



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		VIDHYA SAGAR WOMEN'S COLLEGE
Name of the head of the Institution		Dr.C.Shalini
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08754048030
Mobile no.		9952415025
Registered Email		a_sprincipal@vswc.in
Alternate Email		naac@vswc.in
Address		GST Road, Vedanarayanapuram
City/Town		Chengalpattu
State/UT		Tamil Nadu
Pincode		603111
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr.G.Valarmathi
Phone no/Alternate Phone no.	09790018404
Mobile no.	8148761997
Registered Email	iqac@vswc.in
Alternate Email	naac@vswc.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://arts.vidhyasagar.in/iqac/aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://arts.vidhyasagar.in/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.02	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	20-Jun-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Decision Making Skills	13-Jun-2019 2	36
Step up in Quality Higher Education	19-Jan-2019 1	119

Impact of Innovative Teaching Methodology on Student	20-Dec-2018 1	75
Be the best Version of You	31-Oct-2018 1	80
Creative Thinking-FDP	11-Jul-2018 2	20
Modern Methods of Teaching - FDP	16-Jun-2018 1	78
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

67000

Year

2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized an ICSSR Sponsored International Conference on Social Impact of Internet of Things IoT A Boon or Bane

Organized NAAC Sponsored National Seminar on Step up in Quality Higher Education- Education 4.0

Conducted Faculty development Programmes

Training Faculty members and PG Students for NET/SET/CSIR

Internal Audit has been conducted for each semester

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Proposal was submitted by the Student council Vice-President for the Social Outreach Programme	Wall Painting was done on the Municipality Office wall, Zip Company wall. Mantra of Success programme was conducted in 15 schools in and around Kancheepuram District.
IQAC proposed to conduct NAAC sponsored National Seminar.	NAAC sponsored National Seminar was conducted on the topic " Step-up in Quality Higher Education - Education 4.0" on 19th January 2019.
NPTEL online courses were introduced.	The staff and students registered for the courses
organize ICSSR funding International Conference.	School of Business and School of Information Technology organized an International Conference on the topic "Social Impact of Internet of Things- A Boon or Bane".
Proposed to have FDP in collaboration with ICT Academy.	Organized FDP on the topic "Creative Thinking" in collaboration with ICT Academy
Planned to have a Faculty Development Programme.	Faculty development Programme on the topic "Modern Methods of Teaching" was conducted on 16.08.2018
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	16-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management information system broadly refers to a computer based system that develops and maintains administrative information systems for the staff and students (via email). It provides tools to organize, and efficiently manage departments within the Institution. The institution manage and collect the following information of Youth Red Cross, Rotaract, NSS, NCC, Karuna, CCC club Activities, Students Council, Cultural, Sports, Yoga, Counselling cell, Industrial Visit, Inplant Training, Extra Curricular Activities, Book Bank and Entrepreneur Development Cell activities information, Staff related information like Staff Profile, Achievements, Workshops, Seminars, Paper Presentation and Publication, Researches, Awards and all the Department activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vidhya Sagar Women's College focuses in providing a good education to the rural students. The institution follows the choice based curriculum prescribed by the University. Any revision or updation is followed by the institution as and when intimated by the University. To enhance the teaching-learning process video lectures, power point presentations, content related videos etc., through smart boards are the ICT enabled facilities being provided to the students, which help in effective implementation of the curriculum. Traditional learning method is also followed which is supplemented by interactive session. Course outline is submitted by the faculties every semester. Progress of the syllabus is monitored through the system of Internal Academic Audit. Students undergo internships and projects based on the curriculum requirement. This enables the students to have better exposure and hands on experience. The language lab plays an important role in improving and enhancing the communication skills to the students. Library also plays a pivotal role in providing e-learning

resources, to the students through the Digital Resource Centre.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	31/12/2019	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PD, IIM and Jewellery Making	05/01/2019	2
PD, IIM and Cosmetology	05/01/2019	3
PD, IIM	05/01/2019	42
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Accounting and Finance	26
MA	English	17
MSc	Mathematics	33
MSc	Information Technology	17
BBA	Business Administration	36
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback system is an active and regular process in the institution. Online feedback is conducted every semester .The institution collects the students' feedback on curriculum aspects, faculty performance , infra structure and other requirements for quality enrichment. After collecting the feedback, analyzis is done and a consolidated report is generated. Based on this , focus is laid on avenues which require improvement and its implementation is ensured.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	70	105	59
BCA	Computer Applications	150	135	85
BSc	Computer Science	150	195	102
BSc	Mathematics	140	171	89
BSc	Physics with CA	50	101	40
BSc	Chemistry	50	107	44
BSc	Home Science (IDD)	50	28	20
BCom	Commerce	210	400	228
BCom	Computer Applications	50	51	49
BCom	Bank Management	70	64	50
BBA	Business Administration	70	44	41
MA	English	40	32	22
MSc	Information Technology	26	13	12
MSc	Mathematics	40	37	28
MCom	Accounting and Finance	40	34	25

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	814	85	59	25	84

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
99	38	0	0	3	81
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee system is available in the Institution to bridge gap between teachers and students. Each faculty in the Institution is a mentor for 30 students (1:30 ratio). The mentor gives guidance to the students both in academic matters and personal issues. Mentor-Mentee record is maintained throughout the academic year to monitor the growth of mentee in academics, sports, co-curricular and extracurricular activities. Mentor provides support and counselling to improve the overall performance. Mentor collects personal information of the mentee and updates information about Internal Examination, External Examination, Attendance and Extracurricular activities in the Mentor-Mentee record. The mentor motivates the student to participate in all activities and also gives guidance to improve their academic performance. Mentor-Mentee record keeps track on the discipline and documents individual case study of every mentee, if she encounters any problem and guidance is given to the mentee to overcome the problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
896	99	30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	18	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sri.Vikas Surana	Director	Socially Responsible Organization by S.P.Jain Institute of Management Research, Mumbai
2018	Dr.C.Shalini	Principal	Best Women Achiever Award by IIKM Business School.
2018	Dr.R.Rekha	Assistant Professor	Kalvi Gnani Virudhu

2018	Mrs.S.Gomathi Meena	Assistant Professor	Out Standing Faculty Award
2018	Mrs.K.Hemavathy	Assistant Professor	Perasaan Virudhu
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BRA	1/1	19/11/2018	04/02/2019
BA	BRA	3/2	20/11/2018	04/02/2019
BA	BRA	5/3	08/11/2018	04/02/2019
BSc	TAM	1/1	28/11/2018	04/02/2019
BSc	TAM	3/2	29/11/2018	04/02/2019
BSc	TAM	5/3	08/11/2018	04/02/2019
BSc	TAC	1/1	26/11/2018	04/02/2019
BSc	TAC	3/2	19/11/2018	04/02/2019
BSc	TAC	5/3	10/11/2018	04/02/2019
BSc	TAT	1/1	01/12/2018	04/02/2019
BSc	TAT	3/2	15/11/2018	04/02/2019
BSc	SAD	5/3	08/11/2018	04/02/2019
BCA	SAZ	1/1	26/11/2018	04/02/2019
BCA	SAZ	3/2	19/11/2018	04/02/2019
BCA	SAZ	5/3	05/11/2018	04/02/2019
BSc	SAE	1/1	26/11/2018	04/02/2019
BSc	SAE	3/2	29/11/2018	04/02/2019
BSc	SAE	5/3	05/11/2018	04/02/2019
BSc	SAK	1/1	20/11/2018	04/02/2019
BSc	SAK	3/2	16/11/2018	04/02/2019
BSc	SAK	5/3	08/11/2018	04/02/2019
BBA	MAM	1/1	24/11/2018	04/02/2019
BBA	MAM	3/2	17/11/2018	04/02/2019
BBA	MAM	5/3	08/11/2018	04/02/2019
BCom	CPZ	1/1	24/11/2018	04/02/2019
BCom	CPZ	3/2	26/11/2018	04/02/2019
BCom	CPZ	5/3	08/11/2018	04/02/2019
BCom	CPW	1/1	24/11/2018	04/02/2019
BCom	CPW	3/2	27/11/2019	04/02/2019
BCom	CPW	5/3	20/11/2018	04/02/2019

BCom	CPC	1/1	24/11/2018	04/02/2019
BCom	CPC	3/2	22/11/2018	04/02/2019
BCom	CPC	5/3	08/11/2018	04/02/2019
MA	HRA	1/1	26/11/2018	04/02/2019
MA	HRA	3/2	08/11/2018	04/02/2019
MSc	MFf	1/1	28/11/2018	04/02/2019
MSc	MFf	3/2	17/11/2018	04/02/2019
MSc	PSB	1/1	17/11/2018	04/02/2019
MSc	PSB	3/2	13/11/2018	04/02/2019
MCom	KDF	1/1	30/11/2018	04/02/2019
MCom	KDF	3/2	27/11/2018	04/02/2019
BA	BRA	2/1	18/04/2019	27/06/2019
BA	BRA	4/2	20/04/2019	27/06/2019
BA	BRA	6/3	06/04/2019	27/06/2019
BSc	TAM	2/1	26/04/2019	27/06/2019
BSc	TAM	4/2	20/04/2019	27/06/2019
BSc	TAM	6/3	18/04/2019	27/06/2019
BSc	TAT	2/1	17/04/2019	27/06/2019
BSc	TAT	4/2	20/04/2019	27/06/2019
BSc	SAD	6/3	04/04/2019	27/06/2019
BCA	SAZ	2/1	24/04/2019	27/06/2019
BCA	SAZ	4/2	20/04/2019	27/06/2019
BCA	SAZ	6/3	06/04/2019	27/06/2019
BSc	SAE	2/1	24/04/2019	27/06/2019
BSc	SAE	4/2	27/04/2019	27/06/2019
BSc	SAE	6/3	06/04/2019	27/06/2019
BSc	SAK	2/1	19/04/2019	27/06/2019
BSc	SAK	4/2	20/04/2019	27/06/2019
BBA	MAM	2/1	19/04/2019	27/06/2019
BBA	MAM	4/2	20/04/2019	27/06/2019
BBA	MAM	6/3	13/04/2019	27/06/2019
BCom	CPZ	2/1	23/04/2019	27/06/2019
BCom	CPZ	3/2	20/04/2019	27/06/2019
BCom	CPZ	6/3	06/04/2019	27/06/2019
BCom	CPW	2/1	24/04/2019	27/06/2019
BCom	CPW	4/2	20/04/2019	27/06/2019
BCom	CPW	6/3	19/04/2019	27/06/2019
BCom	CPC	2/1	23/04/2019	27/06/2019
BCom	CPC	4/2	20/04/2019	27/06/2019
BCom	CPC	6/3	06/04/2019	27/06/2019

MA	HRA	2/1	11/04/2019	27/06/2019
MA	HRA	4/2	05/04/2019	27/06/2019
MSc	MFF	2/1	20/04/2019	27/06/2019
MSc	MFF	4/2	20/04/2019	27/06/2019
MSc	PSB	2/1	05/04/2019	27/06/2019
MCom	KDF	2/1	20/04/2019	27/06/2019
MCom	KDF	4/2	27/04/2019	27/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution believes firmly on continuous assessment evaluation of the students to examine their academic performance. Every quarter semester CIA will be conducted for 50 marks. After completion of the internal examination, the answer scripts are evaluated and marks are given to the students. At the end of the semester, model examination with full portions for 75 marks will be conducted as per the University pattern. The two CIA with two quarter portions help the students to learn more and score marks easily. The CIA helps to monitor the improvement in slow learners and encourages the fast learners by reviewing their performances. After the evaluation of CIA, the subject in charges start to concentrate more on slow learners and faculty in charge allocate the schedule to conduct remedial classes for the slow learners. Result analysis of CIA and model examination will be ensured with the improvement of slow learners

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the college is prepared by the Calendar Committee comprising of a team of faculties. The Calendar opens out into a detailed annual planner which includes the events for the year. The dates for two internal assessments and a model examination is mentioned. The time table for the respective exams is prepared two weeks prior to the exam and circulated to students. The individual department activities and college events also takes a place in the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://arts.vidhyasagar.in/programme-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BR	BA	English	47	42	89
HAB	MA	English	9	9	100
SAE	BSc	Computer Science	103	71	69
SAZ	BCA	Computer Applications	129	94	73

PSB	MSc	Information Technology	8	8	100
MFF	MSc	Mathematics	25	24	96
TAM	BSc	Mathematics	107	69	65
TAC	BSc	Physics with CA	48	34	71
TAD	BSc	Chemistry	40	30	75
CPZ	BCom	Commerce	189	156	82
CPC	BCom	Computer Applications	24	21	87
CPW	BCom	Bank Management	35	25	83
KDF	MCom	Accounting and Finance	12	10	83
MAM	BBA	Business Administration	61	52	85
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://arts.vidhyasagar.in/feedback-report/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/12/2019	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/12/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	4	4
International	Home Science (IDD)	1	5.75
International	Chemistry	2	0.5
International	BBA	3	5.62
International	Commerce	14	4
International	English	3	2.81
National	Physics	0	0
National	Mathematics	0	0
National	Tamil	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Mathematics	1
School of Humanities Science	1

IQAC	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	68	62	21
Presented papers	6	19	0	0
Resource persons	0	0	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Essar Blood Bank	3	15
Health Camp(Free Diabetic Camp)	Sree Renga Hospital, Chengalpattu	3	50
Relief Items for Kerala Flood	University of Madras, Chennai	3	300
Fire Safety Training Programme	M/s Jai Sai Fire Protection System Pvt Ltd., Chennai	3	150
Road Safety Rally	IRCS, Kancheepuram Dist	3	200
International Yoga Day	NSS RRC -Vidhya Sagar Women's College	10	2000

Blood Donation Camp	NSS RRC -Vidhya Sagar Women's College/Essar Blood Bank, Chengalpattu	3	100
General health check-up	NSS RRC, Apollo Hospitals Apollo Munich Insurance	10	300
Independence day celebration	NSS RRC -Vidhya Sagar Women's College	90	300
Training Programme On Human Rights Commissions	NSS RRC -Vidhya Sagar Women's College/ Madras Christian College	0	10

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Thal Sanik Camp	Best Firer	3 TN Batallion	1
Annual Training Camp NCC	Best Drill	3 TN Batallion	12

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
69th Anniversary of Geneva Conventions	IRCS Chennai	Gender Issue	1	10
NSS,RRC	VSWC	AIDS Awareness	3	150

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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NIL	NIL	NIL	31/12/2019	31/12/2019	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	31/12/2019	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.2	11.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
COLS	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12176	2699688	707	360867	12883	3060555
Reference Books	682	382605	14	13875	696	396480
Journals	35	49700	0	0	35	49700
e-Journals	0	0	2	0	2	0
CD & Video	402	20100	12	600	414	20700
Library Automation	0	50500	0	0	0	50500
Weeding (hard & soft)	50	1240	48	2880	98	4120
Others (specify)	26	33550	0	0	26	33550

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	300	5	0	3	5	6	11	0	7
Added	9	0	28	0	0	0	0	10	0
Total	309	5	28	3	5	6	11	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.2	1140455	35	3700461

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and Policies The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and in the interest of students.

- Library** The requirement list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing for exam.
- Sports** Regarding the maintenance of sports equipment, the college sports in charge is deputed.
- Computers**
 - Centralized computer laboratory established to enrich the students.
 - ERP software is used for maintaining faculty and students details.
 - Each department is having a computer.
 - Open access journal facilities are available.
- Classrooms** The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their

requirements to the Principal regarding classroom furniture and other.

Administrative officers will take in charge for student's academic requirements. 5. Laboratory Record of maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments.

Maintenance of laboratories are as follows: The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. 6. Additionally • There is lab instructors in every department, who maintains the stock register by physically verifying the items round the year. • Department wise annual stock verification is done by concerned Head of the Department. • Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty incharge. • Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern employees. • College campus maintenance is monitored through regular inspection. • Upkeep all facilities and cleanliness of environment in women's hostel is maintained through Hostel monitoring committee. • The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<http://arts.vidhyasagar.in/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit and Sports Scholarship	370	2864247
Financial Support from Other Sources			
a) National	SC Scholarship	254	833000
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	06/06/2018	2370	Yoga Trainer
Meditation	06/06/2018	2370	Yoga Trainer
Language Lab	06/06/2018	2370	Words worth
Personal Counselling	06/06/2019	27	Internal Counselling Cell
Bridge Course	01/07/2019	801	Each Department Faculty
Soft Skill	10/12/2018	801	BBA Faculty
Remedial Coaching	10/07/2018	834	Respective Subject Incharge

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	11	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bharati Axa Life Insurance, Nokia Networks, Petricore, Cholan Board Mills, HTC Global Services	166	102	Wipro, TCS	40	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	17	BBA	Business Administration	KVCET, DSCET, ARSCE, TECT, Dr. Ambedkar Law College, UNOM, Sri Sankara Arts College, Ethiraj College, Chartered Account and Academy	MBA, LLB, CA
2018	20	BA	English	VSWC, VSCE	MA, BED
2018	3	MA	English	Sankara Arts and Science	MPhil

				College	
2018	17	B.Sc	Chemistry	RVG, SRM University, Sathyabama University, VSCE, MCC, AMJain College, St. Johns college, NMS Kamaraj	M.Sc, BED
2018	38	BCA	Computer Science	UNOM, APEC, KV CET, VSWC, Anna University, DSCE, REC	MBA, MCA, BED
2018	37	BSc	Computer Science	UNOM, SRM University. B.S Abdur Rahman University, RVG, VSWC, St. Josephs College, SSCMV, DSCE, MEC	MSc (CS), MSc (IT), MCA, MBA, BED
2018	2	MSc IT	Computer Science	UNOM, Meenakshi College	MPhil
2018	46	B.Com	Commerce	BSA University, APEC, Panimalar Engg. College, GKMET, VSWC, KVCET, RVG, SRM, Prof. Dhanabalan College of Arts and Science, IFIM BSchool, SDNBV, TAC	MBA, MCom, MSc Socialism, CA, PGDM
2018	4	BCom (Comp. Appln)	Commerce	ICAI, VSWC	CMA Inter, MCom
2018	1	MCom A&F	Commerce	Ambedkar Law University	LLB
2018	11	BCom BM	Commerce	VSWC, TEC, KVCET, APEC	MCom, MBA
2018	38	BSc Mathematics	Mathematics	SCSMV, St. Marys College of Edu, SRM University, Anna University, BSA	MSc, Bed, MBA

				University, PRIST Univer sity, VSCE, V SWC, KVCET, La kshmiammal College of Education, RVG, Subam College, SASTRA University	
2018	8	MSc	Mathematics	Lakshmi Ammal College of Education, SCSMV, Amirtam Institute, Meenakshi ammal college	MPhil, BED
2018	17	BSc	Physics with CA	Lakshmiammal college of Education, BSA University, Dhanalakshmi Srinivasan College of Engineering	MSc, BED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CULTURAL	INSTITUTION LEVEL	343
SPORTS	INSTITUTION LEVEL	400
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2nd Youth National Games (Kho-	National	1	0	411601639	P. SUCHITRA

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student council uphold and cherish democratic principles and inculcates the values of democracy amongst the students. It plays a constructive role in diverse academic and extracurricular activities of our College. Student Council Team ensures and encourages the students to play a constructive and meaningful role in the academic and socio-cultural life of our College. Student council forum has proven to be very effective in establishing a meaningful and healthy communication among the Management, faculty and students. To enhance and empower women, the Students Council had designed and presented a workshop on the topic "MANTRA OF SUCCESS". The objectives of the workshop is to impart Health and Hygiene, Emotional Quotient and Intelligent quotient, Stress management and paving the way for girl child towards Secret of success. The workshop was designed in Power Point Presentation and in addition to this the students demonstrated yoga, karate for self-defense and mime show. Through this workshop, the girls have learnt to defend themselves physically, mentally and socially. The students of our college have carried forward this workshop on the topic "MANTRA OF SUCCESS" to the schools in Kanchipuram district. Each and every action of our college is to exhibit its motto. That is Education, Empowerment, and Enhancement of Girl Children. Hence with dedication and determination The Student Council also initiated wall painting based on the theme - Women Education and Empowerment in Corporation Walls of Chengalpattu surroundings for the first time. During the academic year 2018-19 the council had involved themselves in various activities and events like Fresher's Welcoming Ceremony, International Yoga Day, Flash Mob, Blood Donation and camp, Orientation Programme, Free Health Camp, Independence Day, Forest in the Making: Planting Saplings @ Mahindra World City, Cookery Competition at Sri Renga Hospital, and Lead Talk - As a tribute to Dr. A.P.J Abdul Kalam. Our members of Student Council not only struck with our agenda of events, but were also part of numerous other events. Some of the events are P.G. welcoming ceremony, PTA meeting, Infinithoughts sessions, NSS Day celebration, Library week celebrations, Rotaract Club Inauguration, Annual Day, Sports Day, Pongal celebrations, International conference organised by The School of Business Information Technology, National Seminar and Seminars of various Departments.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni meet is conducted every year. The Alumni of the College meet to share the views for the betterment of the Institution. The Alumni also actively take part in placement training.

5.4.2 – No. of enrolled Alumni:

735

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes. Alumni meet for batches 2005 - 2018 was organised on 16th February 2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1) Faculty Level Faculty members are assigned responsibilities in various committees according to their area of interest, to conduct various events in the college. This includes organizing International conferences, FDPs and workshops conduct of events at the college level. Through this the faculties have abundant opportunities to enhance their leadership skills and also learn to delegate, which gives way for building second line leaders. 2) Student Level: Students are empowered to play an active role as coordinators of co-curricular and extracurricular related committees like student council, YRC, NSS, NCC, RRC, Rotaract, CCC, ED cell, etc., This gives them an opportunity to develop their leadership skills and also build team spirit. a) Mantra of Success To enhance and empower women, the Students Council have designed and organized a workshop on "MANTRA OF SUCCESS". The students have conducted this workshop to nearly 15 schools in Kanchipuram district. The highlights of the workshop were Health and Hygiene, Emotional Quotient Intelligent quotient, Stress management paving way for the betterment of the girl child. The workshop was an audio visual presentation and in addition to this the students demonstrated yoga, karate for self-defense and mime show. Through this workshop, the girls have learnt to defend themselves physically, mentally and socially. b) Wall painting Each and every action of the college is to exhibit its motto. That is Education, Empowerment and Enhancement of Girl Children. Hence with dedication and determination, the Students' Council also initiated wall painting based on the theme - Women Education and Empowerment in Corporation Walls of Chengalpattu surroundings. **PARTICIPATIVE MANAGEMENT** The institute promotes a culture of participative management by involving the staff and students in various activities. 1) Students' Committee Meeting: The student executive members of various committees have periodical meetings with the management. They are encouraged to share their opinions and requirements with the management and review meetings are also held to check the same. 2) PTA Executive Meeting: To establish a good rapport between management, faculty, students and parents, PTA amongst students, parents and faculties is established through PTA Executive Meeting.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission Committee comprises of Principal and Senior most faculties. The Committee ensures that the admission procedure is carried on effectively as per the eligibility criteria specified by the University. The college provides scholarship for the school toppers and also to students who have scored above 90 and 80 are categorically given scholarship to encourage education among rural women. We also encourage the students who

showcase the excellence in sports by giving them scholarship. The college starts issuing the application form during the month of April. Students are admitted based on the Board Examination marks. During admission all the certificates are verified by the certificate committee

Industry Interaction / Collaboration

The college has institutional membership with ICT Academy and MoUs with Bharath Infotech ,Shree Herbal Beauty Palace, PETRICORE Technologies . The college creates an interface with the industry by organizing Industrial Visits and facilitating Internship training. Department Date Place Physics with CA Chemistry 22.2.2019 Bhavini Atomic Station, Kalpakkam III BBA III BCOM 12.9.2018 27.9.2018 Jamna Auto Industries II III YEAR IDD 23.07.18 Govt.India, Weavers Service Centre , Kancheepuram II III YEAR IDD 3.8.18 Dakshin Chitra II III YEAR IDD 3.9.18 Orchid Nursery

Curriculum Development

The curriculum is based on Choice based credit system (CBCS) for both UG PG. Two Academic Council members are nominated within the college to take part in the curriculum discussion at the University level. Smooth implementation of the curriculum is ensured through the efforts of the academic council member who acts as a liaison between the university and the institution. As part of the curriculum, the University of Madras offers Soft skill programs to enhance the communication skills of the students, compulsory Internship Project for PG students and wide range of Non-Major Electives. Apart from this, Bridge Course for all the first years is conducted as part of the orientation programme. Certificate courses are offered to students to develop competency skills for employability. Personality development programs are conducted for students by Department of Business Administration to improve their personal profile. International and National level conferences and workshops are organized to enhance students' knowledge about recent trends. Language Lab facility is made available for all the students to enhance their Spoken and Language Skills.

<p>Teaching and Learning</p>	<p>Based on the curriculum prescribed by the University, faculty prepares a lesson plan which specifies the unitwise duration of completion as well as the teaching methodology followed. Accordingly, ICT enabled teaching by way of content related videos, video lectures, power point presentations is done, to enable students to understand the subject content, as audio visual teaching impact the student better. To enhance learning, guest lectures, industrial visits, internships and field visits are organised to facilitate students to gain better exposure on the theoretical content.</p>
<p>Examination and Evaluation</p>	<p>The Examination Cell ensures proper and systematic conduct of examinations as per University regulations. EC ensures strict vigilance during the course of invigilation. The University also sends squad to monitor the conduct of the examination by the institution. As per University regulations extra time is given to the differently abled students, to enable them to complete their entire exam. The internal examination committee is responsible for the conduct of Continuous Internal Assessment (CIA). The evaluation of the CIA is as per the University guidelines. The consolidated internal assessment marks comprises of CIA exams, assignments, seminars and attendance. The consolidated mark register is scrutinized regularly at the end of each exam. The University examination result analysis is submitted every semester and remedial action is discussed in faculty meeting with the Principal and Management. Academic audit is conducted during each semester to monitor the syllabus completion status by the faculty.</p>
<p>Research and Development</p>	<p>Research Committee has continuously organizing seminars and conferences. Faculties are encouraged to participate FDP's, Workshops Seminars to envisage vast knowledge . The college encourages the faculties to undertake minor and major research schemes from various funding sources. Research committee proposed to undertake one major and two minor research projects for last year. FDP programmes are organised for staff members on a regular basis by subject experts in the</p>

respective fields. Faculty members serve as research guides for their respective disciplines. The college encourages faculty members to pursue research programs and publish research article in various UGC Approved journals.

Library, ICT and Physical Infrastructure / Instrumentation

The Library is spread over an area of 3200 square feet. It has a collection of 12883 books, national and international journals and CDs, news letters, magazines etc., It aims to serve the needs of the faculty, students and other members. Every day 300 students are accessing the library. The digital resource center which is equipped with internet facilitated computers are available for access by the students. The college library in collaboration with Rajasthan Youth Association has initiated a Book Bank for the benefit of needy students. Apart from this, the college has its own Book Bank which has the collection of books donated by Alumni students and faculty. The college is well equipped with good infrastructure facilities. Well ventilated class rooms staff rooms and administrative offices create a conducive environment for all. State of art laboratories, smart board class rooms and LCD projectors make learning a good experience for students. State of art sports facilities like shuttle and badminton court, football ground, volley ball, basket ball court are provided to encourage sportsmanship amongst students. Canteen facilities, transport facilities which extend to 50KM radius, stationery and photocopy shop also available.

Human Resource Management

When need arises for faculty, the institution advertises for the same in the newspapers and invites applications from eligible candidates. A panel is formed to conduct interview for the recruitment of faculty. After the selection procedure, the college applies to the University of Madras, to obtain staff Approval which is a mandatory requirement. The management conducts Board meeting with Principal on a monthly basis to discuss matters relating to financial planning, infrastructural development, and proposal for new courses / additional sections and budget approval for

conducting annual events of the college. The Principal conducts staff and HOD meetings to discuss Academic and student related issues. The college uses online feedback system and a comprehensive assessment is made by the students to assess the performance of the faculty. The consolidated report of the feedback is intimated by the Principal to the respective Heads of the department for better performance of concerned department staff members. Department staff meeting addresses broad issues relating to teaching and learning as pointed out by the students and suggest measures for improvement and overall development. The guest faculty is also recruited as and when required . The institution encourages faculty members to get trained through training programs and to take part in National and International Seminars and Conferences. At the institutional level the welfare measures like ESI, PF,maternity leave, on duty for attending conferences , FDPs and workshops are being provided.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? NIRF details and IQAC details are uploaded on the institutional website(www.vswc.in) ? Further development strategies, too are uploaded on the website(http://vidhyasagar.in) ? All events are updated in facebook regularly(vswc@facebook.com) ? The Board Meeting, HOD Meetings and staff meeting are conducted regularly and minutes of the meeting are circulated to the concerned members through hard copies.</p>
Administration	<p>? Bio metric attendance machine is installed for marking attendance of teaching and nonteaching staff using Time Office Software(Company Name : Crystal HR). The administrative office is fully computerized.</p>
Finance and Accounts	<p>?? All Financial Transactions are maintained through Tally ERP Software and the salaries of teaching ,non teaching and admin staff are maintained using Wallet HR Software(Crystal HR) and data is automatically backup locally and remotely on a daily basis</p>

Student Admission and Support	?? The students record is maintained through e-Governance using Chalo Application. It includes services like Application sale, Fee Payment and also Management Scholarships provided to the meritorious students.
Examination	?? CIA Mark registers are maintained for each class by the concerned subject faculty and internal assessments marks are entered through University online portals, as and when intimated by the University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.R.Arunadevi and Dr.G.Valarmathi	Revised NAAC Norms and Procedures	Bharathiar University	4262
2019	Mr.P.D.Yekanath and Mr.N.S.Saravanan	2 days State level workshop on outcome based education	Association of Self Financing Arts, Science and Management Colleges of Tamilnadu, Coimbatore	7800
2019	Dr.R.Arunadevi and Dr.G.Valarmathi	Insight on NAAC Accreditation methodology NIRF Motivation and Measures	C.Abdul Hakeem College Vellore	647

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Modern Methods of Teaching FDP	Nil	16/06/2018	16/06/2018	78	0
2018	Creative Thinking FDP	Nil	11/07/2018	12/07/2018	20	0
2018	Be the	Nil	31/10/2018	31/10/2018	80	0

	Best Version of You					
2018	Impact of Innovative Teaching Methodology on Student	Nil	20/12/2018	20/12/2018	75	0
2019	Step up in Quality Higher Education - Education 4.0	Nil	19/01/2019	19/01/2019	119	0
2019	Decision Making Skills	Nil	13/06/2019	14/06/2019	36	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
AICTE sponsored staff development program on multimedia datatypes and formats	1	04/06/2018	16/06/2019	14
Modern Methods of Teaching	78	16/06/2018	16/06/2019	1
Creative Thinking	24	11/07/2018	12/07/2018	2
Teaching Techniques	4	18/07/2018	19/07/2018	2
Outcome Based Education (ICT Academy)	2	27/07/2018	28/07/2018	2
Master Training Programme for Entrepreneurial Programme in Connection with SIDBI (ICT Academy)	1	13/08/2018	13/08/2018	1
Youth Technology	2	29/08/2018	29/08/2018	1
Blended Learning and	1	30/08/2018	30/08/2018	1

Activity Based Teaching				
FDP on Multiple Intelligence	3	10/09/2018	10/09/2018	1
Database programming with PL/SQL organised by Oracle academy	1	22/10/2018	26/10/2018	5
Revised NAAC Norms and Procedures	2	26/10/2018	27/10/2018	2
FDP on Emotional Intelligence	2	26/10/2018	27/10/2018	2
Be the Best Version of You	80	31/10/2018	31/10/2018	1
Security Markets	2	03/12/2018	04/12/2018	2
FDP on GST	2	13/12/2018	14/12/2018	2
Impact of Innovative Teaching Methodology on Student	75	20/12/2018	20/12/2018	1
Introduction to Cloud Infrastructure and Services	1	10/10/2018	11/10/2018	2
Insight on NAAC Accreditation Methodology NIRF Motivation and Measures	2	09/01/2019	09/01/2019	1
A Step towards Successful Research	13	11/01/2019	11/01/2019	1
Fostering India for Industry4.0 (ICT)	2	31/01/2019	31/01/2019	1
Presentation Skills Level I	2	01/03/2019	02/03/2019	2
Introduction to Python programming	2	11/03/2019	12/03/2019	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

75	14	26	4
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
P.F, ESI Free Medical Camp, Maternity Leave, Free Transportation, Recreation , On-Duty Leave, Winter and Summer Vacation leave , Daily Refreshment ,Loan Facility and Financial aid for children's education	P.F , ESI Free Medical Camp, Festival Advance, Free Lunch, Free Transportation, Recreation , , Daily Refreshment , Vacation Leave, Loan Facility and Financial aid for children's education .	Career Guidance Programme, Job Oriented Courses, Scholarships, Insurance, Free medical camp and Book Bank.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college accounts are fully computerized. The monthly internal audit is conducted by finance controller. In the month of November and April internal audit is conducted by a Chartered Accountant and after completion of the same the statutory audit is conducted in the month of May and accounts are finalized and presented to the board for the final approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

178925978

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	Yes	S.Kishore Kumar Co	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College has an active Parent-Teacher Association. In the Executive Meeting, the parents interact with the Management members,Principal and faculty members to give their opinions and valuable suggestions for the progress of the students and overall development of the institution. PTA Meeting is conducted every year for the improvement of the students. • Action taken in view of the suggestions received in the PTA meeting are ? Additional transport facilities . ? Supply of quality food at subsidized rates in the canteen. ? Communication through SMS

6.5.3 – Development programmes for support staff (at least three)

- Online Training in Chalo Software for admission purpose.
- ERP Training for newly recruited staff.
- Training for Using Tally Software and Wallet HR Software

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organised ICSSR sponsored International Conference Organized NAAC sponsored National Seminar Enhancement of Employability of students through structured training programme Enhancement of Audio Video equipment Augmentation of Infrastructure Facilities Learning Resources

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Decision Making Skills	13/06/2019	13/06/2019	14/06/2019	36
2018	Club Orientation program for Fresher's	06/07/2018	06/07/2018	06/07/2018	801
2018	Creative Thinking FDP	11/07/2018	11/07/2018	12/07/2018	20
2018	Modern Methods of Teaching - FDP	16/06/2018	16/06/2018	16/06/2018	78
2018	Be the best Version of You	31/10/2018	31/10/2018	31/10/2018	80
2018	Impact of Innovative Teaching Methodology on Student	20/12/2018	20/12/2018	20/12/2018	75
2019	Step up in Quality Higher Education - Education 4.0	19/01/2019	19/01/2019	19/01/2019	119

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	31/12/2019	31/12/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total Power required is 60 Kilo watt, 25 percentage of the requirement is obtained from alternate energy (Solar Energy).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	30/06/2018	1	BLOOD DONATION CAMP	HELPED LOCAL PEOPLE	65
2018	1	0	29/07/2018	1	GENERAL HEALTH CHECKUP	TO MCREATE AWARENESS ON HEALTH	153
2019	1	0	21/02/2019	1	FREE HEALTH CAMP AND GENERAL CHECKUP	HELPED LOCAL PEOPLE	60

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	15/05/2018	1. Students should greet the Management, Principal other superiors and the members of the faculty when they meet them for the first time during the day whether within the college campus or outside. 2. The forenoon session of the college

will start with the invocation prayer. 3. There will be a first bell at 9 a.m., during which college prayer will be played and SILENCE HAS TO BE STRICTLY OBSERVED. 4. When a lecturer enters the classroom, all the students should stand and greet him/her. They should take their seats only when they are invited to do so. Likewise, students should stand when the teacher leaves the room. 5. During working hours, no students are allowed to leave the classroom or enter without the permission of the teacher. 6. During working hours, students shall avoid loitering on the verandas and college campus. 7. When moving from one class to other students should walk silently in an orderly manner. 8. Students are expected to read the notices put up on the boards regularly. Ignorance of any notice put up on the college notice board will not be accepted as an excuse for failing to comply with requirements. 9. Students should not tamper with the notices on the notice board. Nor shall they fix any notice on the notice board without the permission of the Principal. 10. Students should dress modestly and decently while coming to college. Dress code for students is to be strictly followed. TShirts, Short top and tight fitting dress are not allowed. 11. Mobiles are strictly prohibited. If found with the students, mobile will be

confiscated. 12. Students attending meetings and other gathering should conduct themselves with dignity and decorum. 13. The cleanliness of the college building, furniture and surroundings would be the personal responsibility of every student. Let the walls, the furniture, the floor and the premises be kept clean. 14. No student of the college shall be a member of any association or club unconnected with the college without the prior permission of the Principal nor can she take part in any anti social activities of any kind. 15. Whether on or off the premises, the students are expected to conduct themselves in such a manner as to keep up the name of the college. 16. Under the Education rules of the government, the Principal has full power to inflict the following punishments fine, loss of term certificate, suspension and expulsion from the college. 17. Those who happen to come late to the college should meet the principal before entering the class. 18. Whenever there is a change in residential address and mobile number the students are expected to bring it immediately to the notice of the college office.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	895

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Various varieties of trees are planted in the college campus to create an eco friendly environment. 2. To educate and encourage students to lead a healthy life, organic farming is also done within the college campus. 3. Separate garbage bins have been provided for disposal of biodegradable waste and non degradable waste 4. Solar panels are used to save energy. 5. E Waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 Meritorial scholarship for the deserving students
Objective of the Practice: ? To appreciate and encourage girl students to pursue higher education, merit scholarships are given to school toppers . ? Scholarships are provided to the students who excel at district and national level games at school level. ? To motivate the students to excel in academics merit scholarships are given to University toppers and subject toppers.. ? To encourage sports , scholarships and national and international level games at the college level. The Context : The college is surrounded by many villages. The ultimate aim of this institution is to educate women so as to educate the entire family. Providing scholarships, will indirectly motivate the students to pursue higher education and also persuade the parents to educate their girl children. Practice: Vidhya Sagar Women’s College encourages the girl children as they are the pillars of the family by providing them merit scholarships. 100 and 50 fees waiver is given to the students from various schools who excel in academics. Sports concession (50 100) is given to the District, State and National level players at the time of their admission. It is being practiced by the institution from the inception period till date to encourage rural women education. The first three toppers of every class in the university exams are awarded 50 deduction in the tuition fee for every academic year in order to boost the competitiveness among the students. Evidence of success: At the initial stage very few students have received scholarships. Subsequently, the number of scholarship awardees have increased to 105. Students are motivated to achieve not only as college toppers, but are also motivated to achieve as University toppers. Resources: As the provision of scholarship is the voluntary decision of the Management, the financial requirement is met by the management.

BEST PRACTICE -2 Mentor Mentee System
Objective of the practice: ? To monitor overall progress of the students individually. ? To know the family and personal background of the students. ? To assist and counsel the students and help them if they encounter any personal problems . ? To keep a track with their attendance, academic progress, co-curricular and extra curricular participation at the college and intercollege level. Practice: In the Mentorship system, a mentor is allocated with a group of approximately thirty students. During the last hour of the day, the mentor and mentees meet either in group or one to one as the case may be. The mentor interacts with each mentee to know their interests, setbacks, grievances and aspirations. The mentor also verifies their academic results through the subject in charges of the mentees and records the results in the mentee record. If the mentor finds any serious issues regarding the student’s performance in academics and in non-academic areas, suggestion to approach the counseling cell of the given or parents are contacted directly. Through this, a one to one relationship is developed among the faculty and the students. Evidence of success: A good rapport is created among the students and the faculties through this mentor mentee system. Students have identified their strengths and weaknesses and showed improvement in their academics and other activities. Resources : Counseling cell, allocation of the last hour exclusively for this purpose are allocated by the respective committees of the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://arts.vidhyasagar.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vidhya Sagar Women's College, Chengalpattu visualizes with a view to translating the vision into reality. The college is committed to identify, encourage good learning practices leading to holistic development of rurally based women students in a conducive environment for participative and proactive learning. It is aimed to provide the future responsible and self reliant citizens ? Academic excellence ? Sense of economic and social independence ? Self confidence ? Social awareness ? Service to the community ? Mentally strong

This Institution was started especially to motivate students from rural background. Its thrust is to motivate their parents rather than motivating the students. The ultimate focus is to bring in a total transformation from the day of students' entry into the college till their graduation. In this institution, the stress is not just on the academic performance but to train them to be independent, morally upright, socially committed and spiritually inspired women , through value added courses and monitored practical learning. The best protection any women can have is courage. To build the self confidence and boost the boldness, all the students undergo karate training classes. The institution strongly believes that healthy practices make the body and mind so strong which will help to grow healthier. That is exactly what yogic sciences emphasizes .To balance the academic and adolescent pressure, yoga training is given to all the students as a regular session. The main thrust of this training is to aim in making the students physically and mentally strong. The institution stands for academic excellence, development of skills and character building based on the motto "Service to humanity is service to the God". Various clubs like Karuna, Enviro CCC and YRC also NSS serve the purposes.

Provide the weblink of the institution

<http://arts.vidhyasagar.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

? Organize Faculty Development Programmes. ? Incubation Centre ? Setting up of department level IQAC. ? Strengthen placement cell ? To have more socially powerful outreach programme. ? To conduct Departmental Academic Audit for every department. ? To Promote SWAYAM MOOC courses. ? To promote Quality Enhancement Workshops at department level ? Improve placement opportunities for students ? Special attention to E resource facilities ? Signing of MoUs. ? Certificate courses like Microsoft mcse, cisco, redhat linux. ? Cloud based student database ? Creating strong alumni network ? More ICT enabled classrooms ? Installation of ramp/lift for differently abled students ? Strengthen the research activity in the institution by motivating faculty members. ? Improvement and extension of library facility with special attention of e-resource like inflibnet. ? Focus on minor and major projects.