by women in the present society.

c) Common room: Common room available for students to rest during times of illness. Separate staff rooms for men and women.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy**

D. Any 1 of the above

<b>conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipment</b>	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p><b>Response: Solid waste management</b></p> <ul style="list-style-type: none"> <li>• waste is segregated as biodegradable and non-biodegradable at the collection points by the house keeping staff and accumulated at central collection points</li> <li>• These collection points are cleared once in a week.</li> <li>• Leaf litter from trees in the campus is collected in a pit and is left for decomposition and vermicompositing which are used in organic farming.</li> </ul> <p><b>E-Waste Management:</b> Majority of e-waste is from the department of Computer science. The e-waste includes CPU, Monitors, projector, motherboard, mouse, etc. The e-waste generated in the college premises is very less in proportion.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Vidhya Sagar Women's College is the first women's college incepted in the year 2005 in Chengalpattu. The college has got sprawling scenic campus of around 20 acres. The College paves way for students to face the challenges in the present

educational scenario. Empowerment and Enhancement is given to rural and poor women through Education. Most of the students taking admissions in the college are local and belong to the nearby villages. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The institute provides merit scholarships as financial support and deliver books through RYA book bank at low cost for students. The students' council also organizes an inauguration of various clubs and welcoming ceremony of freshers to the college to understand the environment which would be conducive for all-round development of the student community towards the diversified environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The mission of the institute is to educate female students, encourage them through the full development of their intrinsic potential, and increase their contribution to becoming civically engaged members of society. As a result, the college creates regulations that uphold its fundamental principles. Both students and staff have a code of behavior, and everyone is expected to follow it. Every citizen has the fundamental right to vote. A democracy cannot succeed unless those who participate in it are ready to make informed decisions. Therefore, education is the true defense of democracy. In connection with this student's council election was organized by the institution. Also constitution day was celebrated on 26th November 2021 and oath was taken .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2016/02/NSS-SPECIAL-CAMP-REPORT-2021-22-1.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2016/02/NSS-SPECIAL-CAMP-REPORT-2021-22-1.pdf</a>
Any other relevant information	<a href="https://arts.vidhyasagar.in/culturals/">https://arts.vidhyasagar.in/culturals/</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Youth Red Cross of Vidhya Sagar Women's College celebrated Constitution Day on 26 th November 2021 to promote constitution values among citizens. All the students knew how to get the Digital voter Id, modification of forms, making complaints and finding details about election candidates and the real time result of the election.

National Girl Child Day was celebrated on January 2022 through online platform. Students from various schools were participated in the following competitions Slogan Writing, Poster Making and Leaf Carving and the prize winners were given certificates.

The International Women's Day was celebrated on 8th March, 2022. The Women's Day chief guest address highlighting the importance of women education and their contribution to this



society and their family and insisted them to recognize the importance of their existence and motivated them for the future achievements.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best practice I : The nurturing of entrepreneur talent by the Entrepreneurship Development Cell**

### Objectives

- To help students develop entrepreneurial skills to keep up with current market trends.
- To assist students in acquiring the necessary management skills to effectively run a business.
- To help students channelize their goals to become a well-rounded entrepreneur.

### Evidence of success:

The ED Cell strives to help budding entrepreneurs turn their business ideas into viable ventures. Manthan Bazaar is a great opportunity to hone the marketing skills of the students. Ms. YuvaraniJ from III BBM started her handmade business by setting up a stall in Manthan Bazaar. She receives many orders and has shipped nearly 80 chalk carvings and handmade items. Ms. Krishnaveni of I M.com has completed KVIC baking course in the year 2021-2022.

**BEST PRACTICE -II Providing study materials to students at minimal cost**

- To help students to complete their course without any

problem as far as study materials are concerned.

- To provide book sets for all courses of study.
- To issue books at minimal cost to all regular students of the College.

Evidence of success:

Students from various disciplines shown interest to avail the book bank during subsequent years.

File Description	Documents
Best practices in the Institutional website	<a href="https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2019/10/7.2a-best-practices23-link-1.pdf">https://arts.vidhyasagar.in/wp-content/uploads/sites/2/2019/10/7.2a-best-practices23-link-1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Response:**

'SMART' - SPECIFIC, MEASURABLE, ACHIEVABLE REALISTIC AND TIME TO THE STUDENTS.

Vidhya Sagar Women's College, Chengalpattu visualizes with a view to translating the vision in to reality. The college is committed to identify, encourage good learning practices leading to holistic development of rurally based women students in a conducive environment for participative and proactive learning.

It is aimed to provide the future responsible and self-reliant citizens.

- Academic intuitiveness
- Social class and self-Ruling
- Empathetic
- Support to service

- Mentally strong

The ultimate focus is to bring in a total transformation from the day of students' entry into the college till their graduation. The best protection any women can have been the courage. To build the self- confidence and boost the boldness, all the students undergo karate training classes. The institution stands for academic excellence, development of skills and character building based on the motto "Service to humanity is service to the God". Various clubs like Karuna, Enviro CCC and YRC also NSS serve the purposes. The management is strongly committed towards the women empowerment .To achieve this, it has planned to organize a periodic meeting with all the club student coordinators and student representatives of all the classes of departments.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The following are the proposed actions of Vidhya Sagar Women's College:Activities in the upcoming academic year (2022-2023) will focus on quality maintenance and improvement.

- Intensively promoting blended learning among students so they can keep up with technological innovation
- To arrange intra- and inter-institutional workshops, seminars, and Webinars on quality-related topics for the spread of knowledge on various quality metrics in higher education.
- Pay attention to research projects
- Introduction of incubation cell
- Provision of more certificate classes
- Agreements are to be signed with prestigious institutions and industries.